



Executive Summary  
Finance Committee Meeting

DATE: April 19, 2018

TOPIC: ARCON Associates, Inc. Memorandum of Understanding (MOU) Lincoln Hall Phase III Furniture Replacement

PREPARED BY: Bob Ciserella

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**Recommended Action:**

Action:  \_\_\_\_\_

Discussion: \_\_\_\_\_

Information: \_\_\_\_\_

**Purpose:**

The Board of Education approves all contracts of the District.

**Fiscal Impact:**

The District and ARCON Associates, Inc. are planning for Lincoln Hall Phase III furniture needs. Compensation will be billed on a time and material basis.

Upon review by District legal counsel, the following changes have been added to the agreement:

- Architect's Compensation will be determined on a time and material basis.
- Project Schedule has been revised.

**Recommendation:**

The Administration recommends that the Finance Committee support the recommendation to enter into the attached Memorandum of Understanding (MOU) with ARCON Associates, Inc. to be billed on a time and material basis.