



MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: January 2025 Academic Affairs and Student Services Report

STUDENT SPOTLIGHT: We will highlight Zara Cruz, 3.425 GPA, Health Sciences Student, PTK member.

OUTSTANDING EMPLOYEE SPOTLIGHT: Our Executive Director, Dual Credit and High School Partnerships, Rosa Berreles-Acosta, will be recognized for her incredible efforts leading the dual credit team.

COMMUNITY SPOTLIGHT:

We will recognize Chris and Krista Tovar, owners of Hutto Automotive, for their amazing support of our Temple College students at the Hutto Center.

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

eLearning Operations

Texas Statewide Course Sharing Exchange

- The requested 6-month extension to the January 21, 2025 expiration date under the contracts signed by all mentor institutions was approved by the Commissioner.
- Christa Quigley was asked to mentor another institution, Cisco College and will be working with Sheron Caton, Director of Distance Education as a part of technology implementation Cohort I as a Home and Teaching institution.

THECB Digital Learning Summit, February 11-12, 2025

- The *Choosing Agility: Adapting to a New Era of Innovation in Digital Learning* hybrid conference will feature engaging sessions on foundational and advanced practices in digital learning, innovative digital pedagogy, and emerging research. Participants will collaborate and network with practitioners from institutions of higher education across Texas.

Regulatory Oversight and Compliance

Institutional Plan for Distance Education (IPDE)

- Christa Quigley and Brian St. Amour participated in the November 2024 Texas Digital Learning Week in a session *Unpacking the New Texas Institutional Plan for Distance Education (IPDE) Process* hosted by the THECB. Insights and tools were discussed to assist in navigating the processes.
- THECB staff and representatives from the Learning Technology Advisory Committee will delve into the updated submission and review processes, highlighting key changes and best practices for compliance. There will be briefings on comprehensive review procedures, timelines, and criteria that guide the evaluation of IPDEs.
- Plans are currently under revision in preparation for our upcoming program reassessment in 2029.

2025 Community College Survey of Student Engagement (CCSSE)

- eLearning will work with Julie Weaver to set up a notification process for students to complete the survey using D2L or other methods.

Vendor Management

D2L

- D2L contract renewal will be a “blend and extend” 5-year contract to align with the institution’s Ellucian contract – 3 years with a 2-year renewal option. New modules: H5P, LUMI & Creator +, and Achievement will greatly contribute to student success and faculty effectiveness.

Honorlock Proctoring Solution

- Honorlock usage data as of December 31:

Usage	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Courses	12	40	35	47	47	25	27	12	35	50	44	41
Unique Exams	16	62	52	84	73	45	50	13	60	81	71	63
Students	148	470	372	490	466	293	320	64	470	547	376	225
Exams Taken	165	649	456	797	678	415	547	65	678	733	571	609

Tutor.com

- Temple College was featured as a November Partner Spotlight, in the ePublication entitled *The Tutoring Times, Newsletter for Higher Education Partners* at <https://go.tutor.com/HEDnewsletter>
- Usage data for December 31:

Current Number of Semester Sessions	48
Active Students	16
Average Session Length (minutes)	27.34
Student Rating	4.73/5.00
Recommended Rate	100

Committees

Artificial Intelligence (AI) Taskforce

- Brian spoke at the December Educational Services Council meeting describing progress and asking for those who are interested in participating to notify us and if faculty and staff are utilizing AI tools to provide that information. Volunteers are currently signing up.

Quality Course Champions

- Phase 2 underway. Team is reviewing requirements from THECB and The Department of Education in order to develop templates for faculty checklists and rubrics for face-to-face and online courses.

Website Steering Committee

- eLearning tutorials edited and posted on the new eLearning web page.

Community

Central Texas B.E.S.T. Robotics Hub Competition

- Brian St. Amour volunteered as a Judge for Exhibit Interviews at the Temple College's new BEST Robotics Hub inaugural event on November 23 at Temple High School.

H-E-B Feast of Sharing

- Christa Quigley volunteered for Temple College as a hostess at the annual event at the Mayborn Convention Center on December 5th.

ENGINEERING TECHNOLOGY

Important Milestones/achievements for the department, individuals, faculty, or staff:

November 2	BEST Robotics practice and mentoring local teachers 8 -2 WTC
November 9	BEST Robotics practice and mentoring local teachers 8 -2 WTC
November 16	Dr. Melendez attended CAST conference
November 23	Temple College BEST Robotics Hub, <i>SkillsUSA PO</i>



Temple College Inaugural BEST Robotics event was on Saturday, November 23 and was hosted at Temple High School.

8 local robotics teams competed, and competition results are below:

	Mike Larson
Mentor of Year	TAMRA Learning Academy
Engineering Notebook	Iola High School
Marketing Presentation	Lorena High School
Exhibit Interview	Iola High School
Engineering Drawings	Travis Science Academy
Robust Robot	Temple High School
Software, Software Design	Troy High School
Founders Award	Lorena High School
Video	Salado High School
SPIRIT	
Website	Salado High School
3 D Modeling	Lorena High School
BEST Award	
1st	Iola High School
2nd	Troy High School
3rd	Lorena High School
Robot Performance	
1st	Troy High School
2nd	Iola High School
3rd	Lorena High School
Texas UIL Qualifier	<i>State Tournament Dec 7</i>
MED UIL	Iola High School
SM UIL	Troy High School
LG UIL	Temple High School
BEST Champion	Travis Science Academy
Rookie Qualifier	TAMRA Learning Academy