THREE RIVERS SCHOOL DISTRICT
MURPHY, OREGON

ANNUAL REORGANIZATION MEETING
July 19, 2010

A.   SCHOOL BOARD ORGANIZATION FOR 2010-2011

1. Nominations for <u>Chairperson</u> of the Board of Education for the fiscal year commencing July 1, 2010 (ORS 332.040):

    _____ was nominated by _____ for Board Chair. _____ seconded the motion.

    _____ was elected Chairman of Three Rivers School District's Board of Education for the fiscal year commencing July 1, 2010 by a vote of _____.

THE ELECTED CHAIRPERSON WILL TAKE OVER THE CHAIRING OF THE MEETING AT THIS TIME.

2. Nominations for <u>Vice-Chairperson</u> of the Board of Education for the fiscal year commencing July 1, 2010 (ORS 332.040)

    _____ was nominated by _____ for Vice- Chair. _____ seconded the motion.

    _____ was elected Vice-Chair of Three Rivers School District's Board of Education for the fiscal year commencing July 1, 2010 by a vote of _____.

3. Moved By: _____Seconded By:_____
    that the third Monday of the month at 7:00 p.m. be designated as the regular monthly meeting unless otherwise notified.

    Motion: Passed_____   Failed _____

B. **ANNUAL ORGANIZATIONAL RESOLUTIONS FOR 2010-2011 (ACTION):**

a. **Designate Executive Officer:** *Superintendent Dan Huber-Kantola is the Board's Executive Officer.* Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk. Our policy states that the Superintendent shall act as executive officer of the Board. These designations authorize the superintendent to employ personnel, to sign checks and make salary payments, and to act as custodian of funds. In addition, all contracts must be approved by the school board before an order can be drawn for payment. Therefore, the superintendent and/or deputy clerk needs to be authorized to make payments in a timely manner of all obligations entered into by the district in accordance with the budget as adopted and appropriated by the Board of Directors.

b. **Designate Budget Officer and Deputy Clerk:** *Superintendent Dan Huber-Kantola* is the designated Budget Officer and Deputy Clerk.

c. **Designate Board's Official Agent:** *Superintendent Dan Huber-Kantola* will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.

d. **Designate Depositories for School Funds**: Local Government Investment Pool, U.S. Bank, Key Bank, Home Valley Bank, Bank of America, Chase Bank, Umpqua Bank, Sterling Bank, SOFCU, Premier West Bank, Wells Fargo, Liberty Bank, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.

e. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent Huber-Kantola's facsimile signature be authorized.

f. **Designate Official Newspapers**: *Grants Pass Daily Courier* and *Illinois Valley News* will be designated as official newspapers. To conform with budget laws, we must designate those newspapers used for official publications.

g. **Determine Amounts of Fidelity Bonds of Persons Who Shall Be Bonded:** Superintendent/Business Manager Huber-Kantola will be bonded for $100,000 under current District *Property and Causality Coverage Criminal Policy*.

h. **Designate Auditors:** *Michael L. Piels CPA's, LLP* is designated as our financial auditors for the 2010-2011 school year.

i. **Designate Legal Counsel:** *Hungerford Law Firm, LLP* is designated as our legal counsel for the 2010-2011 school year.

j. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as our review board for the 2010-2011 school year.

Moved: _____, Seconded by: _____

Motion: passed_____   failed _____

.

_____
Jim Weaver, Chairperson of the Board
THREE RIVERS SCHOOL DISTRICT

_____
Dan Huber-Kantola, Superintendent-Clerk
THREE RIVERS SCHOOL DISTRICT