



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 26, 2022, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER (Policy 2:220)**

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:04 p.m. by President McCormick.

Board members present: Molly Ansari, Stephanie Bellino, Vice-President Larry Cabeen, Dan Choi, Finance Committee Chair Jackie Forbes, President Mike McCormick, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tim Baker, Safety Security Coordinator; Sandy Manisco, Communications Coordinator; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Kathryn Crawford, Lynn Zabilka, Brigid Buchman, Cathy Fuller.

**2. APPROVAL OF MINUTES (Policy 2:220)**

1. Regular Session, August 22, 2022
2. Executive Session, August 22, 2022

Motion by Cabeen second by Choi, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

1. Fiscal Year 2022-2023 Budget Hearing (Policy 4:10)
  1. Public Hearing Agenda
  2. 2022-2023 Budget Presentation

Todd Latham presented the 2022-23 final budget to the Board. Revenue for the tentative budget was estimated at \$119,483,212 and the proposed budget is \$124,595,228.

Expenditures for the tentative budget was estimated at \$134,900,509 and the proposed budget is \$134,081,565. Fund balances will be used to cover the \$9,486,337 deficit between revenue and expenses. He is asking that the Board approve this budget later in the meeting.

3. Questions/Comments from Board Members

With the food service revenue we made, is that what we get from fees we charge students? (There are three kinds of revenue, which are meals we sell students, meals we sell staff, and

other revenue like catering and boosters. These do reflect over time.) What funds go into the gifted program? (It is our salaries and benefits for A&E teachers and staff.) Is this at the elementary level? (Yes, but there was some secondary as well.) Could you talk about the deficit and what we have reserves for? (During COVID, we had fund balances that built up due to things like less staff in the buildings and less utilities. There were bus sales and purchases that did not happen. We will be spending down those fund balance. Our revenues are up because of grant dollars, but also expenditures were down. Now, we are in a cycle with inflation that is very taxing on our system. Some things were put off, and now we are playing this estimation game with inflation and supply issues. We were on more long-term projections that were more able to be estimated correctly. As we are working through this for the future, we are less able to project with a tighter estimate.)

4. Questions/Comments from Audience Members
5. President Closes Hearing

#### **4. LEGISLATIVE UPDATES**

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Jackie Forbes shared that the Illinois Association of School Boards (IASB) has sent out their resolution committee report that will be voted on at the delegate assembly in November. There are only a few that we need to look at before then.

#### **5. SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent thanked everyone for their help with planning for homecoming week. Everything turned out well, and it was a great celebration. The class of 1962 was there, and he was able to talk with some of them. He sends a shout out to the City of Geneva for closing Route 38 for the parade. We just learned that we have twelve national merit recognition students. There were some good experiences with outdoor education for our fifth graders, which is a wonderful experience. It is a concentrated education on science but also a bonding experience for the students. We had our first Joint PTO meeting last week, where Shonette Sims gave a presentation on the grants, and there was good conversation. Thank you to Lana Waters & Carrie Day for heading the Joint PTO.

#### **6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

1. Board Action on Resolution to Adopt Budget for Fiscal Year 2022-2023  
Motion by Forbes second by Cabeen, to approve the above-listed resolution, item 6.1. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

#### **7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

#### **8. INFORMATION**

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. Suspension Report (Policy 7:200)

#### **9. CONSENT AGENDA**

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

##### FMLA Certified Staff

Schaden, Shelbi, WAS, K-5 Music Teacher, effective 3/14/23-4/28/23

##### Long-Term Sub Certified Staff

Ford, Shannon, MCS, LBS Teacher, 1.0 FTE, effective 9/19/22-10/28/22

Cook, Deidra, HES, 1<sup>st</sup> Grade Teacher, 1.0 FTE, effective 11/7/22-1/27/23

Miles, Sheri, GMSN, Speech Language Pathologist, 1.0 FTE, effective 9/14/22-Intermittent

