

**#5080.1
Tardiness**

The term "tardy" will be defined as being late to school, class or an activity, with or without permission of parents / guardian or school personnel. The building administrator in consultation with staff will establish a specific building definition of what constitutes "being late to school, class or an activity." All teachers will inform their respective classes of the building's definition of "being late to school, class or an activity." School personnel will work together to address the needs of students who are developing a pattern of being tardy and will refer to a school administrator those students who in the teacher's judgment are not making progress towards correcting the problem.

The Superintendent shall develop procedures for:

- monitoring tardiness,
- intervening through appropriate staff procedures in cases of tardiness, and
- contacting and meeting with parents / guardians where indicated or required by law.

Students who violate this policy will be subject to disciplinary action. The Superintendent shall propose and the Board of Education shall approve procedures and regulations to ensure that any student violating this policy is subjected to disciplinary action, and that any disciplinary actions imposed for similar violations are treated consistently.

Date of Adoption: 6/6/95

Date of Revision: 8/16/05