

STRONGER CONNECTIONS LIAISON

Reports To: Executive Director of Special Programs

Dept / Campus: District-wide

Pay Grade: P-214 (Grant Funded Position)

Board Approval: May 2026

PRIMARY PURPOSE / FUNCTION:

The purpose of this program is to support systemic nonacademic needs of students who are at risk of failure due to homelessness, foster care, attendance, or behavioral issues. This support will result in improved academic achievement as well as their mental, behavioral, emotional, and physical health and well-being. They will assist campuses in creating a culture of care for staff and students, facilitate conversations that build strong relationships between and among students, staff, and parents. Work with school leaders and staff to preserve the safety and integrity of the learning climate while maximizing students' opportunity to learn and remain in class. Collaborate with campus administrators, student support teams, teachers, and staff to proactively intervene in the needs of all students by coordinating early intervening services to eliminate disproportionality based on race/ethnicity in referrals. Collaborate with District and campus leadership to identify targeted interventions for teachers and staff based on practices that positively impact the culture and climate of campuses and foster equitable learning environments for all students.

QUALIFICATIONS:

Education/Certification:

Professional degree from an accredited university
Preferred Social Work/Counseling experience
Preferred bilingual

Special Knowledge/Skills:

Ability to work with at-risk students
Ability to coordinate services to deliver student needs with appropriate staff
Ability to maintain documentation of services provided to students
Ability to efficiently manage time for tasks and student case loads
Ability to manage multiple tasks simultaneously
Ability to work with a team
Ability to efficiently use Microsoft technology applications (word, excel, publisher, etc.)
Strong organizational, communication (oral and written), and interpersonal skills

Experience:

Has worked with at-risk students, preferably in a school setting
Preferred 3-5 years experience

MAJOR RESPONSIBILITIES AND DUTIES:

Program Management

1. Facilitate the monthly parent, student, and staff Advisory Committee meeting
2. Maintain a list of McKinney-Vento and Foster students.
3. Maintain accurate documentation of services provided to at-risk students that will assess program effectiveness.
4. Collaborate with Klaras Center and ESC 12 to coordinate student services.
5. Serve as the District's Foster students Liaison.
6. Serve as the District's McKinney-Vento Liaison.
7. Serve as the District's Stronger Connection Liaison.

Staff Development

8. Use effective communication skills to present data informed information accurately and clearly and communicate with colleagues.
10. Present a positive role model for students that supports the mission of the school district.
11. Maintain a positive and effective relationship with supervisors, teachers, and other campus personnel.
12. Assess and respond to needs related to job responsibilities.
13. Develop needed professional skills appropriate to personal growth and professional job assignments.
14. Demonstrate behavior that is professional, ethical, and responsible.
15. Keep informed of and comply with state, district, and local school regulations and policies.

Performance Measures

16. Maintain documentation of homeless students and services needed and provided.
17. Quarterly report on student attendance, behavior referrals, removal from class, and disciplinary outcomes for student referrals

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- 18.. End of first year summary and reflection of progress towards the establishment of the Student Support Program and next steps to advance the support provided to students.

Supervisory Responsibilities

None

Other

Mental Demands:

- Ability to communicate effectively (verbally and written)
- Ability to instruct and model desirable skills and attitudes
- Ability to remain productive and maintain control under stress

Physical Demands:

- Frequent district-wide travel
- Occasional prolonged and irregular hours
- Frequent use of computers and other technology devices
- Ability to lift and carry 50 lbs.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

Employee

Date

Supervisor

Date