

REGULAR BOARD MEETING MINUTES

July 26, 2022

9:00 A.M. NPT Office

CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 9:00 am

Mr. Bauer called the meeting to order and roll call was taken with three board members present. Board members in attendance were Mr. Jason Bauer, Dr. Scott Doerr, and Dr. Chris Dougherty. Also present was NPT Director, Kelly Suey and NPT Business Manager, Deanna Tarter.

Others in attendance: Matt Hutchison and Brenda Patrick

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

No Correspondances

MOVE TO APPROVE THE July 26, 2022 CONSENT AGENDA AS PRESENTED.

The reconciliation report for the general checking account does show a negative balance, but that is due to us having to process the summer payrolls before June 30th for TRS. We wanted the board to be aware of the negative balance, but the checking account is not negative because those payrolls have not been processed yet.

Mrs. Suey discussed the hire of Mara Atkins. She is a retired school social worker from NPT Special Education Cooperative that has agreed to work Tuesday, Wednesday, and Thursday during the maternity leaves for Shelby Babbs and Amber Daniels. The substitute list includes two Speech Language Pathologists that have agreed to come back as subs for the 2022/2023 school year. Bushue HR recommended that we have a substitute list approved each year so new hire paperwork doesn't have to be completed each year.

Motion by Doerr, seconded by Dougherty to approve the June 28, 2022 consent agenda as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passes 3-0.

The consent agenda included Regular Minutes from June 28, 2022 executive board meeting, Bills/Treasurer's Report for July, Approve the hire of Mara Atkins, and Approve the substitute list for 2022/2023 school year.

NEW BUSINESS

Review and take action on Executive Session Minutes and Audio Tapes from the last six months. (January 2022-June 2022)

Mrs. Suey recommended opening the 4 closed session meeting minutes between January 2022 through June 2022. Mr. Bauer stated that this is very common practice as each school district has to vote on opening closed session minutes as well.

Motion by Doerr and seconded by Bauer to open the Executive Session Minutes and Audio Tapes from the last six months. (January 2022-June 2022). Bauer-YEA, Doerr-YEA, Dougherty-YEA. Motion passes 3-0.

Discuss Tentative FY23 Budget

Dee Tarter discussed the tentative proposed budget for FY23. There were a few updates and the board members were provided with an updated summary sheet. Dee reviewed highlights from the tentative proposed budget. Dr. Doerr asked for the updated charge per district and Dee responded that she would get the breakdown sent to him. At the next board meeting on August 30th, 2022, there will be a budget hearing at 8:45 am.

Discuss and Approve Lauren Assalley's Notice of Employment for FY23

Lauren Assalley asked to work 80% of her contract this year with 2 days working remote and 2 days in person. In the board's packet, a letter from Lauren Assalley requesting the reduction of her contract and a tentative calendar showing when she will be remote and working in person, and Lauren's notice of employment. Mr. Bauer stated that this is what was discussed in closed session last month and asked if there were any questions.

Dougherty made a motion to approve Lauren Assalley's Notice of Employment for FY23 as presented. Seconded by Doerr. Doerr-YEA, Dougherty-YEA, Bauer-YEA. Motion passes 3-0.

Discuss and Take Action on FY23 Employee Health Insurance.

Mrs. Suey provided the entire health insurance packet from Bushue HR to the board members last week for their review, and had a physical copy present at today's meeting. In addition, Mrs. Suey provided the board members with a summary of the proposed health insurances to be offered by NPT for FY23. The health insurance summary included a POS plan and a PPO plan. Quotes were provided at both age rate and composite rate. Age rate appeared to me more cost effective for the employee and employer. There was discussion regarding the summary of health benefits. The following was recommended to the board:

Employee Only Health Insurance: The employer will pay up to \$471.28 and the remaining balance will be the employee's responsibility, but the employee will not pay less than \$75.00.

Employee+Spouse, Employee+Children, and Family Health Insurance. The board will pay \$471.28 and the remaining balance will be the employees responsibility, but the employee will not pay less than \$75.00.

Dental: The employer will pay \$34.81 toward all dental plans, if there is a remaining balance, that will be the employees responsibility.

Life: The employer will pay \$0.93 toward life insurance. At this time, this is a 100% employer paid benefit.

Vision: This is an employee paid benefit. The employer will not be contributing to this insurance.

Doerr made a motion to approve the POS 2000 Gold H plan for health insurance as presented. Seconded by Dougherty. Doerr-YEA, Dougherty-YEA, Bauer-YEA. Motion passes 3-0.

Open Discussion

There was no open discussion.

OLD BUSINESS

No old business to discuss or take action on.

REPORTS

Director's Report

Mrs. Suey stated that NPT has started the second session of ESY. This session will run July 25 - August 4. Students participated in weekly music classes with music therapy student Katie Janssen, having mini horses come and doing a tie dye activity. Mrs. Suey stated that she saw the students come off the bus on the first day back and all the students were excited to be back.

Workforce is finishing up for the summer. We learned a lot about the extension of the program and we are going to evaluate the effectiveness and make some adjustments for next year, but it has been a wonderful experience for all of the student's involved.

We will be offering an initial CPI training for any new staff on August 11 from 9am-3pm. A flier has been included in the board packet and will also be emailed to administrators to remind them to have Special Education staff sign up for Nokomis and Pana. Mrs. Suey asked Dr. Dougherty if her internal team in Taylorville was taking care of CPI training because if they were she would not send the flier to Taylorville admin and Dr. Dougherty responded that the internal Taylorville CPI team will be providing their district employees with CPI recertification and certification.

Mrs. Suey has a lunch interview with a potential SLP and hopefully will have a recommendation to hire prior to the school year if it goes well. She has a phone call scheduled with a retired psychologist to discuss his assistance with services and an interview scheduled with a social worker this week.

A schedule for After Hours and PD with a Purpose will be shared after NPT's opening meeting on August 8th. NPT will have presenter sign ups on that date as well as workers for the after hours program. Mrs. Suey will share this information as soon as it is finalized.

Mrs. Suey will also be leading and offering two book studies this school year. A flier was included in the board packet and will also be emailed to all administrators. The first book will be Ten Things Every Child with Autism Wishes You Knew. Mrs. Suey would like to know by September 9th, who wants to participate so books can be ordered. She will have a 30 minute meeting during the months of October, November, and December. She asked for the board to share this information with their staff. Mrs. Suey is very excited about this opportunity and is hopeful it will make staff feel more comfortable and create great discussion.

Dr. Dougherty asked what time After Hours is and where they meet. Mrs. Suey responded from 5pm-7pm and it is our family engagement and we meet at our office location (here). There were no other questions for Mrs. Suey

Program Coordinator/Transition Specialist

No Report

Business Manager Report

Mrs. Tarter stated that the audit has started. Her and the auditor are currently working in SDS on fixing the starting balances.

There were no additional questions for Mrs. Tarter.

CLOSED SESSION

There was no closed session.

MOVE TO ADJOURN AT 9:18 a.m.

Doerr made a motion to adjourn the meeting. Dougherty seconded the motion. Motion passed by a voice vote.

Mr. Jason Bauer, President

Dr. Scott Doerr, Secretary