



CCC Holdings, Inc.
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Tinley Park, Illinois 60477
P: (773) 721-2500

Project: 23-26-1000 District Admin Building Minooka
Community HS District 111
201 S Wabena Ave
Minooka, Illinois 60447

OAC Weekly Meetings Minutes: Meeting #38

Meeting Date Aug 27, 2024 **Meeting Time** 10:00 AM - 10:30 AM Central Time (US & Canada)

Meeting Location 201 S. Wabena Ave Minooka, IL 60447

Overview We will be holding a weekly meeting for the Minooka Administration Building project.

Notes

Attachments

Scheduled Attendees

| Name | Company | Phone Number | Email | Attendance |
|------------------|-------------------------------|-----------------------------|---------------------------|------------|
| John Battey | CCC Holdings, Inc. | P: (773) 721-2500 ext. 2524 | jbattey@ccc-chicago.com | Present |
| Danny Chiavola | CCC Holdings, Inc. | P: (773) 721-2500 ext. 3925 | dchiavola@ccc-chicago.com | Present |
| Dave Hesse | CCC Holdings, Inc. | P: (773) 721-2500 | dhesse@ccc-chicago.com | Present |
| Pete Muschong | CCC Holdings, Inc. | P: (773) 721-2500 | pmuschong@ccc-chicago.com | Absent |
| Lou Noto | DLA Architects Ltd | | l.noto@dla-ltd.com | Present |
| Peter Pontarelli | DLA Architects Ltd | | p.pontarelli@dla-ltd.com | Present |
| Kathi Norman | MINOOKA COMMUNITY HIGH SCHOOL | | knorman@mchs.net | Present |
| Jason Piper | MINOOKA COMMUNITY HIGH SCHOOL | | jpiper@mchs.net | Present |
| Rob Schiffbauer | MINOOKA COMMUNITY HIGH SCHOOL | | rschiffbauer@mchs.net | Present |
| Jamie Soliman | MINOOKA COMMUNITY HIGH SCHOOL | | jsoliman@mchs.net | Absent |
| John Troy | MINOOKA COMMUNITY HIGH SCHOOL | | jtroy@mchs.net | Present |
| Matt Wikoff | MINOOKA COMMUNITY HIGH SCHOOL | | mwikoff@mchs.net | Absent |

Safety

School Issues or Concerns

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|---|------------|-------------------|------------|----------|----------|--------|
| 1.3 | 1 | Items or Concerns | | | | Open |
| Description District 111 Discussion on Issues or Concerns | | | | | | |
| Official Documented Meeting Minutes Punch list | | | | | | |
| Previous Meeting Minutes Aug 20, 2024 Elevator inspection set for Friday August 23, 2024. Aug 13, 2024 Elevator inspection set for Wednesday 8/21/24. Aug 6, 2024 Elevator and punch list items | | | | | | |

Schedule

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|--|------------|-----------------------|------------|----------|----------|--------|
| 1.5 | 1 | Three week Look Ahead | | | | Open |
| Description Attached is the 3 week look ahead | | | | | | |
| Official Documented Meeting Minutes Fire sprinkle -adjustments to be discussed. Lighting in metal ceilings Radiant Heat Panels eight (8) delivered & installed, twenty-four (24) remaining 10 Cams to be installed access panels to be installed 8/29 Interior signage LVS install new rack 2nd main entry door needs buzzer operational. Ceiling tile replacement. Office window to be replaced office room 209. Microwave outlet | | | | | | |
| Previous Meeting Minutes Aug 20, 2024 Fire sprinkle -adjustments to be discussed. Lighting in metal ceilings Radiant Heat Panels eight (8) delivered & installed, twenty-four (24) remaining 10 Cams to be installed 1 hr rated door completed access panels to be installed 8/29 Interior signage LVS install new rack 2nd main entry door needs buzzer operational. Ceiling tile replacement. HDMI in Rob's office. Office window to be replaced office room 209. Microwave outlet Aug 13, 2024 Fire alarm completed Fire sprinkle -adjustments to be discussed. | | | | | | |

Lighting in metal ceilings
 Lighting 2nd floor completed
 Radiant Heat Panels Update August 13
 Paint final coat lower level completed
 10' wall covering completed
 Cores need to be reviewed by locksmith. 10 are missing Cams
 1 hr rated door next Monday delivery date
 access panels to be installed 8/20

Aug 6, 2024
 (None)

