TO: Board of Directors
                Region One Education Service Center

SUBJECT: **Child Nutrition Program-South Texas Cooperative Bread and Tortilla Products**
                RFP 16-05-17, Extension 2 of 3

DATE: June 19, 2018

ITEM 17:   Action

BACKGROUND AND SIGNIFICANT ISSUES: This proposal allows Child Nutrition Program – South Texas Cooperative (CNP-STC) members the opportunity to purchase bread and tortilla products to meet USDA National School Lunch, and Breakfast Program guidelines. Price lists and/or catalogs have been provided by each vendor; each cooperative member must conduct a cost or price analysis for the procurement of the specific goods and/or services being requested within the scope of this Request for Proposal (RFP). CNP-STC members are responsible for the selection of goods and/or services available to meet the needs of their district.

On June 2, 2016 the Region One Education Service Center Purchasing Department, acting on behalf of its CNP-STC members, received seven (7) responses to Bread and Tortilla Products RFP 16-05-17.

On June 21, 2016 the Region One Education Service Center Board of Directors met to review and approve the recommendation of the CCNP-STC Bread and Tortilla Products RFP 16-05-17, effective August 1, 2016 through July 31, 2017 with three (3) one (1) year extension options. Six (6) vendors were awarded after evaluation of cost analysis, cooperative member needs, and complete proposal submissions.

On June 20, 2017 Region One ESC Board of Directors met to review and approve the first of three (3) extension options for CNP-STC Bread and Tortilla Products RFP 16-05-17, effective August 1, 2017 through July 31, 2018 with two (2) one-year extension agreements remaining. All vendors agreed to the extension option.

On behalf of the CNP-STC membership, the current awarded vendors were offered, and accepted, the opportunity to utilize the second of three (3) extension options for Bread and Tortilla Products RFP 16-05-17, effective August 1, 2018 through July 31, 2019.

RELATED GOALS: To assist Child Nutrition Program – South Texas Cooperative members in Region One and other school districts, charter schools, and governmental entities throughout the State operate more efficiently and economically (TEC §8.002).

COST AND FUNDING SOURCES: Cooperative members order products and services directly through the awarded vendor(s). A cost recovery fee is paid by members to join the CNP-STC. Of the net total invoice amounts on all services performed under this proposal, a flat fixed service fee rate of $0.0100 cents on each $1.00 dollar of total sales made through this contract paid to the Region One ESC by the vendors.

EXECUTIVE DIRECTOR'S RECOMMENDATION: Recommend approval of the Child Nutrition Program – South Texas Cooperative Bread and Tortilla Products RFP 16-05-17, Extension 2 of 3, to the following vendors: ***Eden Ramirez dba Tortilleria Tamaulipas*** - *Mission, TX;* ***Exquisita Tortillas, Inc.*** *– Edinburg, TX;* ***Flowers Baking Company of San Antonio, LLC*** *– Dallas, TX;* ***Hillcrest Tortillas, Inc.*** *– Hebbronville, TX;* ***Jopa Corporation dba Tortilleria Monterrey*** *– Brownsville, TX;* ***Jump in Business Corp.*** *– San Antonio, TX.*

Respectfully submitted,

Dr. Cornelio Gonzalez

Dr. Cornelio Gonzalez
Executive Director

Staff Person(s) Responsible: Connie Lopez, Deputy Director
                                   Amanda Galvan, Finance Director
                                   Lori Atwood Ramos, Purchasing Coordinator
                                   Kristina Carrizales, Purchasing Cooperative Specialist

Action Taken

_____ made a motion to approve the Child Nutrition Program – South Texas

Cooperative Bread and Tortilla Products RFP 16-05-17, Extension 2 of 3, to the following

vendors: ***Eden Ramirez dba Tortilleria Tamaulipas*** *- Mission, TX;* ***Exquisita Tortillas, Inc.*** *–*

Edinburg, TX; ***Flowers Baking Company of San Antonio, LLC*** *– Dallas, TX;* ***Hillcrest***

Tortillas, Inc. *– Hebbronville, TX;* ***Jopa Corporation dba Tortilleria Monterrey*** *– Brownsville,*

TX; ***Jump in Business Corp.*** *– San Antonio, TX.*

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Seconded by: _____

Vote: _____