

Crosslake Community School Board of Education
October 16, 2023
5:00 PM
Crosslake Community School
Commons Area
35808 Co Rd 66
Crosslake, MN 56442

MINUTES

1. Call Meeting to Order

Meeting called to order at 5:02 p.m.

2. Pledge of Allegiance

Please stand for the Pledge of Allegiance.

3. Roll Call and Establish a Quorum

Jared Griffin, Josef Garcia, Mike Newmann, Chris Rhinehart, Abi Swenson, Karen Teff, Clare Thompson, Colin Williams

4. Additional Items

No additional items.

5. Public Comment

No public comment.

May I have a motion to approve the October 16, 2023 Board of Education Agenda?

Motioned: Teff

Seconded: Thompson

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6. Agenda

6.A. Consent Agenda

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

6.A.1. Closed Special Board Meeting Director Evaluations - May 22, 2023

6.A.2. Board of Education Minutes - September 18, 2023

6.A.3. Finance Meeting Minutes - October 9, 2023

6.A.4. EE Seat Based Committee Meeting Minutes - September 12, 2023

6.A.5. EE Seat Based Committee Meeting Minutes - October 10, 2023

6.A.6. EE Online Committee Meeting Minutes - September 11, 2023

6.A.7. EE Online Committee Meeting Minutes - October 9, 2023

6.A.8. Academic - October 2, 2023

- 6.A.9. Personnel Matters
- 6.A.10. Food Service Reports

May I have a motion to approve the Consent Agenda?

Motioned: Swenson

Seconded: Williams

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6.B. **Academic, Environmental Education, and Performance Improvement Plan Updates**

Presenter: Melanie Donley

Both programs have submitted their school year goals to Osprey Wilds; both programs have received some feedback/additions/revision to be more specific to Osprey Wilds. Both programs have resubmitted the feedback/additions/revisions to Osprey Wilds and are waiting to hear back.

6.C. **Action Items**

6.C.1. Review and Approve September 2023 financial Information

May I have a motion to approve September 2023 financial information?

Motioned: Swenson

Seconded: Rhinehart

Discussion: New format of reports includes just the monthly financial

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6.C.2. Approve Policies

Lottery Policy

Kindergarten/1st Grade Eligibility Admissions

404 Background Checks

450 Whistleblower

504 Student Dress and Appearance

609 Religion

714 Fund Balance

722 Public Data and Data Subject Request

740 Credit Card

750 Data Access Rights and Access Policy

801 Equal Access Policy

May I have a motion to approve the following policies:

Lottery

Kindergarten/1st Grade Eligibility Admissions

404 Background Checks

450 Whistleblower

504 Student Dress and Appearance

609 Religion

714 Fund Balance

722 Public Data and Data Subject Request

740 Credit Card

750 Data Access Rights and Access Policy

801 Equal Access Policy
Motioned: Rhinehart
Seconded: Teff
All in favor say Aye: 7
Nays: 0
Motion passes: 7-0

6.C.3. 22-23 Annual Report and Annual World's Best Workforce Report

Presenter: Holly Amaya

May I have a motion to approve the 22-23 Annual Report and Annual World's Best Workforce Report with new adjustments for data currently being offered?

Motioned: Swenson

Seconded: Williams

Discussion: New percentages are available and will be added

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6.D. **Information/Discussion Items**

6.D.1. Updated 2023-2024 Testing Calendar

Presenter: Abi Swenson

Discussion: FastBridge being extended to a full four weeks - Jan./Feb; spring after MCA testing; overlaps for MCA's makeup testing; allows testing staff to be able to do that.

May I have a motion to move this item to an action item?

Motion: Teff

Second: Swenson

Discussion: Getting all technology squared away; Title 1 staff up to date; troubleshooting.

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

May I have a motion to approve the updated 2023-2024 Testing Calendar ?

Motioned: Rhinehart

Seconded: Griffin

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6.D.2. Fall Elections

The elections will take place Monday, October 23, through Friday, October 27, 2023. Results will be approved at the November Board of Education meeting.

6.D.3. District Personnel

Presenter: Colin Williams

Health Aide/Paraprofessional (new seat-based position)

May I have a motion to move to an action item the Health Aide/Paraprofessional job description?

Motioned: Rhinehart

Seconded: Thompson

Discussion: came about with the health room being busier; however, not busy enough to hire a full time nurse; position will be a floating para also as the health office isn't always that busy.

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

May I have a motion to approve the Health Aide/Paraprofessional job description?

