

# Minutes of Regular & Annual Organizational Meeting held on April 27, 2021

## The Board of Education Harlem Consolidated School District # 122

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A Regular and Annual Organizational Meeting of the Board of the Board of Education of Harlem Consolidated School District was held Tuesday, April 27, 2021, beginning at 6:00 PM in the Harlem Administration Center, 8605 North Second St., Machesney Park, Illinois 61115.

1. Call to Order of Regular meeting by President Mike Sterling at 6:00 p.m.
2. Roll Call (members):  
Michael Sterling, Evelyn Meeks, Sue Berogan, Jill Berogan, Rich Meister, Sharon Ranieri

Other Attendees:

Dr. Julie Morris, Superintendent  
Dr. Michael Flanagan, Superintendent Designee  
Josh Aurand, Assistant Superintendent for Business & Operations  
Scott Rollinson- Assistant Superintendent for Human Resources  
Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction  
Pam Cook, Recording Secretary

3. Pledge of Allegiance

4. Approval of Agenda

**Jill Berogan wanted to pull the April 12 closed minutes meeting into closed session.**

**Motion to approve the agenda with said change**

**1<sup>st</sup> Sue Berogan      2<sup>nd</sup> Mike Sterling**

**Sterling, Meeks, S.Berogan, J.Berogan, Meister, Ranieri -6 ayes**

**Motion carried**

5. Comments from the Community

**None**

6. **Motion to approve April 12, 2021 Regular Minutes**

**1<sup>st</sup> S.Bergoan      2<sup>nd</sup> Sterling**

**Sterling, Meeks, S.Berogan, J.Berogan, Meister, Ranieri -6 ayes**

**Motion carried**

**Motion to approve the April 12, 2012 Closed Minutes as revised**

**1<sup>st</sup> S. Berogan      2<sup>nd</sup> J. Berogan**

**Sterling, Meeks, S.Berogan, J.Berogan, Meister, Ranieri -6 ayes**

**Motion carried**

7. Motion to approve Special Meeting Regular & Closed Minutes of April 22, 2021  
**Motion to approve April 22, 2021 Special Meeting Regular & Closed Minutes**

**1<sup>st</sup> J. Berogan                      2<sup>nd</sup> Sterling**

**Sterling, Meeks, S.Berogan, J.Berogan, Meister, Ranieri -6 ayes**

**Motion carried**

8. President Sterling presented Bells for years of service to outgoing Board members: Sue Berogan and Sharon Ranieri

**Sue Berogan made a statement- Congratulating the new members. She thanked Everyone for their support and being allowed to serve on the Board for eight years. She noted it has been a pleasure to serve the community. It has been a joy and heartfelt.**

**Sharon Ranieri made a statement- Being on the Board has changed my life. This pushed me to get out of my comfort zone. Getting to learn how the school system works and getting out into the community. Thank you**

9. Announcements and Discussion -none

10. Adjourn Sine Die

#### **11. Reorganization of the New Board**

A. President Sterling called the Organizational Meeting to Order at 6:18 pm

B. Roll call taken by Secretary Meeks: Board Members and Other Attendees  
**Michael Sterling, Evelyn Meeks, Jill Berogan, Rich Meister, Larry Smith, Kurt Thompson**

**Other Attendees:**

**Dr. Julie Morris, Superintendent**

**Dr. Michael Flanagan, Superintendent Designee**

**Dr. Michelle Erb, Assistant Superintendent of Curriculum & Instruction**

**Josh Aurand, Assistant Superintendent for Business & Operations**

**Scott Auran, Assistant Superintendent for Human Resources**

**Pam Cook, Recording Secretary**

C. Nominations and Vote taken on appointment of President Pro Tem and Secretary Pro Tem  
**Mike Sterling nominated himself for President Pro Tem**  
**Evelyn Meeks nominated herself for Secretary Pro Tem**  
**No objections were noted**

D. President Pro Tem announces Official April 6 Election Canvassed Results  
**Mr. Sterling read a canvass statement acknowledging the Canvass of votes by the**

**Winnebago County Elections Board:**

**The Board hereby acknowledges that the Winnebago County Board of Elections canvassed the votes from the April 6, 2021 with the following results: Elected to a four year term , Evelyn Meeks, Larry Smith and Kurt Thompson. Two Term, Patti Lawrence**

E. Oath of Office given by President Pro Tem Mr. Sterling to newly elected Board members: Larry Smith and Kurt Thompson

F. Seating of the New Board members

G. President Pro Tem announces and makes a Declaration to accept the Resignation submitted by Patti Lawrence to her newly elected Board seat in the April 6, 2021 Election.

