
SUMMARY

Skilled professional with a Master's in Social Work and a minor in Psychology. I have over 7 years of experience in serving the community, providing guidance for those in need and providing services to children and adolescents. Experience in counseling, CBT, TF-CBT, assessment, crisis intervention, evidence-based practice, behavior management, mental health, youth education, at risk youth and families from diverse ethno-cultural and racial backgrounds.

EDUCATION

Bristol Central High School, Bristol, CT
Diploma received June 2013
Member of: Hispanic National Honor Society

Western Connecticut State University, Danbury, CT
Bachelor of Arts in Social Work with a minor in Psychology, August 2017
Overall GPA: 3.52 **Major GPA:** 3.75
Honors: Dean's List Spring 2015, Fall 2015, Spring 2016, Fall 2016 and Spring 2017, Cum Laude
Member of: The National Society of Leadership and Success and the Iota National Women's Studies Honor Society

Fordham University, Bronx, NY
Master of Social Work, August 2020
GPA: 4.0

Certifications: 071 School Social Worker, CT Mandated Reporting, Preventing Sexual Harassment, Evidence-Based Promising Practice Models of In-Home Intervention, TF-CBT Web 2.0

HUMAN SERVICE EXPERIENCE & INTERNSHIPS

Project Homeless, Volunteer, Danbury, CT, Dec. 11, 2015 & Dec. 8th - 9th 2016

- Vendors and agencies from the community come together to provide free services like haircuts, dental work, blood draws and counseling to the local homeless population.

Connecticut Junior Republic, Internship for the SAFE/TPP program, Waterbury, CT, Summer 2016

- Provided long term support, life skills, education and other activities designed to discourage risky behavior with an emphasis on teen pregnancy prevention and academic success. We had the summer to raise money in any way that we can for an organization of their choosing; they chose a homeless family.

Professional Development Day, Social Work Expo, WCSU, Danbury, CT, Sept. 21, 2016

- Preparation for obstacles that may appear in my field of work; we got to talk with social workers who worked in the immigration sector and learned some of the laws that pertain with immigration.

Project Enye; A voice for 1st generation Latinos, Denise Soler Cox, WCSU, Danbury, CT, Nov. 14, 2016

- Denise Soler Cox showed her documentary that focused on telling the stories of first-generation American-born Latinos. She discussed the challenges she faced in navigating two worlds; her Latino family and the Anglo world in which she lived.

Poverty Simulation, Rebecca Wade-Rancourt, WCSU, Danbury, CT, March 1, 2017

- I took on the identity of someone and was given a family with scenarios of our life in poverty. It helps promote poverty awareness; it increases understanding and local change.

Beatrice K. Nemzer Social Work Symposium, WCSU, Danbury, CT, April 10, 2017

- Attorney Kica Matos, the Director of Immigrant Rights and Racial Justice at the Center for Community Change. Her mission is to develop the power and capacity of low-income people to have a significant impact in improving their communities and the policies and institutions that affect their lives.

NAFI Touchstone, *Internship*, Litchfield, CT, Summer 2017

- Worked with at risk adolescent females in a residential setting and shadowed two LCSW's. I participated in DCF case management, safety assessments/planning, group/individual meetings, treatment planning and case management processes. I also co-facilitated/facilitated DBT skill groups, social skill groups and recreational therapy skill groups.

Frank T. Wheeler Elementary School, *sub. teacher and Hartford bus monitor*, Plainville, CT, October 2017 - Present

- Follow instructions and lesson plans left by the teacher as well as working with a variety of students with special education needs and behavioral problems. Our school also offers the open choice bus so we get Hartford kids bussed in. They needed a bus monitor to watch the kids at the end of the day due to parent complaints.

Wheeler YMCA, *camp counselor*, Plainville, CT, Summer 2018

- In charge of different groups of kids, ages ranging from 5-17. My main priority was supervision but also to make sure their camp experience was as fun and rewarding as possible while being safe.