Motioned: Swenson

Seconded: Teff

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6.D.4. Policy Review

Policy 630 Religious Accommodations

Policy 6200L Credit for Learning (states what the law already is, student earns credit, CCS Online gives them credit for it)

Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

May I have a motion to move

Policy 630 Religious Accommodations

Policy 6200L Credit for Learning

Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources?

Motioned: Teff

Seconded: Thompson

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

May I have a motion to approve:

Policy 630 Religious Accommodations

Policy 6200L Credit for Learning

Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources?

Motioned: Teff

Seconded: Rhinehart

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6.D.5. Benefits Matters

Update on most recent benefit matters for the staff.

May I have a motion to move to an action item the recommendations of the CCS Benefits Committee as described in the Benefit Committee Recommendation document in the board agenda?

Motioned: Teff

Seconded: Thompson

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

May I have a motion to approve the recommendations of the CCS Benefits Committee as described in the Benefit Committee Recommendation document in the board agenda?

Motioned: Griffin

Seconded: Rhinehart

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

6.D.6. Professional Development - Board of Education Trainings

Nothing this month.

6.D.7. Strategic Planning Matters

Presenter: Holly Amaya

Keep moving forward; seat-based school has had some focus groups for students and parents (needing to be rescheduled), staff coming up on a scheduled professional development day

Online staff is done; parent focus groups will be next week.

Then a survey will go out.

6.D.8. Director Evaluations

Coming up is:

December / January: Mid-year progress report or update and goal revision (as necessary).

6.D.9. Employee Retention Credit - Agreement with MaGill Accounting

CDs are in process through First National Bank North; three different timelines;

6.D.10. Executive Director Exploratory Committee

Rhiinehart will get with Garcia in the next couple of weeks and bring update next month.

6.D.11. Facilities Planning Committee

Cupboard guys were here to measure in the rooms. working on heating and cooling system.

6.D.12. Recruitment of Future Board Directors

A community member has no criteria but parents have to wait a year for student to be enrolled.

Keep one-year requirement for teacher before serving on board.

Next meeting - how are we recruiting?; using local newspapers?; putting out press releases?; using social media?, and how are we getting the word out regarding the timeframe?

Look at other Bylaw changes also.

Work with Osprey Wilds on compensation for serving on different committees; if you are a board director you cannot submit for payment. What are board-appointed committees through Osprey Wilds?

Let the board know what are the board appointed committees through Osprey Wilds

6.D.13. Data Privacy Training/Assurance of Compliance Equity Laws

A cursory review of references used to report CCS' Annual Assurance of Compliance and Mandated Reporting. As part of the Assurance of Compliance, CCS has verified there is a copy of each of these laws in the Business Manager's Office.

- 6.D.14. Review of Bylaws for Updating
Come with input at the next board meeting.

6.E. **Reports**

6.E.1. CCS' Directors

Online keep growing every couple of days - enrollment is up to 307 by adding a couple more elementary students. Couple of homeschooling families that have switched to online. More middle and high school students are coming in.

Seat-Based middle school has added four students, more seats available in middle school. Middle school did a Hall of Fame. Middle school along with Mr. Williams' 3/4 graders lined the hallway during the presentations.

6.E.2. Finance Committee

Nothing additional

6.E.3. Academic

Finding good direction on what is next and where we are going with that.

6.E.4. EE Seat-Based Committee

Aquaponics all in.

6.E.5. EE Online Committee

Lot of civic scientist programs that are being compiled that we might be implemented.

6.E.6. Directors' Evaluations

Already discussed.

7. **Authorizer Update**

Osprey Wilds sent out the new read act and how it applies to charter schools. Look at the requirements and who will take on that job.

8. **November 20, 2023 Meeting Preparation**

8.A. Suggestion for Discussion Topics for Next Meeting

Bylaws - provide revisions

Seat-Based program goals or themes that are happening for the school year.

New art and stem classes, give us a five minute discussion and any budget needs. Feature the new programs.

9. **Board Meeting Evaluation**

Short and sweet - excellent job.

10. **Adjourn the Regular Board of Education Meeting**

May I have a motion to adjourn the Regular Meeting of the Board of Education at 6:24 pm?

Motioned: Swenson

Seconded: Thompson

All in favor say Aye: 7

Nays: 0

Motion passes: 7-0

Schedule of upcoming Board of Education Meetings for 2023-2024:

November 20, 2023

December 18, 2023

January 8, 2024 (Second Monday due to Martin Luther King, Jr.'s Birthday as an observed holiday)

February 12, 2024 (Second Monday due to President's Day - no school)

March 18, 2024

April 15, 2024

May 20 2024

June 17, 2024