



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Financial Reports – Budget Amendment
Date: November 13, 2024

HISTORY: The District’s 2024-2025 budget was officially approved at the June 25, 2024 special Board meeting.

RATIONALE: In accordance with CE(LOCAL), the Board shall approve amendments to the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources. The purpose of this agenda item is to amend revenues and expenditures in the following areas:

- **Local Food Grant**
 - **Object Code 5800 (State Sources):** To increase object code 5800 by \$14,000 to record the revised Local Food for Schools Grant awarded to the Child Nutrition Services Department through the Texas Department of Agriculture.
 - **Function 35 (Food Services):** To increase function 35 by \$14,000 to be able to utilize the funding for the purchase of additional food products as noted in PO#51854 to Labatt Food Service also on the consent agenda for approval.
- **Legal Services**
 - **Function 41 (General Administration):** To increase function 41 by \$40,000 to be able to pay for legal services incurred. Amendments to the budget will be presented as invoices are received because the budget for legal services was depleted with the September (\$22,161) and October (\$17,651) invoices. Below is historical information on legal services:
 - FY 2022 spent: \$34,053
 - FY 2023 spent: \$36,121
 - FY 2024 spent: \$19,802
 - FY 2025 budget: \$25,000 FY 2025 spent thru October: \$43,431A revised budget of \$65,000 (\$25,000 original plus \$40,000 amendment) will leave a balance of \$21,569 (\$65,000 less \$43,431) to pay for the November invoice and allow for a monthly amendment to be presented revising the budgeted amount up based on the actual cost incurred. This and future costs will be funded from fund balance.

The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.



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- **Leased Fiber Services**
 - **Function 71 (Debt Service):** To increase function 71 by \$50,000 to pay for leased fiber services and account for costs in correct function code.
 - **Function 51 (Facilities Maintenance & Operations):** To decrease function 51 by \$50,000 to pay for leased fiber services and account for costs in correct function code (see function 71 above).
- **Tennis Court Windscreens**
 - **Function 51 (Facilities Maintenance & Operations):** To increase function 51 by \$18,780 to pay for new windscreens for the HS tennis courts. This would be funded from fund balance.

BUDGET: The proposed budget amendment can be seen in the attachment enclosed.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the budget amendment as presented.

For Approval? Yes No

If no, please check one: Presentation Report Information

Please check if applicable: Attachment Included

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A Proud Community of Champions – Soaring to Excellence!