Plainville High School, *Internship*, Plainville, CT, School year 2019 - 2020

- I provided counseling to high school students, attended and participated in PPT meetings, provided parent/family counseling as needed, contacted outside providers, planned individual/group sessions, reviewed 504 plans, sat in CPT meetings, provided psychoeducation, set IEP goals and objectives, facilitated group sessions and collaborated with teachers and other service providers.

Middle School of Plainville, *Interim School Social Worker*, Plainville, CT, October 2020 - March 2021

- Provided counseling to IEP and 504 students. Participated in PPT's, weekly support staff meetings, department meetings, initial reviews and annual reviews. I have made referral's for students and their families with outside providers that can provide extra services within their community. Planned individual and group counseling sessions daily. Partook in risk assessments and worked a lot on CBT, mindfulness and executive functioning skills with students as well as teachers and parents. Made anxiety and executive functioning self-monitoring sheets for students and teachers to help collect data and keep track of student's progress.

AREAS OF EXPERTISE & INTERESTS

- Youth outreach
- Mandated reporting
- Organization & time management
- Reporting & documentation
- Group and individual therapy
- Crisis intervention
- Interview, assessment & negotiation

- Team building & leadership
- Basic computer knowledge & Microsoft office proficiency
- Communication, problem solving & interpersonal skills
- Adaptable
- Outgoing and Optimistic
- Interests: soccer, baseball, football, Zumba, yoga, running, family time, being outdoors, cooking and traveling

ADDITIONAL EXPERIENCE

CVS Pharmacy, *Shift Supervisor*, New Britain, CT, Feb. 2013 - Present

Danbury, CT, Aug. 2015 - May 2016

- Manage money, train new employees and make sure the store is running appropriately.

Nanny, *Part Time*, Southbury, CT, January 2015 - Present

Fairfield Dorm Information desk staff, *Part Time*, WCSU, Danbury, CT, Aug. 2016 - May 2017

- My main duty was signing kids into the building and making sure the residents were safe.

Black Student Union Fashion Show, *Model and coordinator*, WCSU, Danbury, CT Fall 2016 & Spring 2017

- Modeled and helped prepare for the fashion show. I helped with making sure their outfits were appropriate and made sure they looked presentable for the showcase.

Andrea Santos

Objective

I may never change the world directly, but indirectly, I can help shape minds of those who will, through teaching. My teaching philosophy is to develop and implemented teaching techniques that will help the students gain wisdom and knowledge for the betterment of themselves and that will help them succeed in the future in whatever their path might be. As a teacher in my community I feel that my primary job and main objective is to help students believe they can learn anything they are willing to put in the time and the effort. The potential is there, and most students (and most of us humans) have been taught to think far too small.

Experience

April/2005 to Current The Garden Child Learning Center Waterbury, CT

Head Teacher/Director

The Day Care serves to the Hispanic non-speaking English community as well to children that a different able. As the director of the Family Day Care, I am responsible for maintain a healthy relationship with parents, therefore scheduling routines home-visits every year is a must, parent/teacher conferences whenever necessary as well as family picnic to encourage parents to come and see their children in action during the classroom hours.

August 2017 to Present Regan Elementary School Waterbury, CT

4th grade Long Term Substitute Teacher

Developed lesson plans and materials for classroom instruction to meet education goals using several teaching methods such as lectures, discussions, hands on activities and demonstration. Utilized strong written and oral communication skills to effectively instruct 29 students. Implemented Common Core aligned curricula through the corporation of multiple methods mathematics and inquiry of literacy methods. Created management system to handle multiple priorities and establish an organized classroom environment. Established student/parent and parent/teacher relationships by maintaining a positive and welcome classroom environment. Satisfied the diverse needs in a classroom including ESL, special education and general education students by creating a rigorous, student-centered lessons-tracked student progress with an individualized portfolio by using assessment data such as M-CLASS.

August 2016 to June 2017 Bucks Hill Elementary school Waterbury, CT

Substitute teacher, Kindergarten Bilingual

Implemented procedures for efficient classroom management and daily routines. Made accommodations and modifications to ensure all lessons and courses activities were accessible to bilingual students and special needs students.

