

BOARD OF TRUSTEES
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item

Presenter(s): MR. SAMUEL MIJARES, SUPERINTENDENT OF SCHOOLS

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE MINUTES OF THE AUGUST 10, 2021 (REGULAR), AUGUST 24, 2021 (SPECIAL) AND AUGUST 30, 2021 (SPECIAL) MEETINGS.

- (C) Funding source: Identify the source of funds if any are required.

- (D) Clarification: Explain any questions or issues that might be raised regarding this item.

Minutes of the Board of Trustees
Eagle Pass Independent School District

The Board of Trustees of the Eagle Pass Independent School District held a Regular Meeting on August 10, 2021 at 5:00 PM at District Service Center Austin Building, located on 587 Madison St., Eagle Pass, TX. 78852.

Board Members Present:

Mr. Jorge Barrera, Board President
Mrs. Hilda P. Martinez, Board Vice-President
Dr. Hector Alvarez, Board Secretary
Ms. Lupita Fuentes, Board Trustee
Ms. Glenna Purcell, Board Trustee
Mr. Christopher Hiller, Board Trustee
Mr. Victor E. Perry, Board Trustee

Superintendent of Schools: Mr. Samuel Mijares

Attorney: Mr. Richard Strieber, Escamilla & Poneck Law Firm

Staff Members and Visitors Present: The sign-in sheet hereby becomes a part of these minutes.

- I. **Meeting Called to Order:** Board President, Jorge Barrera called the meeting to order at 5:08 PM
- II. **Pledge of Allegiance:** Superintendent Mijares led the pledge of allegiance.
- III. **Citizen's Communication/Recognitions**
- IV. **1ST BUDGET WORKSHOP**
 1. Review Fund Budgets
 2. Review Estimated M & O Fund Balance
 3. Presentation on Superintendent's annual recommended compensation plan including salary increases, stipends, and benefits.
 4. Review Projections of State Revenues and Impact of Tax Rate on State Revenues
 5. Review and discuss the District property value and the Funding lag
 6. Review Budget Assumptions
 7. Proposed Budget Workshop Schedule
 8. Review Additional Requests

9. Other Budgetary Issues

Mr. Ismael Mijares, Deputy Superintendent for Business & Finance, addressed the Board and Superintendent and reviewed the budget and explained the four categories of funds/budgets as per TEA requirements, which are the General Fund (GF's are divided among 20 sub-funds), Special Revenues Funds, Debt Services Funds, and Capital Project Funds. The General Funds are State Mandated programs such as Food Services. Most of the money is in the General Fund (M&) 89%, Special Revenue fund at 8% and Debt Services Fund at 2%, Special Revenue Fund includes the Food Service Summer Program as required by law, it is a Federal Grant received, it is an entitlement, as the Visually Impaired Program received from the State under Special Education Program, the IMA (Instructional Materials Allotment), and the Elementary Fund these are the Special Revenue Funds, these are funds designated by the State and how it is to be used. Mr. Mijares reviewed the budget groups as required by TEA (General Fund, Debt Services Fund, special Revues fund, and Capital Projects Fund) All school districts in the state of Texas prepare their budgets in this manner. TEA requires all districts to post their budget on district website, excluding the Food Service Program as it audited every year. Our Funding Source of Revenue is 68% from State Funds, 17% Taxes, 13% Federal and 2% from Local Funding. The District is one of the few in the state that have Self-Funding Health Insurance, Workers Compensation and Unemployment. Other budgetary matters included budget assumptions, proposed budget workshop schedule, additional request and other budgetary issues. EPISD has a complete and balanced budget and is a very good budget. **Board Members. Questions and concerns were addressed.**

Trustee Barrera congratulated Mr. Ismael Mijares and all of his staff for a job well done.

The Board adjourned into Closed Session at **5:56 PM** Pursuant to Section §551.071, §551.072, §551.074, §551.082, §551.083, and §551.084, Texas Government Code: **Motion by Trustee Fuentes second by Trustee Hiller. Motion Granted 7/0.**

Open Session: The meeting reconvened at **6:23 PM**

V. District Reports/Presentations

1. **Financial Report.** No questions from the Board.
2. **Utility Report.** No questions from the Board.
3. **Tax Collection Report.** No questions from the Board.
4. **Report on the 2021 Certified Appraisal Roll from the Maverick County Appraisal District.** No questions from the Board.
5. **Report on the Certification of the Estimated 2020/2021 Excess Debt Collections for the EPISD Interest and Sinking Fund.** No questions from the Board.
6. **Review and discuss the 2021 Voter-Approval Tax Rate Worksheet** No questions from the Board.
7. **Delinquent Collection Activities for April - June, 2021** No questions from the Board.

