

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 9, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: May 2, 2017

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
 Title: Human Resources Director

Subject: Hiring - Softball Coach Babb Elementary 2016-2017 Sport Season

Description: Tony Wagner, Activities Director, recommends the following individual for the Elementary coaching position for the 2016-2017 Sports Season.

✚ Billie Jo Juneau, Softball Coach, Babb Elementary, Exp: 0 \$430.00

Financial Impact: Per Extra-Curricular Salary schedule

Attachment(s): none.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Softball Coach		Applicant Recommended Billie Jo Juneau	
Department/Location Babb Elementary		Supervisor Matthew Swenson	
Type of Position Extra-Curricular	Starting Date April 2017	Term 2017-2018 Sports Season	

Recruiting Date Posted: N/A Closing Date: N/A

Comments: As we had only 1 track coach applicant that turned down the offer. We had a request from the Mrs. Juneau to have softball instead of track. She said that more kids want to play softball instead of run track at Babb school. Mrs. Juneau also expressed interest in being the coach, if we needed one, as you already know we are in need of a coach.

I met with Jason and John yesterday about the situation. Jason and I explained to Mr. Rouse about what happened with not having a coach and that Mrs. Juneau wanted to switch from Track to Softball and was interested in coaching. Mr. Rouse approved the request.

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
	Juneau, Billie Jo			

Interview Committee	Title	Name	Title
N/A			

Recommendation: Billie has experience coaching athletic programs, great leadership skills and communication skills. Billie will provide the correct instruction to kids learning the game of softball.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	Already a district employee	Yes	OK
Criminal background check	Already a district employee	Yes	OK
TB documentation	Already a district employee	yes	OK

Salary: \$430.00	Placement: <u>Exp:0</u>	Contract Days: Per season
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Prepared by: Sherie Blue Date 5/2/2017 Approved by: _____ Date: _____

BOARD AGENDA REQUEST