

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE

DRAFT - MEETING MINUTES

Wednesday, November 22, 2023 – 10:00 a.m.

Howard Male Conference Room/Zoom Room

Commissioners Present: Bill Peterson, Chair
Brenda Fournier
Bill LaHaie
Travis Konarzewski, excused

Others Present: Mary Catherine Hannah, County Administrator
Kim MacArthur, Board Assistant
Wes Wilder, Maintenance Superintendent
Lynn Bunting, Board Assistant (zoom)
Al Rapson, Deputy EM/E911 Director (zoom)
Amanda Repke, Deputy Treasurer (zoom)

CALL TO ORDER

Chair Bill Peterson called the meeting to order at 10:05 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ADOPT AGENDA

Chair Peterson presented the agenda for approval. Moved by Commissioner Fournier and supported by Commissioner LaHaie to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: Maintenance Superintendent Wes Wilder updated the Committee on the following projects:

1. Restrooms at Fairgrounds: Work is near completion. There will be some paint that needs to be touched up in the spring. All money has been used and the insurance claim can be closed.
2. Compressor for Health Department: Compressor has been replaced. While working on the unit there was a small oil leak detected on the other compressor. Control Solutions estimates 4 hours of labor and \$100 in parts to fix and will begin repair.
3. Power Meters at Fairgrounds: Installation is scheduled for December 11th.
4. Partition Wall at the Airport: The Airport Manager has asked for Maintenance to install a partition wall with double doors in it at the old terminal building. Doors have come in and work will start ASAP.
5. Health Department Flooring: New flooring for the Health Department has arrived and work will begin next Thursday. Painting of door frames has been started.

6. Fairground Caretaker House Repairs: Windows have been repaired/replaced. Drywall repair is ongoing. Railings for the porch have been replaced. Floor repair will begin ASAP. Commissioner Fournier inquired if the damage to the wall was due to the air conditioner. Superintendent Wilder does not believe the air conditioner caused the damage as there was a crack that was letting rain in and suggested portable air conditioners so water cannot leak into the window.

INFORMATION ITEM: County Administrator Mary Catherine Hannah presented the Fairgrounds Manager Monthly Report to the Committee for review (attachment #2). Administrator Hannah reported the work on the Merchant's Building was backed up due to the building being rented out, but work will begin soon.

Superintendent Wilder reported Maintenance will be repairing the Animal Control Building's flooring. The paint is peeling, and they will clean, prime, and repaint. The Merchant's Building may be necessary to use while under repair. Motion was made by Commissioner LaHaie and supported by Commissioner Fournier to receive and file the Fairgrounds Manager Monthly Report as presented. Motion carried.

INFORMATION ITEM: Administrator Hannah gave the Committee an update on the APlex Expansion Project. A public survey is out and open until the end of the month and is getting a great response. There is a public charrette scheduled for December 15th at 5:00 p.m. at the APlex to give the public an option for more input based on the survey results.

INFORMATION ITEM: Administrator Hannah gave the Committee an update on the fairgrounds strategic planning. There is funding available for this planning through the MEDC (Michigan Economic Development Corporation) for communities that are redevelopment ready. The City of Alpena is interested in partnering with the County and Administrator Hannah is meeting with a MEDC representative and the City of Alpena next week and will bring information back to the Committee.

OTHER DISCUSSION: Administrator Hannah gave the Committee an update on the Airport Fuel Farm.

INFORMATION ITEM: Chair Peterson presented the Recycling Monthly Reports for review. Motion was made by Commissioner Fournier and supported by Commissioner LaHaie to receive and file the monthly Recycling Reports as presented. Motion carried.

***Next Meeting: Wednesday, December 20, 2023 at 9:00 a.m. in Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Motion was made by Commissioner Fournier supported by Commissioner LaHaie to adjourn the meeting.

The meeting adjourned at 10:24 a.m.

Burt Francisco, Chairman

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