Andrea Santos

December 2013 to June 2016

North End Middle School

Waterbury, CT

North End Middle School

- Teaching children of different cultural background.
- Teaching English to student who speak another language different than English.
- Implemented policies & procedures for efficient classroom operations, and successfully managed student's activities using positive incentives.

September 2013/ October 2014

Sprague Elementary School

Waterbury, CT

Student Teacher/Capstone

Designed and implemented positive reinforcement method. Maintaining a daily record of children's individual activities, behaviors, meals and naps as well as establishing a safe play environment for the children. By the end of the last few weeks in the program I oversaw the classroom activities, techniques and daily report.

Highlights:

- Bilingual English and Spanish
- In process of being Bilingual and Tesol Certified.
- I hold a Head Teacher Certification
- I am a Parent Leader Training Institute Graduate (PLTI)

Education

August 2012

Naugatuck Valley Community College

Waterbury, CT

Early Childhood Associates Degree

While pursuing the Associates Degree I received the award of Women Achievement in 2012.

August 2013-2018

Post University

Waterbury, CT

Child Studies Bachelor's Degree - Master's degree in TESOL

References

Coordinator of the Bilingual Department: Jackie Matos 203-574-8288

Kindergarten Teacher: Odet Simoes 860-417-8378

8th Teacher: Wanda Tirado: 203-805-1701

TANYA L. SMITH, LMSW

EDUCATION

Springfield College , Springfield, MA <i>Master of Social Work</i>	2010
Southern Connecticut State University , New Haven, CT <i>Bachelor of Science, Social Work</i>	2006
Briarwood College , Southington, CT <i>Associates in Applied Science, Child Care & Management</i>	1994

QUALIFICATIONS

- Experience working with children diagnosed with behavioral and emotional disorders
- Extensive experience in child care services, including but not limited to teaching preschoolers, participation in curricula development; and process/procedural improvements
- Supervisory experience, including case managers, child care workers and teacher assistants
- Circle of Security Facilitator

SOCIAL WORK EXPERIENCE

<u>All Our Kin</u> <i>EHS Educational Consultant</i>	2015-Present
<ul style="list-style-type: none">• Partner with family child care providers to offer support, modeling and coaching in efforts to help them improve the quality of their child care programs.• Conduct assessments of the program and children enrolled, assist with curriculum planning, mentoring and coaching• Document detailed reports of all program visits• Link providers to community resources and supports	
<u>Wellmore Behavioral Health, School Based Clinician</u> <i>Early Childhood Behavioral Health Consultant, Slocum Center</i>	2017-Present
<ul style="list-style-type: none">• Provide coaching, training and consultation to early childcare providers or educators in a manner that is culturally responsive to the child, family and provider.• Provide classroom assessments or environmental assessments in the home to support those identified children at risk.• Act as a resource regarding early childhood development with emphasis on emotional and behavioral health and the importance of relationship between the child and parent/guardian.• Assist early childcare staff with appropriate referral information for identified children and families who may need more specialized services.	
<u>Wellmore Behavioral Health, Early Childhood Consultation Partnership</u> <i>Early Childhood Mental Health Consultant</i>	2012-2015
<ul style="list-style-type: none">• Team with early childcare staff and families to identify and provide interventions for young children, birth to five, who may be at risk of suspension and/or expulsion from a childcare or early education program• Provide home visits for the purpose of observation, screening and action plan implementation support as needed• Provide coaching to early childcare providers in a manner that is culturally responsive to the child, family and provider• Act as a liaison between family, early childcare provider, and other support agencies in the community	

St. Francis Home for Children, Family Support Center

2011-2012

Clinical Coordinator

- Provides direction to case coordinators including crisis intervention and evaluation; overseeing documentation and working with referral sources and community partners to effectively respond to the program needs
- Work with program staff on the recommendation and implementation of clinical interventions that respond to the needs of children and families
- Collaborate with the Program Director to effectively provide guidance and direction to program staff and works with them to identify gaps in services; areas for improvement; training; and professional development
- Maintain a caseload of clients which includes intake, screening, referrals and discharge

Wintergreen Interdistrict Magnet School, Hamden, CT

2010

Social Work Intern

- Provide individual therapy to students with anxiety and behavioral disorders using role playing and deep breathing techniques
- Facilitate a social skills group for students who had difficulty with peer interactions using interactive games.
- Assist students in developing the skills needed to resolve peer conflict
- Observe and document student behavior in various settings throughout the school day for assessment and intervention purposes

Jewish Family Services of New Haven, New Haven, CT

2009-2010

Social Work Intern

- Provide individual therapy to adults diagnosed with depression and anxiety disorders
- Process client intakes and assess eligibility for services

Continuum of Care, New Haven, CT

2008-2009

Social Work Intern

- Provide individual therapy to clients with developmental disabilities using the strengths perspective and role playing
- Facilitate a women's group with clients choosing topics for discussion weekly
- Assist clients in daily living routines and activities

RELATED EXPERIENCE

The Children's Center of Hamden, Hamden, CT

2006-2011

Child Care Worker-Safe Home

- Shift Leader responsibilities
- Supervise and teach residents with emotional/behavioral disorders daily living skills
- Participated in treatment team meetings for residents
- Keep progress notes and related records for the clients
- Administer medications to clients

Jewish Family Services of New Haven, New Haven, CT

2009-2016

Respite Child Care Worker

- Provide respite to families with children diagnosed with emotional/behavioral disorders
- Participate in community activities with clients
- Document visits and submit reports as needed

Sleeping Giant Daycare, Hamden, CT

1994-2007

Teacher

- Plan and develop lesson plans for preschool aged children
- Communicate regularly with parents regarding the progress of their children
- Consulting with outside resources when working with children and families facing crisis situations

Christopher Spatkowski

Education

Master of Arts in Teaching (May 2019 – June 2020) - **Specialization:** Special Education (K-12)
Central Connecticut State University – New Britain, CT **GPA:** 3.90

Bachelor of Arts (B.A.) (August 2006 – August 2010) - **Major:** History **Minor:** Pre-Law
Pace University – Pleasantville, NY **GPA:** 3.38

Additional Coursework:

School of Engineering & Science (August 2016 – December 2016) - **Major:** Biomolecular Science
Central Connecticut State University – New Britain, CT **GPA:** 3.44

Work Experience

Special Education Teacher – ABA Behavior Specialist

July 2020 – June 2021

Linden Street School – Plainville, CT

- Primary special education teacher for a caseload of 8 intensive special education students with disabilities of ASD, OHI, and ED, with prevalent ADHD and DMDD in a self-contained behavior classroom.
- Managed 4 staff members (2 paraprofessionals and 2 registered behavior technicians) to help support students (virtual and in-person), implement curriculum, and track data on daily basis.
- Collaborated with the school psychologist, school social worker, speech and language pathologist, literacy specialist, occupational therapist, BCBA, and general education teachers to ensure all students received services and requirements outlined within their IEP's.
- Created engaging lessons implementing The Zones of Regulation and RULER social emotional learning curriculums teaching students self-regulation skills and coping strategies.
- Devised complex schedules to meet the needs of all students, adhere to service hour requirements, allow for proper staff coverage, and ensure virtual learner participation.
- Participated in professional development, weekly district special education meetings, and monthly school-wide meetings to improve general teaching knowledge and practice.
- Communicated daily with parents through email, phone calls, and virtual meetings to report student progress academically, behaviorally, and update growth and concerns.
- Completed initial, annual, tri-annual, assistive technology, and behavioral evaluations/testing to devise new or updated IEP's in collaboration with experienced staff members.
- Directed PPT's with pertinent stakeholders to report evaluations, testing, and updates/concerns.

Student Teacher

August 2019 – May 2020

Thomas Edison Middle School – Meriden, CT

- Assisted the special education teacher implementing the IEP's of 17 special education students with primary disabilities of ED, LD, OHI, ADD, ADHD, Autism, and ID.
- Attended all PPT, team, department, and parent meetings, contributing when needed.

