

**Board of Education**

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**ACTION**

**TITLE:** Appointment of District Treasurer

**DATE:** October 20, 2017

**RESPONSIBLE ADMINISTRATOR:** Doug Brubaker, Ph.D.  
Superintendent

**BACKGROUND/CONSIDERATIONS:**

Arkansas Code §6-13-701 indicates the following:

- a) The board of directors of any school district in Arkansas is authorized to appoint a treasurer to handle the funds of the school district.
- b) The treasurer shall be appointed at a regular meeting of the board of directors.
- c) An executed certificate of appointment shall be filed with the county clerk, the county treasurer, and the Director of the Department of Finance and Administration.
- d) School district treasurers shall execute a surety bond in such amount as may be required by the director, who shall approve the bond. The premium on the bond shall be paid out of the funds of the school district.

Charles Warren, Chief Financial Officer, currently serves as treasurer for the district. He was most recently re-appointed to this role in October 2016 for one year.

According to counsel, once the board approves an appointment for this position, annual re- appointment is not required.

**RECOMMENDATION:**

The administration recommends that the board appoint Charles Warren to serve as treasurer for the district. This motion will require a second.

If the board agrees, the motion would read:

*Move to appoint Mr. Charles Warren treasurer of Fort Smith Public Schools.*

