

Request for Extended Travel

(THIS REQUEST FORM REQUIRED FOR TRAVEL OUTSIDE OF THE 200-MILE RADIUS)

NAME: JOHN SCHUMACHER

DATE: 10-1-2011

DEPT/BUILDING FL/HS

PURPOSE:

INTERACTION/TRAINING WITH OTHER ADMINISTRATORS AND TEACHERS. COMMUNICATION, CULTURE TRAINING, LANGUAGE EXPERIENTIAL LEARNING IS ADDRESSED.

DISTRICT BENEFIT:

TEACHER WILL RECEIVE TRAINING TO IMPROVE EFFECTIVENESS. STUDENTS WILL BE BETTER PREPARED TO ENGAGE IN EXPERIENTIAL SITUATIONS. BENEFITS COME TO THE DISTRICT AT NO COST. (workshop funds pay for SUB)

TRAVEL DETAILS: 1. DESTINATION: COSTA RICA

2. TRAVEL DATES: JANUARY 12-16, 2012

KG

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
• TRAVEL EXPEDIA	AIRFARE	± 729.00
• MEALS	FOOD	± 100.00
• LODGING	4 NIGHTS	± 400.00
• REGIS/FEES	NONE	.00
• SUBSTITUTE	2 DAYS	414.00
• OTHER	NONE	.00

TOTAL: 1643.00

BUDGET SOURCE(S):

Source	Budget Code	Amount
• GENERAL FUND:	—	.00
• WORKSHOP FUNDS: SUB	—	414.00
• CONTRACT REQUIREMENT:	—	.00
• OTHER: (ACIS)	—	± 1,229.00

TOTAL: 1643.00

mm 10/4/11

SUPERVISORS RECOMMENDATION AND COMMENTS:

Approve.

SUPERVISOR SIGNATURE:

Ana Adams

SEND FORM TO SUPERINTENDENT/DESIGNEE:

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

only cost to PSD is  
workshop fund @ PHS for  
sub.

OK K. Gray  
(Rec. Approval)

BOARD ACTION:

NOT-REQUIRED \_\_\_\_\_ REQUIRED  APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ DATE: \_\_\_\_\_

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE  
BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE:

John Schumacher

DATE:

10/1/2011



**American Council for International Studies**  
1520 16th Street 800 798 9710  
Suite D 916 448 7497 Fax  
Sacramento, CA 95814 [www.acis.com](http://www.acis.com)

September 27, 2011

To Whom It May Concern:

The American Council for International Studies, ACIS, has invited John Schumacher to participate in one of our Winter Teacher Conferences in Costa Rica, January 12-16, 2011. ACIS coordinates these conferences to give teachers an opportunity to learn more about the educational benefits of student travel. Teachers will meet with ACIS staff and other educators from throughout the United States, many of whom are experienced in leading student groups overseas.

Our aim is to create educational programs that relate to your school curriculum. Teachers will have the opportunity to interact with educators from across the United States who incorporate and value the teaching of language and culture to students. As we head into the new century, ACIS feels it is more important than ever before for American students to be "globally educated."

We are happy to give teachers the venue of Costa Rica to discuss and ponder these academic challenges. The excursions included will address Foreign Language standards one and two: Communication and Culture.

If I can provide further information concerning this Conference, please let me know. We look forward to having Oregon represented by Parkrose High School in Costa Rica this year.

Sincerely, \_\_\_\_\_

A handwritten signature in cursive script that reads "Lynne Freeman".

Lynne Freeman  
Regional Director