GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
POLICY COMMITTEE MINUTES

The Board of Education Policy Committee met at 6:00 p.m. on Monday, June 24, 2013, at Williamsburg Elementary School, 1812 Williamsburg Avenue, Geneva, Illinois.

1. **CALL TO ORDER**
   The meeting was called to order at 6:09 p.m. by Committee Chair Stith.
   Committee members present: Leslie Juby, Mary Stith. Absent: Mike McCormick.

   Administrators present: Elizabeth Janowiak, Director of Technology; Donna Oberg, Assistant Superintendent Business Services; and Kent Mutchler, Superintendent.

   Others present: None.

2. **PUBLIC COMMENT**
   None.

3. **APPROVAL OF MINUTES**
   3.1   February 25, 2012
   Motion by Juby, second by Stith, to approve the minutes. Ayes, one (1), Stith. Nays, none (0). Abstained, one (1), Juby. Absent, one (1), McCormick.

4. **DISCUSSION / POSSIBLE FUTURE CONSIDERATION**
   4.1   <u>Committee Reorganization (M. Stith)</u>
        4.1.1   Policy Committee Reorganization/Guidelines
   Juby nominated Stith to continue as Committee Chair. Ayes, two (2), Juby, Stith. Nays, none (0). Motion carried. Stith will continue to serve as Policy Committee Chair.

        4.1.2   Policy Committee Meeting Schedule DRAFT 2013-2014
   The schedule was reviewed and it was noted that meetings could start at 6:15 rather than 6:00 p.m.

   Motion by Stith, second by Juby, to approve the 2013-2014 meeting schedule. Ayes, two (2). Nays, none (0). Motion carried.

   4.2   Policy 8550, Competitive Food Sales, New
        (D. Oberg)
   Motion by Juby, second by Stith, to move this policy to the full Board. Ayes, two (2). Nays, none (0). Motion carried.

   4.3   Policy 7540.02, District Web Site, Revised
        (E. Janowiak)
   Motion by Juby, second by Stith, to move this policy to the full Board. Ayes, two (2). Nays, none (0). Motion carried.

   4.4   Policy 5510, Student Use of Personal Wireless Communication Devices, Delete
        Replaced by Policy 5136 (E. Janowiak)
   Motion by Juby, second by Stith, to delete this policy. Ayes, two (2). Nays, none (0). Motion carried.

   4.5   Policy 5136, Student Use of Personal Wireless Communication Devices, New
        (E. Janowiak)

Motion by Juby, second by Stith, to move this policy to the full Board. Ayes, two (2). Nays, none (0). Motion carried.

5. **OUTSTANDING POLICY CLEANUP & REVIEW**
   5.1   Policy 1132, Tuition Benefit for Children of Employees Residing Outside the District
          To be reviewed in 2013-2014
   Discussion of the assignment of students to buildings to balance enrollment district wide.

   5.2   Conflict of Interest / Code of Conduct for Coaches
          Possible relevant policies:
            Policy 2431, Interscholastic Athletics
            Policy 3231, Outside Activities of Staff
            Policy 4120.08, Employment of Personnel for Co-curricular/Extra-curricular Activities
          GHS AD to update these policies with the inclusion of a Code of Conduct to be signed by coaches and advisors.
   The Athletic Director will bring back the Code of Conduct and updated handbook to the Committee and full Board at the next policy meeting.

   Other policies were discussed for future possible discussion, as listed on the agenda.

   5.3   Vendor Policies
          Revisit the policies on vendors and how much they pick up for costs of meals of Board members or District employees.
   The Committee will work on possible policies regarding vendors and their contributions of meals to Board members or district employees, which could be folded into the Code of Ethics for Board members, Policy 1611, and administration. This is discussed with Board members as part of their expectation when they join the Board as a new member. It is also part of the School Code. It was suggested that Member McCormick work on this policy in the future.

   There was also discussion about updating the rotation of policy discussion and looking at a comparison between NEOLA and PRESS policy services.

6. **ADJOURNMENT**
   At 6:30 p.m., motion by Juby, second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED   COMMITTEE
                                                                        CHAIRPERSON
    _____   _____
          (Date)   (Mary Stith)

RECORDING
SECRETARY   _____
                (Dr. Kent Mutchler)