8. **Presentation on the 2021-2022 Student/Parent Handbook.** All questions and concerns from the Board were addressed.

VI. Action Items

1. Consider and take appropriate action on the request to amend School Board Policy GKD (Local). **Motion by Trustee Martinez second by Trustee Fuentes to approve the request to amend School Board Policy GKD (Local). Motion Granted 7/0.**
2. Consider and take appropriate action on the request to approve Uvalde Regional Day School Program for the Deaf Cooperative Interlocal Agreement. **Motion by Trustee Hiller second by Trustee Purcell to approve Uvalde Regional Day School Program for the Deaf Cooperative Interlocal Agreement. Motion Granted 7/0.**
3. Consider and take appropriate action on the request to approve the 2021-2022 Student Code of Conduct Handbook. **Motion by Trustee Martinez second by Trustee Alvarez to approve the 2021-2022 Student Code of Conduct Handbook. Motion Granted 7/0.**

VII. Consent Items

It was the consensus of the Board to consider item(s) 1 - 8 in One Motion. **Motion by Trustee Hiller second by Trustee Purcell. Motion Granted 7/0.**

1. Consider and take appropriate action on the request to approve the minutes of the March 5, 2021 (Joint) and the July 13, 2021 (Regular) Board Meetings. **Item previously considered.**
2. Consider and take appropriate action on the request to approve the procurement method of competitive sealed proposals and the ranking criteria for Bus Training room addition in accordance with Board Policy CV, CVB, and State Guidelines. **Item previously considered.**
3. Consider and take appropriate action on the request to the 2021-2022 Texas Teacher Evaluation and Support System (T-TESS) Appraisal Calendar and list of Appraisers subject to change. **Item previously considered.**
4. Consider and take appropriate action on the request to approve a donation from KINL Radio Station for an undetermined amount of school supplies for students enrolled in the Eagle Pass Independent School District. **Item previously considered.**
5. Consider and take appropriate action on the request to approve a Memorandum of Understanding between Eagle Pass ISD and Eagle Pass Housing Authority. **Item previously considered.**
6. Consider and take appropriate action on the request to approve Policy Update 117 as received from the Texas Association of School Boards (TASB). **Item previously considered.**
7. Consider and take appropriate action on the request to approve the Memorandum of Understanding between Eagle Pass ISD and Southwest Texas Jr College to provide EPHS

and CCWHS Health Science students the opportunity to obtain a Certification and Dual Credit in these courses: Certified Nurse Aide, Certified Medical Technician and Phlebotomy/Electrocardiography Technician. **Item previously considered.**

8. Consider and take appropriate action on the request to accept a donation from Donors Choose to Liberty Elementary for the purchase of classroom materials. **Item previously considered.**

- VIII. **Closed Session:** Pursuant to Sections 551.071, 551.072, 551.074, 551.082, 551.083, and 551.084, Texas Government Code: PERSONNEL MATTERS: Under Section 551.074 Texas Government Code, to deliberate the appointments, employment, evaluations, reassignments, duties, discipline, or dismissal of public officers or employee; or to hear complaints or charges against an officer or employee:

The Board adjourned into Closed Session at **6:34 PM** Pursuant to Section §551.071, §551.072, §551.074, §551.082, §551.083, and §551.084, Texas Government Code: **Motion by Trustee Fuentes second by Trustee Alvarez. Motion Granted 7/0.**

1. The Board will hear a report on the Emergency Operations Plan and consult with its attorney regarding same.
2. The Board will hear the request to hire personnel to fill vacancies pursuant to TGC 551.074
3. The Board will hear the request to hire professional employee to serve as Assistant Principal subject to possible future reassignment by the Superintendent. TGC 551.074.
4. The Board will hear the request to hire professional employee to serve as Instructional Officer subject to possible future reassignment by the Superintendent. TGC 551.074.
5. The Board will consult with its attorney regarding legal issues relating to the Superintendent's annual compensation plan recommendation for the 2021-2022 to include employee pay increases and salary step increase amounts for Professionals as included in the budget. TGC 551.071

- IX. **Open Session:** The meeting reconvened at **8:06 PM** and the Board will consider and take appropriate action on the item(s) discussed in Closed Session.

1. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. **Motion by Trustee Purcell second by Trustee Fuentes to approve the request to hire personnel to fill vacancies pursuant to TGC 551.074 as discussed in closed session. Motion Granted 7/0.**
2. Consider and take appropriate action on the request to hire a professional employee to serve as Assistant Principal subject to possible future reassignment by the Superintendent. TGC 551.074. **Motion by Trustee Martinez second by Trustee Fuentes to approve the hiring of Gloria Cortez as a professional employee to serve as an Assistant Principal subject to possible future reassignment by the Superintendent. Motion Granted 7/0.**

3. Consider and take appropriate action on the request to hire professional employee to serve as Instructional Officer subject to possible future reassignment by the Superintendent. TGC 551.074. **Motion by Trustee Fuentes second by Trustee Perry to approve the hiring of Lisa Munoz-Knapp as a professional employee to serve as an Instructional Officer subject to possible future reassignment by the Superintendent. Motion Granted 7/0.**
4. Consider and take appropriate action on the Superintendent's annual compensation plan recommendation for the 2021-2022 to include employee pay increases and salary step increase amounts for Professionals as included in the budget. TGC 551.071. **Motion by Trustee Purcell second by Trustee Hiller to approve the Superintendent's annual compensation plan recommendation for the 2021-2022 to include employee pay increases and salary step increase amounts for Professionals as included in the budget. TGC 551.071 as discussed in closed session. Motion Granted 7/0.**

Superintendent's Recommendation is as follows:

- o *Salary employee pay increase and salary step increases for employees on the professional hiring schedule to included Teachers, Counselors, Librarians, Registered Nurses and other Professional staff that has completed the 2020-2021 working calendar as included in the budget.*

X. Correspondence and Information

Superintendent Announcements

1. First Day of School Monday, August 16, 2021
2. 2nd Budget Workshop-Tuesday, August 24, 2021 – 5:00 pm
3. Team of 8 Workshop-Tuesday, September 7, 2021 (Board Room)
4. MASBA Conference – September 8 – 12, 2021 in San Antonio.

XI. Adjournment:

There, being no further business, the meeting adjourned at 8:11 PM. **Motion by Trustee Fuentes second by Trustee Perry. Motion Granted 7/0**

WE AFFIRM THAT THESE MINUTES ARE OFFICAL, COMPLETE, AND CORRECT.

President: _____ Secretary: _____

Date Minutes Approved: _____ Date Minutes Signed: _____

Minutes of the Board of Trustees
Eagle Pass Independent School District

The Board of Trustees of the Eagle Pass Independent School District held a Special Meeting on August 24, 2021 at 5:00 PM at District Service Center Austin Building, located on 587 Madison St., Eagle Pass, TX. 78852.

Board Members Present:

Mr. Jorge Barrera, Board President
Mrs. Hilda P. Martinez, Board Vice-President
Dr. Hector Alvarez, Board Secretary
Ms. Lupita Fuentes, Board Trustee
Ms. Glenna Purcell, Board Trustee
Mr. Christopher Hiller, Board Trustee
Mr. Victor E. Perry, Board Trustee

Superintendent of Schools: Mr. Samuel Mijares

Attorney: Mr. Richard Strieber, Escamilla & Poneck Law Firm-**Absent**

Staff Members and Visitors Present: The sign-in sheet hereby becomes a part of these minutes.

- I. **Meeting Called to Order:** Board President, Jorge Barrera called the meeting to order at 5:09 PM
- II. **Pledge of Allegiance:** Superintendent Mijares led the pledge of allegiance.
- III. **PUBLIC HEARING TO DISCUSS THE 2021-2022 OFFICIAL BUDGET AND PROPOSED TAX RATE-**No one signed up.
- IV. **2nd BUDGET WORKSHOP**
 1. Review Estimated M & O Fund Balance-**Mr. Ismael Mijares, Deputy Superintendent for Business and Finance presented the Official Budget for the 2021-2022 School Year. It is a balanced budget. The Estimated Ending Fund Balance on August 31, 20201 will be of \$30,256, 471.00 With the ESSER 2 of \$20,617,391.00 we will finish with \$50,873,862.00. Next year's budget is a balanced budget as well. We carry the balance over and with ESSER 3 that has already been approved we will be at \$62,154,857.00. We are struggling with ADA and might have an 8,7, or 6-million-dollar reduction in revenues. We will use the ESSER 3 monies to offset it. We are in a very good place even if we take a hit due to ADA.**
- V. **Action Items**
 1. Consider and take appropriate action on the request to Adopt the Official Budget for the 2021-2022 School Year. **Motion by Trustee Hiller second by Trustee Fuentes to Adopt the Official Budget for the 2021-2022 School Year. Motion Granted 7/0.**
 2. Consider and take appropriate action on the request to Adopt Resolution 2021/2022-01 to set the 2021 Tax Rate. **Motion by Trustee Alvarez second by Trustee Martinez I move to**

approve the 2021 tax rate of 1.05110 for the maintenance & operations fund and the tax rate of 0.09531 for the interest & sinking fund for a total tax rate of 1.14641. I also move that the property tax rate be increased by the adoption of a tax rate of 1.1461, which is effectively a 0.018460 percent increase in the tax rate. Motion Granted 7/0.

