

MINUTES OF THE WOODBRIDGE BOARD OF EDUCATION REGULAR MEETING

Monday, August 18, 2025
Town Hall Main Meeting Room

CALL TO ORDER: Chair Piascyk, called the meeting to order (7:09 PM).

BOARD MEMBERS PRESENT: Lynn Piascyk, Chair; Dr. Jay Dahya; Sarah Beth Del Prete, Secretary; Jeff Hughes, Steven Lawrence, Vice Chair; and Dr. Michael Strambler.

STAFF: Christopher Montini, Superintendent; Analisa Sherman, Principal; Jimmy Sapia, Assistant Principal; Cheryl Tafel, Assistant Principal; Carrie Borcharding, Special Services Director; Donna Coonan, Director of Business Services/ Operations and Marsha DeGennaro, Clerk of the Board.

CORRESPONDENCE – None

PUBLIC COMMENT – None

CONSENT AGENDA

MOTION #1 – CONSENT AGENDA

Move that we approve the consent agenda as presented.

Mr. Lawrence

Second by Dr. Dahya

Dr. Dahya requested a correction in the June 16, 2025 minutes on the last line of the chart on Page 3 changing “increase” to “decrease” regarding the audit.

MOTION #1A – CONSENT AGENDA

Move that we approve the consent agenda as revised.

Mr. Lawrence

Second by Dr. Dahya

UNANIMOUS

Superintendent Report – Superintendent Montini was delighted to part of the Woodbridge / Beecher community and looks forward to a successful and rewarding year. New staff introductions included Kaylee Sudimick, Cassidy DeMarco, Samantha Crystal and Caline Gin. Enrollment is currently at 839 students. Staffing vacancies include paraeducators and a part-time psychologist. Numerous projects completed during the summer inclusive of repaving the North parking lot, playground enhancement, installation of six (6) hallway displays, interactive boards in various classrooms and deployment of new student chromebooks

Summer Programs Update

- **ESY** – Jennifer Winslow and Melissa Caporossi provided an overview on the Extended School Year program that services students with special needs who qualify to receive an extension of part or all of their sped services during the summer. Specialized programming runs 9:00 – 12:00 and Resource 8:00 – 10:00 AM. Of the 68 families who qualified, 57 chose to attend.
- **SEP** – Jeanne Ciarleglio noted that student attendance was the highest since pre-covid with 614 students participating during the 5 weeks. Some attended just mornings (8:30 – 11:30 AM), afternoons (12:00 – 3:00 PM) or full-day sessions (8:30 AM – 3:00 PM). Offerings included Kindergarten readiness, crochet, legos, engineering, Harry Potter, Battlebots, 3D printing, Ninja warriors, moving making / animation, nature explorers, jewelry design / beading and many others.

BRS Update – Ms. Sherman apprised the Board on summer curriculum work on Mathematics, STEAM, Art and World Language; web site enhancements, professional learning days and intervention strategies in support of recent CSDE guideline changes; the Meet and Greet on Thursday, August 25; the September 11 PTO sponsored Ice Cream Social and early dismissal days on August 25 and 26.

BRS Infrastructure Committee – this Committee met on August 14 to review and discuss the various pricing proposals from Antinozzi and Associates. This information will be shared at a TriBoard meeting sometime in September.

Finance Committee – Approximately \$51,000 was returned to the town from the 2024/25 budget surplus. As requested by the Board, classroom supplies were purchased for the 2025/26 school year in the amount of \$15,000.

Budget Calendar 2026/27 – Since elections will occur in November and a new board will be seated in January, it is important that the 2026/27 budget process be completed prior to the transition of board members. Concern was raised regarding the proposed tight timeline and it was suggested that the Board receive documentation by mid-November. It is important the major drivers / changes be shared with the Board by the November 17 meeting. This would allow for 2-3 discussion / review meetings, presentations and then a vote at the December meeting.

Roofing Project – It was noted that the roofing project is complete and the reimbursement to the district should be in the range of \$90,000.

MOTION #2 – ROOFING PROJECT ACCEPTANCE

Move that we accept the BRS Roofing Project as complete based on a final review of Project 167-0026-RR and in accordance with the approved Capital Budget funding request of November 21, 2021 as authorized by the Town Board of Selectmen on February 22, 2022.

Mr. Lawrence
Second by Mr. Hughes
UNANIMOUS

The Capstone Micro-turbine was installed as part of the 2016 building upgrade and operates as our back-up generator running on natural gas. The equipment has a 30+ year useful life with annual energy cost savings estimated around \$64K. In addition to saving energy, the system provides our emergency hallway lighting when the power goes out. The previous nine (9) Year Service Agreement expired on June 30, 2025. RSP Systems is the only Capstone authorized distributor in Connecticut. Staff recommends that we enter into a new five-year agreement with RSP Systems for the Comprehensive Service Program and that the Board waive the bid requirement and consider them a sole source vendor for this work.

MOTION #3 – MICRO-TURBINE MAINTENANCE CONTRACT

Move that we authorize administration to enter into a new five-year agreement with RSP Systems for the Comprehensive Service Program and that the Board waive the bid requirement and consider them a sole source vendor for this work.

Mr. Lawrence
Second by Mr. Hughes
UNANIMOUS

POLICY ADOPTIONS

MOTION #4 – POLICY 6142.101

Move that we adopt Policy 6142.101 Student Nutrition (Student Wellness) as revised.

Mr. Lawrence
Second by Dr. Dahya
UNANIMOUS

MOTION #5 – POLICY 6144

Move that we adopt Policy 6144 Controversial Issues as submitted.

