

Jacksonville School District #117

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Jacksonville, Illinois 62650
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Matthew Moore, Assistant Superintendent

January 9, 2026

Dear Mr. Turley,

Thank you for writing to Jacksonville School District 117 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On December 22, 2025, you requested the following documents:

1. Records reflecting the number of formal complaints, investigations, or disciplinary actions involving Mrs. Duffy during her employment with Jacksonville School District 117, including dates and outcomes, excluding any student-identifying information.
2. Records reflecting the number of formal complaints, investigations, or disciplinary actions involving Assistant Principal Brockhouse during his employment with Jacksonville School District 117, including dates and outcomes, excluding any student-identifying information.
3. Any written directives, emails, memoranda, or administrative guidance issued by Assistant Principal Brockhouse to staff between November 1, 2025 and present regarding parent communication, response timelines, or handling of disciplinary or classroom incidents.

As the FOIA Officer for Jacksonville School District 117, I am writing to inform you that your request is granted for number 1 and 2 because we believe you are entitled to these documents based on the Student Records Act and the only formal complaints filed were by you. We have also granted your FOIA request for number 3. All documents are attached to the email with this letter.

You have a right to have the result of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, IL 62706
Fax: 217-782-1396
Email: public.access@ilag.gov.

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Sincerely,

Matthew Moore
Assistant Superintendent
Jacksonville School District 117
(217) 243-9411
mmoore@jsd117.org