**1<sup>st</sup> Berogan                      2<sup>nd</sup> Meeks**  
**Sterling, Smith, Meister, Thompson, J. Berogan. Meeks - 6 ayes**  
**Motion carried**

12. Election of Officers for a two-year term (Policy 2:110)

A. Nominations received and taken by President Pro Tem for the Office of President  
Jill Berogan nominated herself for President  
Michael Sterling nominated himself for President  
No further nominations made, nominations closed

Vote called around the table:

Meeks- Jill

Berogan- Jill

Smith- Sterling

Meister- Sterling

Thompson- Sterling

Sterling- Sterling

Vote for Jill Berogan for President: Meeks, Berogan- 2 yes

Vote for Mike Sterling for President- Smith, Meister, Thompson, Sterling- 4 yes

By majority vote Mike Steling is elected Board President

As many as are in favor of Michael Sterling for the Office of President say aye.

As many as are not in favor of Michael Sterling for the Office of President say no.

The ayes have it.

1. Nominations received and taken by the Newly Elected President for the Office of Vice President

Rich Meister nominated Jill Berogan for Vice President

No further nomination made; nominations closed

Vote called around the table:

Thompson- Jill

Meister-Jill

Smith- Jill

Berogan- Jill

Meeks- Jill

Sterling- Jill

Vote for Jill Berogan for Vice President: Thompson, Meister, Smith, Berogan, Meeks, Sterling- 6 yes

By unanimous vote Jill Berogan is elected to Board Vice President

As many as are in favor of Jill Berogan for the Office of Vice President say aye.

As many as are not in favor of Jill Berogan for the Office of Vice President say no.

The ayes have it

2. Nominations received and taken by the Newly Elected President for the Office of Secretary.

Jill Berogan nominated Evelyn Meeks for Office of Secretary

No further nominations made; nominations closed

Vote called around the table:

Meister-Evelyn

Thompson- Evelyn

Berogan- Evelyn

Meeks- Evelyn

Sterling- Evelyn

Smith- Evelyn

Votes for Evelyn Meeks for Office of Vice President: Meister, Thompson, Berogan, Meeks, Sterling, Smith- 6 yes

By unanimous vote Evelyn Meeks is elected Office of Secretary

As many as are in favor of Evelyn Meeks for the Office of Secretary say aye.

As many as are not in favor of Evelyn Meeks for the Office of Secretary say no.

The ayes have it.

13. Election is closed

14. Recording Secretary announced the newly elected officers

15. Discussion/Consensus to follow Board Policy 2:70 - Vacancies on the School Board - Filling Vacancies) and Proposed Timeline

Mr. Meister started the discussion on the Policy of 2:70. The next vote getter in the April 6 election, since Patti Lawrence resigned her seat, would be Sue Berogan and he would like to see Sue Berogan fill her seat. Mr. Smith commented that there is a process in place in order to fill empty Board seats. He continued to say how Sue can apply to be a Board Member as policy states. Mr. Sterling says that there are two options as to how to proceed with filling a vacant seat. One is to follow Policy 2:70, which would be to fill the seat by application process. The other option would be to suspend this policy. Counsel said it's not uncommon to suspend said policy but recommended not to do so. Board would need to vote to suspend this policy. Mr. Meister and Mr. Smith asked if this has been done in the past. Dr. Morris said that it has done in the past but we didn't realize that we needed to vote on it to suspend it.

Mr. Sterling noted that this doesn't have to be voted on tonight and we can talk about it at the next meeting. We have 60 days to fill the seat. The clock starts ticking today for the 60 days since the new members were not officially seated until today. Mr. Smith commented that when we take an oath of the Board how can we not follow policy which we just swore that we would uphold. Policies are in place for a reason. Evelyn states when a candidate goes out to get signatures to be put on the ballots, does all that work campaigning and we take it out of the voters hand, she doesn't think that is fair to the candidate. Sterling asked what the Board Members would like to do nex; get more history on the suspending the policy or take a vote on suspending Policy 2:70. A motion was made to take a vote to suspend Policy 2:70.

