



BOARD OF SCHOOL TRUSTEES
KELLER INDEPENDENT SCHOOL DISTRICT

4C. Action

Date: August 20, 2007

SUBJECT: BOARD STANDARD OPERATING PROCEDURES AND ETHICS AFFIDAVIT

BOARD GOALS:

- All students will achieve educational excellence.
- All systems in the Keller Independent School District will be effective, efficient, and accountable in support of the district's mission.
- The Keller Independent School District will recruit, develop, and retain a diverse highly qualified staff.
- The Keller Independent School District will develop and promote positive community relations through effective communication, the involvement of stakeholders, and the establishment of business and community partnerships.
- Keller Independent School District facilities and services will be operated in a safe manner so that all students and employees may thrive in a secure and nurturing environment.

FISCAL NOTES: None

Background Information:

- The Board of Trustees originally adopted Standard Operating Procedures on March 28, 2005.
- As part of the governance training session on August 6, 2007, board members reviewed and revised the Standard Operating Procedures.

Administrative Considerations:

- Revised Standard Operating Procedures for the Board of Trustees have been established.
- The revisions have been reviewed and approved by the Board officers and TASB consultant, Kay Douglas.
- An Ethics Affidavit will be executed by all members of the Board of Trustees.

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The administration recommends that the Board of Trustees approve the Standard Operating Procedures and Ethics Affidavit for the Board of Trustees as presented.

Respectfully submitted,

James R. Veitenheimer
Superintendent