

Date: January 25, 2021

To: Pana CUSD #8 Board of Education

From: Mr. Jason J. Bauer, Superintendent

Subject: **Superintendent's Report and Board Actions for January 25, 2021  
Regular Board Meeting.**

### **BOARD AGENDA NOTES**

- 2 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of the listed items. There have been no formal FOIA requests. The Press Policy updates are included in the December 15, 2020, Policy Meeting.
- A. Reading/Approval of Minutes
  - B. Approval of Bills and Payroll
  - C. Treasurer's Report
  - D. FOIA Request
  - E. 2<sup>nd</sup> Reading of Press Policies

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$210,705.90 and payroll totaling \$769,188.21 for a total payables and payroll of \$979,894.11.

**3 Visitor, Teacher & Support Staff Considerations**

- There are no visitor requests at this time.

**4 Committee Reports**

- A. Facilities – Doug Kirkbride and Jeff Stauder will provide an update from the January 7<sup>th</sup> meeting. Next Meeting – Wednesday, April 8, 2021 at 5:30 p.m.
- B. Finance – Craig Deere and I will provide an update from the January 14<sup>th</sup> meeting. Next Meeting – Thursday, April 15, 2021 at 6:30 a.m.
- C. Curriculum – Did not meet this month. Next Meeting: TBD
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Mark Beyers and I will provide a brief report of our January 20<sup>th</sup> meeting. Next Meeting – Wednesday, February 17, 2021 at 7:00 a.m.
- F. Technology – Did not meet this month. Next Meeting: Tuesday, March 9, 2021 at 5:30 p.m.
- G. Strategic Plan – Did not meet this month. Next Meeting: TBD

H. I.D.E.A.S. – Did not meet this month. Next Meeting: February 5, 2021 at 5:30 p.m.

## 5 Administrative Reports

A. **Principals** – The building principals will be in attendance to provide their reports.

B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

C. **Curriculum and Instruction** – Mr. Donahue will be present to provide his report along with an update on Title Grant reporting.

D. **Athletic Director's Report** – There has been a lot of movement on the school sports front. Adam Haston will be in attendance to provide the latest.

### E. Superintendent's Report/Board Action

#### 1. Personnel Recommendations.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session is over.**

2. **District Worker's Compensation Insurance Renewal** – Vanessa at Bushue Human Resources, Inc. has been working closely with the district on the renewal of the district's worker's compensation insurance renewal. This year we are looking at an increase of \$3,107, which is a 6.10% increase from the previous year. A detailed summary of the renewal is attached for you to review. I recommend the renewal of the proposal as presented.

**Action:** Motion to accept the District Worker's Compensation coverage with Star Insurance through Ramza Insurance Group at an overall premium increase of \$3,107 (6.10% increase over expiring coverage) with a total renewal rate of \$54,066.

3. **Executive Session Minutes** – We are required to have a process in place to review past executive session minutes over the last six months. I am recommending that the following executive session minutes be opened to the public: July 20, 2020, August 11, 2020, August 17, 2020, September 12, 2020, September 28, 2020, October 5, 2020, October 19, 2020, November 16, 2020, and December 21, 2020. I am recommending that we keep the minutes/tapes closed from the July 20, Aug. 11, Aug. 17, Sept. 12, Sept. 28, Oct. 5, Oct 19, Nov. 16, and Dec. 21 as they had discussions concerning student discipline. I am also recommending the destruction of any open or executive tapes older than 18 months for the purpose of avoiding unnecessary storage.

**Action:** Motion to approve the public release of executive session minutes from July 20, Aug. 11, Aug. 17, Sept. 12, Sept. 28, Oct. 5, Oct. 19, Nov. 16, and Dec. 21 and subsequent destruction of any open or executive session tapes older than 18 months. All minutes/tapes from July 20, Aug. 11, Aug. 17, Sept. 12, Sept. 28, Oct. 5, Oct. 19, Nov. 16, and Dec. 21 shall remain closed to the public.

- 4. Economic Interest Statements** – The District is required to annually no later than February 1<sup>st</sup> to provide a list of school district employees who are required to file economic interest statements with the County Clerk. I recommend that you approve/certify the enclosed list individuals who need to file. Also, please remember to give Bridgett a copy of your return receipt once you have filed your interest statements.

**Action:** Motion to approve and certify the list of District affiliated personnel required to file an economic interest statement with the Christian County Clerk.

- 5. IRS Mileage Rate** – The Federal IRS reimbursement rate decreased by 1.5 cents for 2020 to 56.0 cents per mile. Our past practice has been to adjust our reimbursement rate to match the federal rate. Keep in mind that we do not reimburse a lot of mileage to employees due to access to District vehicles. My recommendation is to stay with the Federal rate.

**Action:** Motion to approve the 2021 IRS Mileage reimbursement rate.

- 6. NPT Special Education Report** – The next NPT Executive Board meeting is on Wednesday, January 27, 2021 at 8:30 am. The meeting will be held in the Unit Office Boardroom in Pana. Please email Dee Tarter if you would like an invite to join virtually.

**Action:** No action needed. This is an information only item.

- 7. Take Appropriate Action on Amended NPT Joint Agreement** – In order for NPT to become its own fiscal agent, the NPT Joint Agreement is in need of being amended. A copy of the NPT Joint Agreement with revisions (in red) is attached for you to review. Once the board reorganizes in April, a board member will need to be appointed to the NPT Governing Board. NPT is aiming at becoming its own fiscal agent on July 1, 2021.

**Action:** Motion to approve the amended NPT Joint Agreement.

- 8. Accept Track Donation Per Board Policy 8:80** – An email from Al Stupek of TCCU (Taylorville Community Credit Union) is included in your packet. TCCU wishes to make a donation of \$10,000 (plus \$995 for shipping) to purchase 80 new track hurdles for the Pana High School track. In return, TCCU will place a 4' x 8' sign (at their own cost) in a highly visible spot that both parties agree upon. The sign will be displayed year-round for 60 months.

**Action:** Motion to approve a donation by TCCU (Taylorville Community Credit Union) in the amount of \$10,995 for 80 new track hurdles per Board Policy 8:80.

## **6 Executive Session (Optional)**

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, and collective negotiating matters, as well as employment/compensation resignation recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

## **7 Communications**

- A. Alliance Legislative Report
- B. Capitol Watch
- C. AIRSS – Association of Illinois Rural and Small Schools
- D. Other Board Correspondence

## **8 Board Member Considerations**

- A. Other

## **9 Adjournment**

**Action:** We will need a motion to adjourn the meeting.