- 3. Consideration and possible action to approve a Resolution authorizing Retention Bonuses for all Full Time and Part-Time Employees with benefits who remain employed with the District as of September 13, 2021. **Motion by Trustee Hiller second by Trustee Perry to approve Resolution authorizing Retention Bonuses for all Full Time and Part-Time Employees with benefits who remain employed with the District as of September 13, 2021. Motion Granted 7/0.**

Superintendent's Recommendation is as follows:

A one-time retention bonus in the amounts of
 \$3,000.00 for exempt employees
 \$1,000.00 for non-exempt employees to include part-time employees who receive benefits from the district

- 4. Consider and take appropriate action on the request to amend the General Fund Budget and Capital Projects. **Motion by Trustee Fuentes second by Trustee Hiller to amend the General Fund Budget and Capital Projects. Motion Granted 7/0.**

Superintendent Announcements

- 1. Community Breakfast – Tomorrow Tuesday – ICT- 8:00 am
- 2. Team of 8 Workshop – September 7, 2021 – Board Room – 5:30 pm
- 3. MASBA Conference – September 8-12, 2021 in San Antonio

VI. Adjournment:

There, being no further business, the meeting adjourned at 5:41 PM. **Motion by Trustee Fuentes second by Trustee Hiller. Motion Granted 7/0**

WE AFFIRM THAT THESE MINUTES ARE OFFICAL, COMPLETE, AND CORRECT.

President: _____ Secretary: _____

Date Minutes Approved: _____ Date Minutes Signed: _____

Minutes of the Board of Trustees
Eagle Pass Independent School District

The Board of Trustees of the Eagle Pass Independent School District held a Special Meeting on August 30, 2021 at 4:30 PM at District Service Center Austin Building, located on 587 Madison St., Eagle Pass, TX. 78852.

Board Members Present:

Mr. Jorge Barrera, Board President
Mrs. Hilda P. Martinez, Board Vice-President
Dr. Hector Alvarez, Board Secretary
Ms. Lupita Fuentes, Board Trustee
Ms. Glenna Purcell, Board Trustee
Mr. Christopher Hiller, Board Trustee
Mr. Victor E. Perry, Board Trustee

Superintendent of Schools: Mr. Samuel Mijares

Attorney: Mr. Richard Strieber, Escamilla & Poneck Law Firm-**Absent**

Staff Members and Visitors Present: The sign-in sheet hereby becomes a part of these minutes.

- I. **Meeting Called to Order:** Board President, Jorge Barrera called the meeting to order at 4:40 PM
- II. **Pledge of Allegiance:** Superintendent Mijares led the pledge of allegiance.
- III. **Action Items**
 1. Consideration and possible action to approve a Resolution authorizing Retention Bonuses for all Full Time and Part-Time Employees with benefits who remain employed with the District as of September 13, 2021. **Motion by Trustee Fuentes second by Trustee Martinez to approve Resolution authorizing Retention Bonuses for all Full Time and Part-Time Employees with benefits who remain employed with the District as of September 13, 2021. Motion Granted 7/0.**

Superintendent's Recommendation is as follows:

"One-time retention bonuses for exempt employees who remain employed with the District as of September 13, 2021 remain at \$3,000 and that one-time retention bonuses for non-exempt full time and part time employees with benefits who remain employed with the District as of September 13, 2021 be increased from \$1,000 to \$1,500 dollars."

Superintendent Announcements

1. Team of 8 Workshop – September 7, 2021 – Board Room – 5:30 pm
2. MASBA Conference – September 8-12, 2021 in San Antonio
3. Zoom Legislative Update Training – August 31, 2021

IV. Adjournment:

There, being no further business, the meeting adjourned at 4:44 PM. Motion by Trustee Hiller second by Trustee Perry. Motion Granted 7/0

WE AFFIRM THAT THESE MINUTES ARE OFFICAL, COMPLETE, AND CORRECT.

President: _____ Secretary: _____

Date Minutes Approved: _____ Date Minutes Signed: _____

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