

Minutes of Regular Meeting
Monday, November 17, 2025
The Board of Trustees
SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

A Regular Meeting of the Board of Trustees of the SPRING BRANCH INDEPENDENT SCHOOL DISTRICT was held on **November 17, 2025**, beginning at 6:00 PM in the Wayne F. Schaper, Sr. Leadership Center, Board Room, 955 Campbell Rd, Houston, TX 77024, with the following Board Members present: Walker Agnew Jr., Courtney Anderson, Caroline H. Bennett, Chris Earnest, Jennifer Hyland, Shannon Mahan, and David Slattery.

Board President Shannon Mahan called the meeting to order at 6:00 p.m. She noted that a quorum of Board members was present.

President Mahan certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.041, had been complied with in connection with public notice of the meeting.

1. **Pledge: Chris Earnest**
2. **Opening Prayer - Caroline H. Bennett**
3. **Opening Remarks by the Superintendent**
Dr. Blaine expressed gratitude to staff, families, and community partners and highlighted recent district recognitions. She also encouraged everyone to finish the semester strong.
4. **Public Comment on Special Presentations**
No one signed up to speak.
5. **Special Presentations**
 - A. Sights and Sounds Around Spring Branch ISD
A video highlighting SBISD's new program, Caught You Reading, was played.
 - B. Recognition of #IAMSBISD Award Recipients
SBISD Police Officer Lieutenant Fleming, who inspired the Caught You Reading program, was recognized. Associate Superintendent for Administration and Talent, Karen Heeth, was also honored upon her retirement after 27 years of dedicated service to SBISD.
6. **Public Comment on Agenda Items or Non-Agenda Items**
The following individuals addressed the Board regarding Item 8B, Boundary Adjustments: Nicole Hobson, Amy Geise, Asha Saha, Anya Saha, Sara Hyder, Mike Seely, Samuel Brown, Samuel Stanton, Sarah Snider, and Megan Valentine.

Brandon Perry spoke regarding the Spring Branch Elementary parking conflict during election evening.

7. Reports and Discussions

A. Presentation of Audit Report by Whitley Penn

Presenter: Lepe Garcia, Public Sector Audit Partner and Engagement Partner with Whitley Penn.

B. Annual Report of Bond Oversight Committee (BOC)

Presenter: Lewis Gissel, Co-Chair of the BOC Committee.

8. Action

A. Request for Approval of the 2024-2025 Audit

Motion was made by Vice President Caroline H. Bennett and seconded by Trustee Chris Earnest that the Board of Trustees approve the 2024-2025 Audit.

Motion passed by a 7-0 vote.

B. Request for Approval of Previously Recommended Boundary Adjustments for the 2026-2027 School Year

Motion was made by Trustee Jennifer Hyland to postpone consideration of the boundary changes to the December meeting, and the motion was seconded by Vice President Bennett. After lengthy discussion, Trustee Hyland amended her motion to vote on the following items, and the amended motion was seconded by Secretary Walker Agnew Jr.

Students currently zoned to Westwood Elementary who live south of Tiger Trail between Beltway 8 and Gessner Rd, will be rezoned to Shadow Oaks Elementary beginning in the 2026-2027 school year.

Students currently zoned to Housman Elementary who live east of the current Hunters Creek boundary and west of Silber Rd, south of Westview Dr (excluding the Providence at Memorial Apartment Complex), will be rezoned to Hunters Creek Elementary beginning in the 2026–27 school year.

Students currently zoned to Edgewood Elementary who live east of Hollister Rd in the SpringLakes Townhomes subdivision will be rezoned to Cedar Brook Elementary beginning in the 2026–27 school year.

Students currently zoned to Bufflao Creek Elementary and Cedar Brook Elementary who live east of Peppermill Rd and south of Hammerly Blvd will be rezoned to Spring Branch Elementary beginning in the 2026–27 school year.

Motion passed by a 7-0 vote.

C. Request for Approval of 2025-26 House Bill 3 Board Goals

Motion was made by Trustee Courtney Anderson and seconded by Trustee Earnest that the Board of Trustees approve the 2025-26 House Bill 3 Board Goals.

Motion passed by a 7-0 vote.

D. Request for Approval of the Elementary, Middle, and High School Educational Specifications

Motion was made by Trustee Hyland and seconded by Trustee David Slattery that the Board of Trustees approve the Elementary, Middle, and High School Educational Specifications.

Motion passed by a 7-0 vote.

E. Request for Approval of the Tully Stadium Educational Specifications

Motion was made by Secretary Agnew Jr. and seconded by Vice President Bennett that the Board of Trustees approve the Tully Stadium Educational Specifications.

Motion passed by a 7-0 vote.

F. Request for Approval of the Resolution of the Board of Trustees of the Spring Branch Independent School District Casting its Ballot for the Election of Directors to the Harris Central Appraisal District Board of Directors

President Mahan deferred action on this item until after the executive session.

9. Discussion and Possible Action

A. Discussion and Possible Approval of the SBISD District of Innovation Renewal Plan

Motion was made by Trustee Anderson and seconded by Trustee Slattery that the Board of Trustees approve the SBISD District of Innovation Renewal Plan.

Motion passed by a 7-0 vote.

10. Executive Session

President Mahan recessed the Board into Executive Session at 7:46 p.m. in accordance with the following sections of the Texas Open Meetings Act for the purposes listed below.

