# POLICY TITLE: Safety

## Minidoka County Joint School District # 331

The Board of Trustees of Minidoka County Joint School District #331 is sincerely concerned and committed to providing a safe and healthy working environment for all of our teachers and staff. We expect a high standard of safety to be followed throughout all the operations of Minidoka County Schools to assure the work environment is free of recognized safety and health hazards.

Accidents lead to inefficient operations by increasing costs, decreasing teaching and services, and they ultimately reduce District morale. Thus, Minidoka County School District expects each every employee from management to each staff member to take an active part in our safety program by following District guidelines, using personal protective equipment, practicing safe work habits, using good judgment, thinking ahead, and reporting immediately all observed hazards.

Our Safety Program has been established to identify, eliminate and to control undesired and unexpected events, which may result in physical harm or property damage. To this end, the School District requires the safety program to be adhered to in daily work activities and in completion of assigned safety training. Blatant disregard of the District safety rules and regulations may result in disciplinary action, up to and including termination of employment.

The District Safety Committee will have the responsibility for coordination of safety planning and program efforts within the district. The members of the committee will include: Building Principals, the District Safety <u>Officer-Coordinator, and Building Safety Coordinators Specialist</u>, Department Supervisors, County and City Law Enforcement Officers within the school district, School Resource Officers, the District Nurse<u>s</u>, and the County Prosecutor.

The following guidelines are delineated:

- 1. The building head custodian shall be responsible for inspection of boilers and other mechanical and electrical devices. He/she shall also check all unsafe physical conditions in school buildings and on school grounds.
- 2. Principals should notify the building custodian when there is any evidence that an unsafe condition exists in a building or on the grounds. If an unsafe condition does exist, the head custodian must then determine the proper procedure to follow.
- 3. The principal and custodian shall take steps to correct all unsafe conditions or file maintenance work orders to have the conditions corrected.
- 4. The District Safety Committee will meet on a monthly basis to address student, staff, and building safety issues.

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## LEGAL REFERENCE:

ADOPTED: March 15, 2006

## AMENDED/REVISED: