



Wharton County Junior College

Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: September 20, 2016 Date of This Proposal: September 8, 2016

SUBJECT:

Approve the purchase of the College's Office Supplies from Reliant Business Products, Inc. of Houston.

RECOMMENDATION:

Approve the use of the TCPN Co-operative contract for the purchase of the College's office supply needs from Reliant Business Products.

BACKGROUND/RATIONALE:

The College currently uses Reliant Business Products, Inc. of Houston for our office supplies. Supplies are priced through The Cooperative Purchasing Network (TCPN), contract. The pricing and customer service using this contract and Reliant Business Products has been excellent. We are asking the Board to approve their use for an additional year. As authorized in the Texas Government code, Title 7, Chapter 791, and again under section 271.102 of the Local Government Code, districts may utilize the contracts from purchasing cooperatives in order provide the best value to the taxpayers of the District. Use of these cooperative contracts satisfy State bid law requirements.

Estimated Cost & Budgetary Support (how will this be paid?): Estimated \$130,000.00

Current Operating Budget for 2016 – 2017.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:



Originator



Cabinet-Level Supervisor


9-8-16

Date

9/12/16

Date

PRESIDENT'S APPROVAL:



President

9-12-16

Date