A. The Board will meet in Closed Session Under Section 551.074 of the Texas Open Meetings Act Regarding Routine Personnel Matters and Other Personnel Matters including Duties of Employees and Public Officers

B. The Board will meet in Closed Session Under Section 551.0821 of the Texas Open Meetings Act Regarding Deliberation of Personally Identifiable Information of a Public School Student

C. The Board will meet in Closed Session Under Section 551.076 of the Texas Open Meetings Act Regarding Deliberation of the Deployment, or Specific Occasions for Implementation of Security Personnel or Devices, or Deliberation of a Security Audit

D. The Board will meet in Closed Session Under Section 551.072 of the Texas Open Meetings Act Regarding the Purchase, Exchange, Lease, or Value of Real Property

- E. The Board will meet in Closed Session Under Section 551.071 of the Texas Open Meetings Act in Consultation with the Board's Attorney Regarding All Matters as Authorized by Law, including, but not limited to, discussion of *Elizondo v. Spring Branch ISD*, Civ. Act. No. H-21-1997, and Legal Issues Surrounding Public Finance

Vice President Bennett left the meeting at 7:45 PM.

President Mahan reconvened the meeting in open session at 8:38 p.m. and said that no action was taken while in closed session.

11. Action as Needed from Executive Session

A. Request for Approval of Routine Personnel Items

Motion was made by Secretary Agnew Jr. and seconded by Trustee Anderson that the Board of Trustees approve routine personnel items as recommended.

Motion passed by a 6-0 vote.

B. Request for Consideration and Possible Action Concerning Superintendent's Recommendation that the Board Propose Termination of Term Contract of Mr. Richard Stachowiak For Good Cause and a Request to Authorize the Superintendent to Notify Mr. Richard Stachowiak of the Board Action

Motion was made by Secretary Agnew Jr and seconded by Trustee Earnest that the Board of Trustees propose the termination of Mr. Richard Stachowiak's term contract for good cause and further move that the Board authorize the Superintendent to notify Mr. Richard Stachowiak of the proposed termination.

Motion passed by a 6-0 vote.

C. Request for Approval to Adopt Resolution Authorizing the Sale of Approximately 104,041 Square Feet Located Adjacent to Shadow Oaks Elementary School in Harris County, Texas

Motion was made by Trustee Anderson and seconded by Trustee Hyland that the Board of Trustees approve the Resolution Authorizing the Sale of Approximately 104,041 Square Feet Located Adjacent to Shadow Oaks Elementary School in Harris County, Texas.

Motion passed by a 6-0 vote.

8F. Request for Approval of the Resolution of the Board of Trustees of the Spring Branch Independent School District Casting its Ballot for the Election of Directors to the Harris Central Appraisal District Board of Directors

Motion was made by Trustee Hyland and seconded by Trustee Slattery that the Board of Trustees allocate 64 votes to Bill Frazer for the Directors of the Harris Central Appraisal District Board of Directors.

Motion passed by a 6-0 vote.

12. Consent Agenda Action Items

- A. Request for Approval of Budget Status Summary Report with Budget Amendments as of October 31, 2025
- B. Request for Approval of Contract Awards
 - 1. Contract for Job Order Contractors
 - 2. Contract for Planning and Project Management of Furniture, Fixtures and Equipment
 - 3. PLACEHOLDER Contract for Terrace Elementary School Replacement Project
 - 4. Change Order #001 for Wilchester Elementary School Walking Trail
 - 5. Request for Proposal for Human Resources Capital Management Systems
 - 6. Contract for Special Population Data System
 - 7. Contract Extension for Emergency Long Term Recover and Claims Management
- C. Request for Approval of Teacher Appraisers for the 2025-2026 School Year
- D. Request for Approval of Acceptance of Gifts
- E. Request for Approval of Payroll and Operating Expenses - October 2025
- F. Request for Approval of Minutes for School Board Meetings
 - 1. October 14, 2025 - Workshop Meeting
 - 2. October 27, 2025 - Regular Meeting

President Mahan read the rules for adopting the consent agenda action items.

Secretary Agnew Jr. requested that items 12B3 be removed from the consent agenda for separate discussion and a separate vote.

Motion was made by Trustee Slattery and seconded by Trustee Earnest that the Board of Trustees approve the consent agenda action items with the exception of items 12B3.

Motion passed by a 6-0 vote.

12B3 – Secretary Agnew Jr. inquired about the district’s process for selecting contractors for major projects, such as school construction. Associate Superintendent for Operations Travis Stanford provided an explanation. A motion was made by Secretary Agnew Jr. and seconded by Trustee Earnest to approve Item 12B3.

Motion passed by a 6-0 vote.

12. Information

- A. Facility Improvement Program Monthly Status Report as of October 31, 2025
The Board did not have any questions.

14. Closing Remarks by the Superintendent

Dr. Blaine noted that Memorial High School and Stratford High School will both compete in playoff games this weekend. Memorial on Friday evening and Stratford on Saturday afternoon and encouraged the community to attend and show support. She also announced that the SBMA Tully Bowl will take place on Sunday. Dr. Blaine concluded by thanking the Board for their endless support and their behind-the-scenes hard work.

Happy Thanksgiving.

15. Meeting Adjourned

President Mahan adjourned the Regular Meeting at 8:51 p.m.

Shannon Mahan
President, Board of Trustees

Walker Agnew Jr.
Secretary, Board of Trustees

Approved: December 15, 2025