

**Finance Committee Minutes**  
**August 3, 2011**

Meeting was called to order at 6:36 a.m. at the Pana Unit Office Board Room

Meeting was called to order by John Metzger.

Members present: Metzger, Beyers, Foor arrived at 6:48

Members absent:

Superintendent Present: Yes

Visitors: David Dively, Paul Donahue

The committee discussed the following:

1. *Approval of the Minutes from 6/09/2011.* Motion by Beyers; Second by Metzger.
2. *Review FY11 End of Year Financials* – Dr. Lett reviewed the year-end financial reports with the committee. Of note was the Education fund ending in a surplus of \$1,078,699. Key reasons for the surplus was the federal jobs money and the annual expenditures being under budget.

The Operations and Management budget finished in red \$56,470. The main reason was the spending of project monies - \$30,000 on track and \$51,000 on Qzab bonds Dr. Lett indicated that he has a target balance of \$1,000,000.

The Transportation Fund ended with an increase in the fund balance

3. *Review of Tentative FY12 Budget* – Dr. Lett reviewed the tentative budget for FY12 with the Committee. He presented two scenarios, one budget with flat General State Aid funding and one with a 3% proration. Depending on the actual GSA received, the Education Fund could have a deficit between \$300,000 to \$500,000. Dr. Lett indicated that it is difficult to predict what the State will do at this time, but he is planning on proposing the budget that prorates General State Aid at 3%. Under the tentative budget, Operations and Maintenance would have a \$15,000 deficit, while Transportation is projected to have a \$32,000 surplus. The surplus in Transportation Fund appears to be due in large part to a change in the manner for which new busses are accounted.
4. *Other Financial Considerations:* Dr. Lett presented some information to the Committee to provide a comparison of what other districts are providing for tuition reimbursement and mileage reimbursement. The chart demonstrated that Pana Unit #8 is comparable to its neighboring districts on both of these issues. The Committee also discussed the incentive or lack of incentive for teachers to get advanced degrees. Currently 85% of the teachers possess a bachelor's degree, while 15% have a master's degree or above.

Also under other Financial Considerations, Mr. Donahue excused himself and the Committee then discussed administrative personnel and compensation.

5. *Next Meeting Date* – The next meeting for the Finance Committee was set for Oct. 13, 2011 at 6:30 a.m. in the Unit Office Board Room.

A motion was made by Metzger and seconded by Beyers to adjourn the meeting of August 3, 2011 at 7:58 a.m.

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Member

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Member