



Mid-Valley Special Education Cooperative

Dr. Marianne Fidishin, Executive Director

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MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Marianne Fidishin, PhD, Executive Director

DATE: January 31 2018

RE: Extended School Year (ESY) Job Descriptions

The Executive Director is recommending approval of job descriptions Extended School Year (ESY) Coordinator and Extended School Year (ESY) teacher.

Attached are job descriptions for the positions of *Extended School Year (ESY) Coordinator* and *Extended School Year (ESY) Teacher*, designed to ensure a structured and steam-lined hiring and placement process. Historically, the positions have been filled through more informal means such as informal communication. In an effort to generate increased interest and qualified, certified talent outside of the Mid-Valley area, the positions will be posted on various job search consortiums. Additionally, the goal is to generate a future data base from which qualified personnel can be pooled.