##### FTE Adjustments Certified Staff

Rojas, Lucas, GHS, Social Studies, 1.0 FTE to 1.2 FTE, effective 8/15/22-12/22/22

Rosenberger, Lori, GHS, Family & Consumer Science, 1.0 FTE to 1.2 FTE, effective 8/15/22-12/22/22

New Hires Support Staff

Hamilton, Nancy, GMSS, Administrative Assistant, effective 9/19/22  
Liskey, Nicole, GELP, Special Education Assistant, effective 9/14/22  
Sensor, Kevin, WES, 2<sup>nd</sup> Shift Custodian, effective 10/11/22

Retirement Support Staff

Paulette, David, GHS, Custodian, effective 6/30/22

Reclassification/Transfer Support Staff

Vester, Ryan, FES, 2<sup>nd</sup> Shift Custodian at GMSN to FES Building Tech, effective 9/19/22  
Pedersen, Brian, CO, District HVAC to Building Services Coordinator, effective 9/19/22

Termination Support Staff

Zamudio, Ulices, District, Custodian – Float, effective 9/26/22

Reappointment Administrators

Johnson, Matt, TRANS, Assistant Director of Transportation, effective 9/14/22

2. Request to Purchase: \$20,696.55, PowerSchool, for new registration system
3. EIS Teacher & Administrator Annual Report
4. Gifts, Grants, Bequests: \$1,500, Lenity Financial LLC, for GHS athletics team uniforms and supplies (Policy 8:80)
5. Gifts, Grants, Bequests: \$9,610, FES PTO, for assemblies, books, field trips outdoor ed, teacher reimbursements
6. Gifts, Grants, Bequests: \$2,500, Grace Power & Control LLC, for GHS athletic uniforms and supplies
7. Gifts, Grants, Bequests: \$1,500, Raising Cane's Chicken Fingers, for GHS athletic uniforms and supplies
8. Bid Summary: \$68,400, Key Construction Group, GHS 2022-23 Water Softener Replacement
9. Pay Request #4: \$238,257.90, Malcor Roofing of Illinois, Inc., for GHS roof renovations
10. Request to Lease: Sourcewell Purchasing Cooperative - Enterprise Fleet Management, 2022-23 Truck Leasing
11. Approval of \$125,000 to use to purchase available used vehicles
12. Approval to apply for a \$50,000 matching ISBE School Maintenance Grant  
Motion by Choi second by Ansari, to approve the above-listed, items 9.1-9.10. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

**10. PUBLIC COMMENTS**

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members attended the recent Joint PTO and booster meetings. There was great involvement from parents. Thank you to the PTO's and boosters for all that they provide for our kids. A shout out to the fall coaches and teachers who do clubs. We saw, at homecoming, a celebration of fall sports. At the middle schools this past weekend, we had conference for cross country. A board member was able to tour a high school in Galesburg, and they had an amazing solar panel display. The Music boosters met last week, and they talked about the fall sale. They are gearing up for the upcoming holiday greenery sale. They talked about some fundraising ideas they are working on. They also talked about the dues they collected pre-pandemic, and it was around \$14,000 a year. Now it is down to \$4,000 a year. The Technology Task Force met recently, where they received an update on the major projects that have been going on this year and in the future years. They did hear about the new registration system that was just approved tonight. Looking into the future, we have already heard about BriteBytes and possibly a new tool. The technology group is going to work with O&M on the

GHS Tech Support Internship Program. Right now, we have students that help with tech support, but they are looking at maybe bringing in things like cabling repair. Board members participated in a lot of homecoming events last week. A shout out to everyone who supported homecoming week. Thank you to Todd Latham for his work on the budget.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)]**

At 7:47 p.m., motion by Cabeen, second by Forbes, to go into executive session to consider matters pertaining to appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 8:09 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 8:10 p.m., motion by Radlinski, second by Ansari and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING SECRETARY