

CONSTITUTION & BYLAWS OF INDIAN IMPACT SCHOOLS OF MONTANA

ARTICLE I. NAME

Section 1. The name of this organization shall be the **INDIAN IMPACT SCHOOLS OF MONTANA.**

ARTICLE II. PURPOSES

Section 1. The purposes of this ORGANIZATION shall be to:

- a. Provide information and assistance to member schools relative to education programs pertaining to Impact Aid Title VII.
- b. Provide leadership and coordinate activities in response to concerns associated with Federal Impact Aid, federal and state legislation, state aid to education, and other directly related organizations and individuals.
- c. Cooperate with other educational organizations having similar interests and concerns.
- d. Promote better understanding, communication and cooperative relationships, among member schools.
- e. Facilitate improved financing, administration and continuation of Federal Impact Programs through communication and interaction with the Montana Congressional Delegation, State Legislators and federal and state agencies.
- f. Participate in and contribute to regional and national meetings of Impact Aid program organizations.

ARTICLE III. STRUCTURE

Section 1. The Indian Impact Schools of Montana is an unincorporated nonprofit organization created in the interest of serving federally impacted students' education. It is composed of individuals representing Montana Schools voluntarily associating themselves together without thought of personal gain, for the purpose set forth in this Constitution.

ARTICLE IV. MEMBERSHIP

Section 1. Members shall include the district administrator or his/her designee from those schools who have currently paid membership dues.

Section 2. Equality of Rights. No distinction shall be made within the Organization on the basis of race, color, creed, religion, national origin, sex, age or handicap.

Section 3. Impact Aid Consultants representing the Office of Public Instruction **or other recognized Impact Aid organizations**, may be ex-officio members of the Organization, by invitation of the Indian Impact Schools of Montana (IISM) Executive Committee.

ARTICLE V. ORGANIZATION/OFFICERS

Section 1. The officer structure of the organization shall consist of a President, a Vice-President, and the ~~Immediate Past President~~ **Secretary/Treasurer. All officers shall serve on the Executive Committee**. ~~If there is no past president, then a 7th member of the board can be appointed as a director at large by the board and the board shall elect one of the directors to serve on the executive committee.~~ The President or Vice-President shall appoint a person to keep minutes at each meeting.

Section 2. The officers shall be elected at the annual meeting in June and shall serve for a term of ~~one~~ three years, or until their successors have been elected, **designated, or appointed**. Elections will be staggered 3-2-2. ~~The officers are the Board of Directors.~~

Section 3. Officers shall not be compensated for their services.

ARTICLE VI. EXECUTIVE COMMITTEE

Section 1. The business of the Organization shall be generally under the supervision and management of the Executive Committee consisting of the officers specified in Article V, and four members-at-large, elected by the membership at the annual meeting.

Section 2. The Executive Committee shall meet as necessary at the call of the President or a majority of the members of said Executive Committee.

Section 3. The President or Vice-President and ~~three~~ **two** other members of the Executive Committee shall constitute a quorum of the board.

Section 4. Each member of the Executive Committee shall have one vote. The Executive Committee may provide for voting by proxy by contacting the President and informing him/her of the way in which the ballot is to be cast. The proxy vote will not be counted as being part of the quorum for conducting business, but shall be counted in the final tally.

Section 5. An audit will be conducted according to law.

Section 6. The Executive Committee will appoint members for board vacancies. ~~as needed.~~ **Vacancies will be filled by a member at the annual meeting immediately following the vacancy.**

ARTICLE VI. FINANCES

Section 1. Members shall remit annual dues based on rates established by the Executive Committee and approved by the membership at an annual meeting.

Section 2. Receipt of Monies -- Monies due the Organization shall be ~~paid~~ **remitted** to the Executive Director. All funds received shall be maintained by the Executive Director in the name of the Organization. Funds may be withdrawn only for the authorized work of the Organization.

Section 3. Expenses (Approval) - Expenses of the Organization shall be a charge against the revenue of the Organization. Non-budgeted expenditures are subject to the approval of the Executive Committee.

Section 4. The Executive Committee shall develop an annual budget for the Organization to be approved by the member schools at the annual meeting.

Section 5. An audit will be conducted according to law.

ARTICLE VII. MEMBERSHIP MEETINGS

Section 1. The Organization shall hold at least one meeting annually.

Section 2. A written or electronic notice of each annual meeting shall be made to eligible schools at least one ~~week~~-month prior to the established date.

Section 3. The presence of ~~one-fourth of the member schools or the members present~~ 10% of the membership shall constitute a quorum for the annual meeting or the transaction of business with questions determined by a majority vote of members present. In the absence of a quorum, action may be taken by the Executive Committee on the basis of telephone, mail-or an electronic poll of the membership and actions taken made available to all membership schools in writing.

Section 4. Special meetings of the Organization may be called at any time by the President. Notice of special meetings and the purpose of the meeting shall be given not less than three days before the date set for the meeting.

Section 5. Each member school district shall be entitled to one vote.

ARTICLE VIII. POWERS

Section 1. The organization, acting through the Executive Committee, may acquire assets, receive donations, make such purchases and incur such liabilities as are necessary to the operation of the Organization within the limits set by the Executive Committee.

ARTICLE IX. LIABILITY

Section 1. All members who are school district employees, when working on matters on behalf of the Organization, shall be considered to be acting within the course and scope of their regular school district employment.

ARTICLE XI. BY-LAWS

Section 1. The Executive Committee shall propose such By-laws as may be desirable to achieve the purposes of the Organization.

Section 2. This Constitution & Bylaws may be implemented through general rules and regulations which shall be adopted by vote of a majority of the membership as stated in Article VII, Section 3, and may be amended, revised or repealed by a vote of the members.

ARTICLE XII. AMENDMENTS

Section 1. Amendments may be made to this Constitution by a vote of the membership at the annual meeting or special meeting.

Section 2. Notice - Proposed changes, along with the comments of the Executive Committee, shall be ~~mailed~~ sent by U.S. mail or email to members at least 30 days prior to a State meeting.

Section 3. Adoption - The proposed changes shall require an affirmative vote of a majority of the membership as stated in Article VII, Section 3 . Changes that are adopted shall be effective immediately unless otherwise specified.

ARTICLE XIII. DISSOLUTION

Section 1. The Organization may be dissolved by a majority vote of the membership at a scheduled meeting.

Section 2. Any assets remaining shall be returned to the membership on a pro-rated basis.

ARTICLE XIV. EXECUTIVE DIRECTOR

Section 1. The Executive director shall be appointed by the Board of Directors and shall serve as Director and/or Treasurer of the Association, and shall be authorized to administer all policies as prescribed by the Board of Directors.

Section 2. The Executive Director shall keep an accurate accounting of all revenue and expenditures of the Association and make an annual report to the membership.

Section 3. Upon approval by the president, the Executive Director will participate in governmental, organizational, tribal or other activities that may affect Impact Aid funds or the Organization.

Section 4. The Executive Director may be assigned duties by the President or Board of Directors to execute the affairs of the Organization.

Revised and Adopted:

October 1997

History

Suggestions and discussion

November 2008

Revised October 2009

Revised and adopted July 2010

Revised and adopted October 2013