



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
Facilities Committee Meeting  
minutes  
Tuesday, September 20, 2022 at  
**6:00 PM**

**BOARD OF EDUCATION**  
**Kevin Daly**, President  
**Rupal Shah Mandal**, Vice President  
**John P. Vranas**, Secretary  
**Myra A. Foutris**  
**Elaina Geraghty**  
**Jay Oleniczak**  
**Peter D. Theodore**

**ADMINISTRATION**  
**Dr. David L. Russo**, Superintendent of Schools  
**Dr. Dominick M. Lupo**, Assistant Superintendent for  
Curriculum and Instruction  
**Courtney Whited**, Business Manager/CSBO

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, September 20, 2022.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:01 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

- John P. Vranas (BOE) Chair
- Elaina Geraghty (BOE), Co-chair
- Rupal Shah Mandal (BOE)
- Emily McCall, Community Member
- Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

- Wendy Grano, Community Member

ADMINISTRATORS/STAFF PRESENT

- Dr. David L. Russo, Superintendent of Schools
- Courtney Whited, Business Manager/CSBO
- Mark Atkinson, Lincoln Hall Principal

OTHERS PRESENT

- Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **AUGUST 16, 2022**

A motion was made, seconded and passed to approve the August 16, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC Project(s) Update

- I. Sitework - The lights have been installed in the Todd Hall parking lot.
- II. Todd Hall Parking Lot Fencing - The fencing is anticipated to arrive at the sub-contractor any day, installation will be scheduled after it is received.
- III. General Work - The Todd Hall gutter will be replaced before Columbus Day. The VFD's were delayed to October

10th shipment. The Power Exhaust for the Todd Hall roof top unit is forthcoming

- IV. Rutledge Hall Specials Furniture - There is a minor punch list that is being addressed.
- V. Solar Panels - The project has faced delays; the new estimated installation dates are September 23rd-26th.
- VI. Summer 2023 Project Planning  
Administration met with school groups for the Lincoln Hall Plaza and the Todd Hall Courtyard. Monday, September 26th, Administration will be touring Park Ridge School District 64's newly renovated Library spaces. StudioGC and IMEG were on campus September 13 to review the mechanical and plumbing work in an effort to acquire firsthand knowledge of the existing conditions before starting survey and design work.

b. 2023 Roofing of the Administration Building, Rutledge Hall & Todd Hall

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the bid with Alternate #1 from G.E. Riddiford Company, Inc. for Roofing of the Administration Building, Rutledge Hall & Todd Hall in the amount of \$979,600 for work to commence on/or about June 19 and conclude August 11, 2023.

c. Summer 2023 Masonry Restoration Project

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to accept the bid from Otto Baum Company, Inc. for Masonry Restoration on all District buildings in the amount of \$249,500 for work to commence on/or about June 19, 2023 and conclude August 11, 2023.

d. Sound Dampening Between Lincoln Hall Room #205 and Grade 7 STEM Lab

Mark Atkinson, Lincoln Hall Principal, presented the background on using the Grade 7 LGI as a working classroom. The space is currently used as a GATE math and Accelerated math classroom, as it has been in the past. The sound carries over from the STEM lab to the LGI space; with students in both spaces happening at the same time, it presents some challenges with noise carrying over into the LGI space. Mark explained that programs have been expanded necessitating the usage of the LGI on an ongoing basis. The Committee discussed the options that were presented. The Committee recommended carpeting the room with the standard classroom style and removing the operable partition, storing it, then installing a permanent wall between the STEM Lab and LGI, leaving the track in place.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to make the recommended renovations of the Grade 7 LGI space to include carpeting with the standard classroom style, removing the operable partition, storing it, then installing a permanent wall between the STEM Lab and LGI, leaving the track in place, in an amount not to exceed \$20,000.

5. OLD BUSINESS

None

6. NEW BUSINESS

7. District Facilities Update

- a. Final Plat of Consolidation Resolution and Drawings - The project is complete and the District has received all documents.
- b. \$50,000 School Maintenance Project Grant - The District will apply for the FY23 School Maintenance Project Grant. It will be applied to the Rutledge Hall roofing project.
- c. Campus Benches/Gates - The gates and benches are installed.
- d. Lincolnwood Baseball & Softball Association Facilities Usage - The winter facilities rental dates have been requested

by Lincolnwood Baseball & Softball Association.

- e. Lincolnwood Police Department Facilities Usage - The Police Department will be using the Lincoln Hall gym for their police exam in October. The Committee requested that the Administration review the IGA with the Village of Lincolnwood regarding the use of the District's facilities.
- f. Kidzone Camp Facilities Usage - A request from Kidzone Camp was received, however with summer construction and existing programming, the District will be unable to accommodate this request.
- g. Campus Signs - The animal and facility usage signage has been ordered. There will be signage to match Pratt on East Prairie to remind motorists to stop for pedestrians in the crosswalk. The Committee discussed the number of visitor spaces in front of Todd Hall. The Committee recommended not striping the asphalt, instead stenciling the curb with 10-minute visitor parking with an arrow 60 feet apart and a sign to state, "10-minute parking; use hazard lights" Courtney met with the Village regarding Lunt signage and curb colors.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 7:00 p.m.

The next Facilities Committee meeting will be held Tuesday, October 18, 2022 at 6:00 p.m. The public is welcome.

---

John P. Vranas, Chair

---

Elaina Geraghty, Co-chair