

**RESOLUTION REFERENCE THE DISMISSAL
OF
EDUCATIONAL SUPPORT PERSONNEL**

WHEREAS, the Board of Education of Pana Community Unit School District No. 8, upon request, has received reports and recommendations from members of the District's administrative staff regarding educational support personnel staffing for the 2017-2018 school year; and

WHEREAS, the reports and recommendations so received have been considered, studied and accepted by the Board of Education; and

WHEREAS, the Board of Education finds and determines that, as a result of the uncertainty of state funding and sound financial and educational planning, it is in the best interest of Pana Community Unit School District No. 8 that there be a decrease in the number of cafeteria educational support personnel, resulting in the honorable dismissal of one (1) P/T cook employee for the 2017-2018 school term;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Education of Pana Community Unit School District No. 8 as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true and correct and does incorporate them into this resolution by this reference.

Section 2. That as a result of the declining enrollment numbers for the 2017-2018 school term, ANNA MILES is hereby honorably dismissed as an employee in and for this District; said honorable dismissal to be effective the first student attendance day for the 2017-2018 school year.

Section 3. That the Superintendent is hereby directed and authorized to prepare a written notice of honorable dismissal for signature by the President and Secretary of the Board of Education; that following the signing of said written notice, the Superintendent is hereby directed and authorized to mail said notice to ANNA MILES by regular mail and to additionally deliver to ANNA MILES said notice by one of the following methods:

1. By personally serving said notice on the above-referenced employee and receiving a receipt for such notice signed by each employee, so that ANNA MILES receives said notice at least forty-five (45) days before the start of the first student attendance day of 2017-2018 school year, or

2. By sending to the above-referenced employee a copy of said written notice by certified mail, return receipt requested, so that ANNA MILES receives said notice at least forty-five (45) days before the first student attendance day for the 2017-2018 school year.

The Superintendent is further hereby directed and authorized to send said notice to the employees' bargaining unit representative by certified mail, return receipt requested.

Section 4. This Resolution shall be in full force and effect forthwith upon its adoption.

ADOPTED this 19th day of June, 2017, by the following roll-call vote:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education

Secretary, Board of Education

CERTIFICATION

I, _____, Secretary of the Board of Education of Pana Community Unit School District No. 8, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Board of Education on June 19, 2017, by the following roll-call vote:

AYES: _____

NAYS: _____

ABSENT: _____,

and that the motion was duly declared carried by the President of the Board.

Dated this ____ day of _____, 2017.

Secretary, Board of Education

I, Anna Miles, was personally served the Resolution Reference the Dismissal of Educational Support Personnel as a result of declining enrollment numbers and sound educational and financial planning it is in the best interest of Pana CUSD No. 8 to decrease the number of educational support personnel in and for this District. The honorable dismissal to be effective the first day of the 2017-2018 school year.

Signature

Date