Required Inspections

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|--|------------|----------------------|------------|----------|----------|--------|
| 1.7 | 1 | Required Inspections | | | | Open |
| Description Inspection Schedule | | | | | | |
| Attachments Minooka Inspection Report.pdf | | | | | | |
| Previous Meeting Minutes Aug 20, 2024 Elevator Health Department final Aug 13, 2024 Elevator Aug 6, 2024 Elevator | | | | | | |

Submittals

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|---|------------|---------------|------------|----------|----------|--------|
| 1.8 | 1 | Submittal Log | | | | Open |
| Description Submittals are on Procore - HOT submittals will be the discussion | | | | | | |
| Official Documented Meeting Minutes close outs | | | | | | |
| Previous Meeting Minutes Aug 20, 2024 Working on closeouts. CCC Holding has sent letter requesting substantial completion. Aug 13, 2024 (None) Aug 6, 2024 Closeout documents | | | | | | |

Change Orders

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|--|------------|---------------|------------|----------|----------|--------|
| 1.10 | 1 | Change Orders | | | | Open |
| Description Change Order Log attached | | | | | | |
| Attachments Minooka Allowannce Recap log 6.24.24.pdf | | | | | | |
| Official Documented Meeting Minutes None this week. | | | | | | |
| Previous Meeting Minutes Aug 20, 2024 New: Microwave outlet See attached log Aug 13, 2024 See attached Aug 6, 2024 Connections for the furniture whips to be submitted. | | | | | | |

Pay Application

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|---|------------|------------------------|------------|----------|----------|--------|
| 1.11 | 1 | Pay Application Status | | | | Open |
| Description Status of the Pay Application Discussion | | | | | | |
| Official Documented Meeting Minutes Submitted to DLA | | | | | | |
| Previous Meeting Minutes Aug 20, 2024 Approved Aug 13, 2024 DLA court Aug 6, 2024 submitted and approved 8/5/24 | | | | | | |

RFI Log

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|--|------------|------------|------------|----------|----------|--------|
| 1.12 | 1 | Open RFI's | | | | Open |
| Description Discussion on RFI Log | | | | | | |
| Attachments rfi_list 4.23.24.pdf | | | | | | |
| Official Documented Meeting Minutes None | | | | | | |

Previous Meeting Minutes**Aug 20, 2024**

None

Aug 13, 2024

None

Aug 6, 2024

None

Open Items

| No. | Mtg Origin | Title | Assignment | Due Date | Priority | Status |
|--|------------|----------------------------------|---|-------------|----------|--------|
| 22.1 | 22 | Extension of Time to the Project | John Troy (MINOOKA COMMUNITY HIGH SCHOOL) | May 7, 2024 | High | Open |
| Description CCC requested project time extension due to | | | | | | |
| The Exterior Site Work: CCC mobilized on October 1, 2023, and was not released to start site work until October 26, 2023. This delay pushed the concrete work into the winter conditions. This required additional work and additives to the concrete which CCC provided pricing for. This cost was discussed and was decided to push the concrete pours into the Spring. This was also thought to be the plan to pour the concrete as the RFP for the dumpster enclosure design was ongoing. This work was figured to be done in the Spring as well. The design of the trash enclosure and approval delayed the site work as well. CCC has taken upon ourselves to be pro-active in pricing up options to get this work completed in a timely manner. | | | | | | |
| Upgrades to the Elevator Interior Cab: the upgrades to the interior cab design have pushed the schedule out as the skeleton of cab was not identified as a result the project schedule has been affected. This has been discussed for several weeks in our OAC meeting. Again, more values engineering to provide the most cost-effective solutions to the client has pushed the elevator schedule scope out past the substantial completion date. | | | | | | |
| RFI 37 Ceiling Heights effected by MEP Equipment in the Ceiling: April 18, 2024, for the 2nd floor ceiling heights due to the amount/sizes of MEP and fire sprinkle design. A possible solution was purposed to lower thew soffit 2" to accommodate all of the MEP & Fire Sprinkler systems. Other options have now been discussed and is still in the design phase to maintain as much ceiling height as possible. | | | | | | |
| Time extension verbally accepted until June 6, 2024 in this meeting by the district. | | | | | | |
| Official Documented Meeting Minutes Need a substantial completion date. | | | | | | |
| Previous Meeting Minutes Aug 20, 2024 Waiting on substantial completion date | | | | | | |
| Aug 13, 2024 (None) | | | | | | |
| Aug 6, 2024 None | | | | | | |

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact CCC Holdings, Inc. if there are any discrepancies or questions with the content of these minutes.