

Collin County Community College District Board of Trustees

2. Finance and Audit Committee

January 21, 2019

Resource: Mike Dickson
Chief Innovation Officer

DISCUSSION ITEM: Consideration of Approval for the Purchase of Workday and Implementation Services to Improve and Streamline College Services and System Security

DISCUSSION: College staff began a discovery process for the possible replacement of Banner approximately two years ago. After reviewing the systems that could accommodate Collin's size and complexity, we are bringing forward Workday for your consideration.

During the discovery process, it was evident that we needed a system that could streamline our processes, eliminate manual work, provide more self-service capabilities for students, faculty and staff as well as a more secure and robust platform.

Implementation of Workday Finance, Human Capital Management and Payroll is planned to begin in spring and is anticipated to take approximately 14-18 months. The cost for five years of Workday subscriptions as well as the combined implementation costs with contingency is not to exceed \$11,500,000.

Sierra Cedar is the primary implementation partner for Workday. They are providing the subject matter experts for Finance, Human Capital Management, Payroll and technical support for security and system integrations.

PTG (Precision Task Group) will provide overall project management, data conversion and state reporting assistance.

Workday has a contract through E&I Cooperative Services, Contract #CNR01476, which is available for use by the District and is compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code. Z (Five-year cost of \$7,262,477)

Sierra Cedar is being procured as a technology consultant per the provisions provided under Education Code 44.031 (f) and Government Code, 2254.003, which provides an exemption from competitive bidding for technology consultants. (Not to exceed \$3,550,000). This amount does not include services for the implementation of the Student modules. That will be done through a different procurement and will be brought back to the board in the future.

PTG has a contract through Texas Department of Information Resources, Contract #DIR-TSO-4242, which is available for use by the District and is compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code. (Not to exceed \$1,000,000)

Budget funding for fiscal year 2019-20 for this project will come from the College's Innovation Fund. \$2.5M of this fund will be allocated to the Workday project for the remainder of this fiscal year. Future expenses associated with Workday will be budgeted separately.

Since FY16, when operating budgets were reduced, and the innovation fund was created, a total of \$24.5M has been allocated to that fund with \$5.0M used during that time. Last year, expenditures from the fund were \$1.7M with \$1M used to fund College and Career Counselors. The total left in the fund balance that is attributable to the Innovation Fund is \$19.6M. The reallocation of resources and the creation of this fund is enabling the College to start a project the size and scope of Workday without asking the board for a budget increase.

Innovation Fund Summary:

Total Budget (2016-2020) = \$24.5M

Total Expenses (2016-2020) = \$5.0M

Total Left in Fund Balance = \$19.6M