

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Tara Rice  
**ADDRESS:** McKinney, TX  
**POSITION:** Benefits Generalist  
**DEPARTMENT:** Human Resources, CHEC

***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	04/05 – 09/19	Human Resources Generalist, Part-time

***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
University of North Texas	2001	B.B.A., Human Resources Management