

## **WBOE Facilities Committee Meeting 4/10/19**

**Attendees:** Claire Coleman, Chair; Lynn Piascyk, Board Member; Bob Gilbert, Superintendent; Al Pullo, Director of Business Operations/Services; Vito Esparo, BRS Facilities Manager; Jim Saisa, Amity Facilities Director; Dan Cowan, community.

1. Call to Order: 7:30 AM

2. Public Comment – None

3. Review Six Year Capitol Plan. Reviewed projects and priorities for years 2-6 in capital plan, including roof refurbishment, asphalt replacement, window and door replacement, grounds care, painting, flooring replacement. Al Pullo will update capitol plan based on discussion and committee will review to confirm prioritization at next meeting.

4. Review Facilities Manager Update. Vito Esparo presented and reviewed new monthly facilities manager update format that he would be using going forward to present to the facilities committee. Lynn Piascyk and others remarked at the improved reporting process and all agreed would benefit the Committee, Board and Administration in ensuring improved preventative maintenance and record-keeping.

5. Town Ad Hoc Building Committee Update. Bob updated committee members on Town meetings and remaining goal to begin work on HVAC upgrades during spring break.

6. Adjourn at 8:30 AM