

DIXON PUBLIC SCHOOLS #170

"A Place to Grow"

www.dps170.org

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Margo Empen, Superintendent
Doug Stansford, Asst. Superintendent
Marc Campbell, Business Manager

Date: February 18, 2026
To: Board of Education Members
From: Margo Empen, Superintendent & Marc Campbell, CSBO
RE: HLS Amendment – DHS Roof Repairs

In accordance with Board of Education Policy 4:150 Facility Management and Building Programs a designee of the Superintendent shall facilitate compliance with the 10-year safety survey process required by the School Code. The local school board, guided by The Local Government Professional Services Selection Act Section 50 ILCS 510/0.01, is required to hire a licensed design professional to assist the district in correcting the violations using the school building code known as "Health/Life Safety Code for Public Schools," Part 180.

Before any Health/Life Safety (HLS) funds can be spent, a licensed design professional must prepare an HLS amendment. This amendment must be approved by the Board of Education, then submitted to the Regional Office of Education (ROE) for approval, and finally approved by ISBE.

During the 10-year HLS review, certain sections of the DHS roof were identified and approved for replacement. A bid for this work was conducted last month, with the lowest bid coming in at \$200,600—higher than the approved HLS amount of \$147,500. Because of this cost difference, a new HLS amendment reflecting the updated dollar amount must be prepared by the architect and approved again by the Board, then sent to the ROE, and ultimately approved by ISBE before the repairs can proceed using HLS funds.

Attached to this memorandum there are two summary exhibits.

- Exhibit A: Scheduled HLS Summary page for DHS roof adding \$53,200 to the HLS amount.
- Exhibit B: Schedule of DHS HLS approved work from 10-year review.

Fund Balance information from SDS and Financial Summary:

- | | |
|---|-----------|
| • Health Life Safety Fund: Unaudited 1/31/26 | \$903,000 |
| • Architect Estimated DHS Roof Replacement Cost | \$200,600 |

It is the recommendation of District Administration that the Board approve the HLS amendment for the replacement of roof sections at DHS, as presented.

Dixon Public Schools, in cooperation with the community, will provide students with a comprehensive educational program that produces well-educated, self-sufficient, and involved citizens.



Add / Edit Schedule Item

Location(s) (Name & Room Number):*	<input type="text" value="Band, Choral and Entry 23 Areas Roof"/>
Priority Code:*	<input type="text" value="Required"/>
Rule Violated: *	<input type="text" value="PM-304.6"/> View () or ()
Description of the Violation:*	<input type="text" value="The roof replacement of these roof areas are Items 19 and 20 of approved Dixon High School Amendment #25. The amendment estimated cost of \$147,800.00 was too low. Competitive bidding generated a cost of this work at \$200,600.00."/>
Recommendation to Correct Violation:*	<input type="text" value="This amendment is to increase the estimated cost from \$147,800.00 to \$201,000.00."/>
Action Id:*	<input type="text" value="Repair"/>
Specification(s):*	<input type="text" value="This amendment is to increase the estimated cost from \$147,800.00 to \$201,000.00."/>
Units Of Measure:*	<input type="text" value="LS"/>
Quantity:*	<input type="text" value="1"/>
Labor Code:*	<input type="text" value="Work will be performed by contractors"/>
Work Type:*	<input type="text" value="Safety Standards"/>
Estimated Cost: [00.00]*	<input type="text" value="\$53200.00"/>
Estimated Completion Date: [MM/DD/YYYY]*	<input type="text" value="8/1/2026"/>
Funding Type:*	<input type="text" value="Fire Prevention"/>

ROE Adjustments

Adjusted Amount: [00.00] \$

ISBE Adjustments

Adjusted Amount: [00.00] \$

Reason:

Note: Item #19 and #20 are the items noted for change in this amendment.

Exhibit B: Anticipated 10-HLS Survey Work List - Summer 2026

DIXON HIGH SCHOOL 10 YEAR HLS BRAY ARCHITECTS 2025						
ITEM #	ITEM DESCRIPTION	PRIORITY	EST. COSTS	ACTUAL COSTS	CONTRACTOR	TIMEFRAME
5	Replace Choral room 133 door and hardware	B	\$14,400.00	\$13,509.00	BID 12/2025	SUMMER 2026
7	Replace Band Room 134 door and hardware	B	\$14,400.00	\$13,509.00	BID 12/2025	SUMMER 2026
18	Replace doors and frame, Custodian B03	B	\$10,800.00	\$10,406.00	BID 12/2025	SUMMER 2026
19	Replace roof at Band and Choral area	B	\$125,000.00	\$125,000.00	BID 12/2025	SUMMER 2026
20	Replace roof at Entry door 23	B	\$22,800.00	\$22,800.00	BID 12/2025	SUMMER 2026
	TOTAL COST OF "B" PRIORITIES 2026 SUMMER WORK		\$187,400.00	\$185,224.00		

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