Catalog Discount Proposal for Instructional Supplies and Equipment
CSP 100302
May 24, 2011

SUMMARY:
This item requests approval of a one year contract extension for discount off catalog purchases for Instructional Supplies and Equipment.

BOARD GOAL:
VI. Growth, Change & Fiscal Responsibility… In pursuit of excellence the district will: demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:
The proposal for Instructional Supplies and Equipment was approved at the April 20, 2010 board meeting.

BACKGROUND INFORMATION:
This proposal establishes a preferred vendor list to be used for the purchase of instructional supplies and equipment.

SIGNIFICANT ISSUES:
This proposal will be used in conjunction with the larger number of vendors available at the BuyBoard. Due to the different teaching methods used across the state, Denton ISD uses more resources than are available at the BuyBoard. However, several of the vendors on this proposal also participate in the BuyBoard. Purchases will be made using the pricing that will be in the best interest of the district.

FISCAL IMPLICATIONS:
Costs will be borne by the campus/department local operating budgets.

BENEFIT OF ACTION:
Passage will allow the district to receive the best discounts for the products purchased.

PROCEDURAL AND REPORTING IMPLICATIONS:
None

PUBLIC COMMENT RECEIVED:
None

ALTERNATIVES:
No alternative actions are proposed.

OTHER COMMENTS:
None

SUPERINTENDENT'S RECOMMENDATION:
It is recommended that the contract for Instructional Supplies and Equipment be extended for one year.

STAFF PERSONS RESPONSIBLE:
Debbie Monschke, Executive Director of Budget and Finance
Kathy Arrington, Purchasing Agent
Alyce Hamman, Purchasing Buyer

ATTACHMENT:
None

APPROVAL:
Signature of Staff Member Proposing Recommendation: _____
Comments:_____
Signature of Divisional Assistant Superintendent: _____
Comments:_____
Signature of Superintendent: _____
Comments:_____