

Personnel Action Form

Human Resources

Banner ID #	Last Name Korenek, Patricia A.	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input checked="" type="radio"/> Regular	<input type="radio"/> New Employee <input type="radio"/> Extension <input type="radio"/> Salary Adjustment <input type="radio"/> Separation (date: _____)	<input checked="" type="checkbox"/> Other (explain) change contract length from 10.5 month to 12 month to replace Amy Conover
<input checked="" type="radio"/> Full-Time <input checked="" type="radio"/> Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Allied Health

Job Title/Position: Instructor of Associate Degree Nursing

Budgeted Position? Yes No

Budget Number: 1110-14181-6091-102

Compensation: \$ 74,140

Start Date: 08/29/11

End Date: n/a

Job Vacancy No.: (if applicable) 1207 F 032

Specialized Area: Associate Degree Nursing

Funded in which FY? FY20

Position No. (NBAPOSN): ADN008

Sched FAC: _____

Grade 1

Step 36

Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year

At-will-employee
 Per contract

If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

PROPOSED Division/Unit: Allied Health

Job Title/Position: Instructor of Associate Degree Nursing

Budgeted Position? Yes No

Name of Replaced Employee: Amy Conover

Budget Number: 1110-14181-6091-102

Compensation: \$ 84,734

Start Date: 08/24/20

Job Vacancy No.: (if applicable) 2002 F 013

Specialized Area: Associate Degree Nursing

Funded in which FY? FY20

Position No. (NBAPOSN): ADN006

Sched FAC: _____

Grade 1

Step 36

Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year

At-will-employee
 Per contract

If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

Explanation of Action:
 Patricia will be replacing Amy Conover's 12 month contract. Amy retired in May 2020.

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Andrea Shropshire DNP, MSN, RN <small>Digitally signed by Andrea Shropshire DNP, MSN, RN DN: cn=Andrea Shropshire DNP, MSN, RN, o=Wharton County Junior College, ou=Associate Degree Nursing, email=ashropshire@wcjc.edu, c=US Date: 2020.07.15 11:36:02 -0500</small>	Date	Approved by Dean	Date
Approved by Division Chair Carol Derkowski <small>Digitally signed by Carol Derkowski Date: 2020.07.15 15:03:08 -05'00'</small>	Date	Approved by Vice President	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval B. Stocian	Date 7/27/2020	Approved by President	Date