- Cotaught 8th grade Language Arts and Mathematics classes providing accommodations and modifications as needed to the special education students in accordance with their IEP's.
- Participated in the exiting of 2 students from special education services.
- Aided special education students in a daily academic support class that instills proper study habits, work completion, and appropriate behaviors.
- Communicated and built strong relationships with ALL students through daily interactions that resulted in increased effort, self-advocacy and motivation for higher achievement.
- Collaborated in student online distance learning through various online learning platforms.

Paraprofessional

August 2018 – May 2019

South Side School – Bristol, CT

- Supported and aided seven 4th and 5th grade special education students within a structured behavioral program on a full time basis.
- Charted behaviors and collected data pertaining to student conduct using performance logs.
- Trusted with confidential personal and medical information for each student.
- Joined the mentor program to meet with a specific student in need, once per week, in order to be a role model and facilitate positive academic and life skills.
- Certified in Physical/Psychological Management Training (PMT).

Substitute Teacher / Paraprofessional

May 2018 – August 2018

Kelly Educational Services – Farmington, CT

- Consistently and effectively taught the provided lesson plans to students.
- Taught life lessons to help students become more respectful and responsible individuals.
- Worked with students of various physical and mental disabilities.

Police Officer

June 2017 - April 2018

Farmington Police Department – Farmington, CT

- Operated in a fast paced, paramilitary organization, adhering to all policies, procedures and codes of ethical conduct to effectively execute the responsibilities of my position.
- Gathered, organized, and recorded all investigative information through witness accounts, statements, audio/video recordings, and evidence to prepare detailed reports for court.
- Extensive conflict and crisis prevention training.
- Connecticut Emergency Medical Responder (CT OEMS) certified.
- Finished 2nd overall academically in the class at the POSTC Academy.

Distribution Clerk / Driver

March 2013 - May 2017

ESPN – Bristol, CT

- Worked with UPS, FedEx, Xpedx and other vendors to send packages, freight and other vital equipment (TV's, Cameras, Computers, etc.) to world class events ESPN was televising.
- Devised a new and innovative approval system for classification of shipment of packages on a companywide basis, which resulted in an estimated annual savings of \$20k.

College Athletics & Organizations

Pace University Varsity Baseball Player

September 2006 - May 2010

Baseball Team Representative for the Student Athletic Advisory Committee (SAAC)

September 2007 - May 2008

- Attended Student Athletic Advisory Committee (SAAC) meetings on behalf of the baseball team to increase team involvement in Pace University functions as well as in the community.

Coordinator of Events, Executive Board (SAAC)

May 2008 - February 2009

- Created and managed various contests during University sporting events to raise money.
- Gave speeches to athletes on the importance of them being role models in the community.

Honors/Awards

- Four-year varsity baseball athletic scholarship
- Dean's Scholarship
- New Britain Firefighter Local 992 "Rewinkle-Sheldon" Scholarship
- Academic Dean's List Student
- Pi Gamma Mu Honor Society Member

References available upon request

RANDALL DREW SWINFORD



TEACHING & RELATED EXPERIENCE

- Jan. 2021–Current **Long-Term PE Substitute**
Chippens Hill Middle School
Bristol, CT 06010
- Sept. 2020–Dec. 2020 **Student Teaching**
Chippens Hill Middle School
Bristol, CT 06010
- Aug. 2016–Present **Site Manager**
Simsbury Enrichment and
Extended Day Program (SEED)
Simsbury, CT 06070
- Sept. 2019–Dec. 2019 **Practicum**
Tariffville Elementary School
Tariffville, CT 06081
- Jan. 2019–May 2019 **Practicum**
Avon Middle School
Avon, CT 06001
- June 2017–Sept 2017 **Paraprofessional**
CREC- Simsbury Public
Schools (ABC Program)
Simsbury, CT 06070
- Sept. 2013–June 2016 **Assistant Site Manager
& Senior Aid**
Simsbury Enrichment and
Extended Day Program (SEED)
Simsbury, CT 06070
- Sept. 2012–Sept. 2014 **Little Kickers Soccer Coach**
Valley Sports Center
Canton, CT 06019