Votes called around the table to suspend policy 2:70:

Sterling- No

Thompson- No

Meister- Yes

Smith- No

Berogan- abstain

Meeks-Yes

Votes to suspend Policy 2:70- Meister, Meeks- 2 yes

Votes not to suspend Policy 2:70- Sterling, Thompson, Smith- 3 No

Vote to abstain- J. Berogan

By majority vote Policy 2:70 is not suspended.

Timeline to fill vacant Board seat - 5 days to notify to the Regional Office of Education of the vacant Board seat; post vacancy of open Board seat on Harlem website and in Post Journal; May 14, 2021 applications are due; the week of May 17 interviews would take place in closed session during Special Board meetings; May 24, 2021 Announcement and seating of new Board Member

Unanimous Consensus was taken on timeline to fill vacant Board seat

16. APPROVE ANNUAL ORGANIZATIONAL ACTION ITEMS:

**The President asked if any items needed to be pulled out from A-V for separate discussion and vote two times and also asked if any member objected to voting A-V in one single vote.**

**No Objections noted**

- A. Approve establishment of current Board Policies as the 2021-2022 Board until said Policies are changed by the Board.
- B. Adopt Robert's Rules of Order, Newly Revised 12th Edition as a procedural guide pursuant to Board Policy 2:220.
- C. Approve Acknowledgement of Board Member Mandated Reporter Status
- D. Approve appointment of Joshua Aurand as District Treasurer
- E. Approve appointment of Due Process Hearings Officers: Norm Alpers and Jim Miglin as substitute
- F. Approve appointment of Expulsion Hearing Officers: Norm Alpers and Jim Miglin as a substitute
- G. Approve appointment of Residency Hearing Officers: Norm Alpers and Jim Miglin as a substitute
- H. Approve appointment of Food & Nutritional Hearings Officers: Norm Alpers and Jim Miglin as a Substitute
- I. Approve appointment of Health Insurance Portability and Accountability Act of 1992 (HIPAA) Chief Privacy Officer: Assistant Superintendent for Human Resources
- J. Approve appointment of Illinois Municipal Retirement Fund (IMRF) Agent: Assistant Superintendent for Human Resources
- K. Approve appointment of Fair Labor Standards Act (FLSA) Compliance Official: Assistant Superintendent for Human Resources
- L. Approve appointment of Employer Equal Opportunity Commission (EEOC) Officer: Superintendent
- M. Approve appointment of Nondiscrimination Coordinator: Assistant Superintendent for Human Resources
- N. Approve appointment of District Complaint Managers: Assistant Superintendent for Business & Operations and Assistant Superintendent for Curriculum & Instruction
- O. Approve appointment of Appeals Officer for Free & Reduced Meals: Assistant Superintendent for Business & Operations
- P. Approve appointment of District Activity Accounts Manager: Assistant Superintendent for Business & Operations
- Q. Approve and adopt Policy 2:105 (Ethics and Gift Ban) Resolution in Compliance with State Officials and Employees Ethics Act (5 ILCS 430/1-1 et seq.) as added by P.A. 93-615 and 93-617
- R. Approve Open Meetings Act (OMA) Officials: Dr. Michael Flanagan, Kris Arduino, Pam Cook
- S. Approve Freedom of Information Act (FOIA) Officials: Dr. Mike Flanagan, Josh Aurand, Scott Rollinson, Kris Arduino, Pam Cook
- T. Approve 2021-2022 Board Meeting & Committee Meeting Dates
- U. Approve Resolution Authorizing Designated Depositories
- U. Approve District Bullying Policy 7:180 to be submitted to IASB

**Motion to approve Items 16-A through 16-V as listed above**  
**1<sup>st</sup> Sterling                      2<sup>nd</sup> Berogan**  
**Sterling, Meeks, Berogan, Meister, Smith, Thompson-6 ayes**  
**Motion carried**

17. Adjournment  
**Motion to adjourn**  
**1<sup>st</sup> Berogan                      2<sup>nd</sup> Sterling**  
**All voted aye**  
**Motion carried**

*The meeting adjourned at 7:02*

Respectfully Submitted,  
*Pam Cook*  
Recording Secretary

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Dated: \_\_\_\_\_