Mr. Lawrence
Second by Mr. Hughes
UNANIMOUS

MOTION #6 – POLICY 6145.8

Move that we adopt Policy 6145.8 Activity Funds Management as submitted.

Mr. Lawrence
Second by Dr. Strambler
UNANIMOUS

MOTION #7 – POLICY 6146.1

Move that we adopt Policy 6146.1 Grading System as revised.

Mr. Lawrence
Second by Ms. Del Prete
UNANIMOUS

MOTION #8 – POLICY 6153

Move that we adopt Policy 6153 Field Trips as revised.

Mr. Lawrence
Second by Dr. Dahya
UNANIMOUS

MOTION #9 – POLICY 6156

Move that we delete Policy 6156 Use of Computers in Instruction in its entirety.

Mr. Lawrence
Second by Dr. Strambler
UNANIMOUS

MOTION #10 – POLICY 6161

Move that we adopt Policy 6161 Equipment, Books and Materials: Provision / Selection as submitted.

Mr. Lawrence
Second by Mr. Hughes
UNANIMOUS

MOTION #11 – POLICY 6161.1

Move that we delete regulation 6161.1 Evaluation / Selection of Instructional Materials in its entirety.

Mr. Lawrence
Second by Ms. Del Prete
UNANIMOUS

MOTION #12 – POLICY 6161.2

Move that we adopt Policy 6161.2 Care of Instructional Materials as revised.

Mr. Lawrence
Second by Dr. Dahya
UNANIMOUS

MOTION #13 – POLICY 6161.3

Move that we adopt Policy 6161.3 Comparability of Services as submitted.

Mr. Lawrence
Second by Dr. Dahya
UNANIMOUS

MOTION #14 – POLICY 6162.51

Move that we adopt 6162.51 Surveys of Students as revised.

Mr. Lawrence
Second by Dr. Strambler
UNANIMOUS

MOTION #15 – POLICY 6162.51

Move that we adopt Policy 6162.6 Use of Copying Devices as revised.

Mr. Lawrence
Second by Ms. Del Prete

Dr. Dahya noted a correction in the 2nd paragraph, 4th line, remove “of” 2nd.

MOTION #15A – POLICY 6162.6

Move that we adopt Policy 6162.6 Use of Copying Devices as revised and corrected.

Mr. Lawrence
Second by Ms. Del Prete
UNANIMOUS

MOTION #16 – POLICY 6162.7

Move that we adopt 6162.7 Use of Proprietary Software Products as submitted.

Mr. Lawrence
Second by Dr. Dahya
UNANIMOUS

MOTION #17 – POLICY 6163.3

Move that adopt Policy 6163.3 Live Animals in the Classroom as revised.

Mr. Lawrence
Second by Mr. Hughes
UNANIMOUS

MOTION #18 – POLICY 6164.11

Move that we delete Policy 6164.11 Drugs, Tobacco, Alcohol in its entirety.

Mr. Lawrence
Second by Dr. Strambler
UNANIMOUS

MOTION #19 – POLICY 6164.12

Move that we adopt Policy 6164.12 Acquired Immune Deficiency Syndrome (AIDS) as submitted.

Mr. Lawrence
Second by Ms. Del Prete
UNANIMOUS

MOTION #20 – POLICY 6171 / 6171.1

Move that we adopt Policy 6171/6171.1 SpEd as revised.

Mr. Lawrence
Second by Mr. Hughes
UNANIMOUS

MOTION #21 – POLICY 6171.2

Move that we adopt Policy 6171.2 Pre-School SpEd as revised.

Mr. Lawrence
Second by Dr. Dahya
UNANIMOUS

MOTION #22 – POLICY 6172.1

Move that we adopt Policy 6172.1 Gifted / Talented Program as submitted.

Mr. Lawrence
Second by Dr. Strambler
UNANIMOUS

MOTION #23 – POLICY 6172.4

Move that we adopt Policy 6172.4 Title I Parent Involvement as submitted.

Mr. Lawrence
Second by Ms. Del Prete
UNANIMOUS

MOTION #24 – POLICY 6173

Move that we adopt Policy 6173 Homebound and Hospitalized Instruction as revised.

Mr. Lawrence
Second by Dr. Strambler
UNANIMOUS

MOTION #25 – POLICY 4118.51

Move that we adopt Policy 4118.51 Use of Social Media by Employees as submitted.

Mr. Lawrence
Second by Mr. Hughes
UNANIMOUS

CABE Liaison – Board members were reminded that early registration for the November CABE / CAPSS Conference ends on Friday and the hotel deadline is October 20. If registering please contact the Superintendent's Office to ensure processing of funds.

Upcoming Meeting Presentation – the PTO will outline various events throughout the 2025/26 school year.

It was noted that Board members will be in attendance at the various Open Houses on August 28, September 3 and September 8.

Committee Meetings – Facilities on September 4 at 7:30 AM; Finance – September 9 at 4:30 PM, the WBOE regular meeting on September 15 and the TriBoard meeting to receive the proposal pricing options from Antinozzi and Associates is tentatively scheduled for Wednesday, September 18.

The Board presented the 2025/26 Mission, Vision and Goals developed at the July 21, 2025 workshop meeting.

MOTION #26 – 2025/26 MISSION, VISION AND GOALS

Move that we adopt the 2025/26 Board Mission, Vision and Goals as presented.

Mr. Hughes
Second by Mr. Lawrence
UNANIMOUS

MOTION TO ADJOURN: (8:29 PM)
Mr. Hughes
Second by Ms. Del Prete
UNANIMOUS