VOLUNTEER EXPERIENCE

- Sept. 2006–Aug. 2011 **Mentor**
TOPS Soccer
Simsbury, CT 06070
- April 2013–Sept. 2013 **Girls U12
Assistant Soccer Coach**
Simsbury Travel Soccer
Simsbury, CT 06070

EDUCATION & CERTIFICATIONS

- Sept. 2016–Dec. 2020 **Central Connecticut State University**
New Britain, CT 06051
Bachelor of Science in
Physical Education and Health
- Jan. 2021 **State Certifications**
• Physical Education K-12 (044)
• Health K-12 (043)
- 2011–2016 **Tunxis Community College**
Farmington, CT 06032
Associate of General Studies
- 2006–2010 **Simsbury High School**
Simsbury, CT 06070
High School Diploma
- 2019–2021 **American Heart Association**
• First Aid & CPR Certification

REFERENCES

- Relationship:** **Katie Pepe**
Cooperating 860.997.4519
Teacher katiepepe@bristolk12.org
- Relationship:** **Marybeth LeFevre**
University 860.836.9325
Supervisor mlefevre@ccsu.edu
- Relationship:** **Kelly Curtis**
SEED 860.408.6144
kcurtis@simsbury.k12.ct.us
- Relationship:** **Krista Petersen**
Family friend 860.508.2494
Art Teacher peterk@danbury.k12.ct.us

Chris White

M.ED., SPECIAL EDUCATION

EXPERIENCE



SKILLS

Encouraging students to develop critical thinking skills for future success in academics and life in general

Effectively communicating and connecting with parents & students of diverse cultural and cognitive backgrounds

Easily adaptable to changes, learning new concepts and procedures

Works well under pressure, ensuring safety and effective communication

EDUCATION & certification

Certified Special Education
Teacher K-12 (165)

Master of Education, Special Ed
Mild to Moderate Disability
Cambridge College, Springfield,
MA

Bachelor of arts,
Psychology major
Sociology minor
Central Connecticut State
University, New Britain, CT

Special Education Teacher 2017-present

Ben Franklin Elementary School, Meriden City & BOE

- Provide special education to a self-contained classroom of social-emotional / behavioral students in the Supportive Teaching Elementary Program.
- Described as patient, confident, capable, and able to differentiate lessons for varying levels of ability within one classroom.
- Promote district-wide initiatives such as Social-Emotional Learning, multi-tiered systems of academic interventions, and Restorative Classroom Practices which reinforce my philosophy of working with the "Whole Child".
- Promote a trauma-informed classroom environment, ensuring the physical and emotional safety of others while also teaching effective coping skills to help manage difficult emotions and impulses.
- Interpret behavioral data to determine trends impacting students' success and identify obstacles or barriers to be addressed.
- Create and implement Individualized Education Plans, present goals, objectives, and progress, as well as professional impressions regarding recommended services and/or accommodations based on students' profile, and testing and behavioral data, in Planning and Placement Team meetings.
- Advocated for the use of a strategy and tool to help students and behavior technicians process a behavioral incident in order to return to class ready to learn and aimed to prevent future incidents.
- Frequently in communication with students, their families, and other service providers about the students' education and behavior to help coordinate and collaborate efforts to best meet the student's needs.
- Assisted in preparing children for ongoing emotional, social and academic success.
- Provided structure and safety to all children while incorporating a therapeutic approach

BEHAVIORAL MANAGER

2003 - 2017

Woodland School, East Hartford Public Schools

Direct Care Worker

2008 - 2011

Safe Home, Klingberg Family Centers

Direct Care Worker

2005 - 2008

Star Program, Wheeler Clinic

PROFESSIONAL PROFILE

Nearly 20 years of experience with special education students in and outside the classroom setting with a range of special needs including mild to severe learning disabilities, oppositional defiance, autism, and traumatic home environments, to name a few.

Dedicated to understanding a students' world, thereby tailoring language and instruction, creating a safe environment for students to step outside their comfort zones and work towards future goals.