



## Governing Board Agenda Item

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Meeting Date: June 12, 2025

From: Kristin Reidy, Assistant Superintendent

Subject: Intergovernmental Agreement with Arizona Assessment Collaborative

Priority: To provide rigorous, relevant, and innovative academics

Consent ☐ Action ☒ Discussion ☐

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### Background:

The purpose of this Intergovernmental Agreement is to establish a partnership and define the legal agreement between the Marana Unified School District and Arizona Assessment Collaborative.

Member Districts in this collaborative are committed to providing quality, cost-effective assessment programs, and professional development opportunities that allow each district to make informed decisions to improve instruction in their classrooms. These programs and opportunities are imperative to providing high-quality education to all students.

This agreement ensures Member Districts have access to joint and cooperative services including, but not limited to:


- Development of high-quality, technically sound assessments based on the Arizona Academic Standards.
- Production of test materials and score reports.
- Provision of data analysis, including the generation and use of assessment results to monitor the curriculum to improve teaching and learning.
- Implementation of professional development (i.e. procurement of materials, supplies, equipment, consulting, and contracted services).

The cost of this partnership for the 2025-2026 school year is \$1,127.51 and will be paid for out of the District's Maintenance & Operation budget.

Our legal counsel has approved the attached Intergovernmental Agreement.

**Recommended Motion:**

I move that the Governing Board approve the Intergovernmental Agreement between the Marana Unified School District and Arizona Assessment Collaborative.

Approved for transmittal to the Governing Board:   
Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Kristin Reidy, Assistant Superintendent*  
*Phone: (520) 682-4757*

# ARIZONA ASSESSMENT COLLABORATIVEs

## INTERGOVERNMENTAL AGREEMENT

**2025 - 2026**

This Arizona Assessment Collaborative Intergovernmental Agreement (this “Agreement”) is entered by and among the following school districts (each individually, a “Party,” and together, the “Parties”) and forms the Arizona Assessment Collaborative (“AzAC”):

1. Alhambra Elementary School District No. 68
2. Avondale Elementary School District No. 44
3. Buckeye Elementary School District No. 33
4. Cartwright Elementary School District No. 83
5. Creighton Elementary School District No. 14
6. Dysart Unified School District No. 89
7. Fowler Elementary School District No. 45
8. Glendale Elementary School District No. 40
9. Higley Unified School District No. 60
10. Isaac Elementary School District No. 5
11. Laveen Elementary School District No. 59
12. Liberty Elementary School District No. 25
13. Litchfield Elementary School District No. 79
14. Littleton Elementary School District No. 65
15. Madison Elementary School District No. 38
16. Marana Unified School District No. 6
17. Mesa Unified School District No. 4
18. Osborn Elementary School District No. 8
19. Paradise Valley Unified School District No. 69
20. Pendergast Elementary School District No. 92
21. Phoenix Elementary School District No. 1
22. Phoenix Union High School District No. 210
23. Queen Creek Unified School District No. 95
24. Roosevelt Elementary School District No. 66
25. Saddle Mountain Elementary School District No. 90
26. Washington Elementary School District No. 6

### RECITALS

A. Before the AzAC was the Western Maricopa Collaborative, formed in the fall of 1997, comprised of twelve school districts in western and central Phoenix.

B. Arizona Revised Statutes (“A.R.S.”) §§ 11-952, 15-342, and 15-213, and Arizona Administrative Code (“A.A.C.”) R7-2-1191 authorizes the Parties to contract for services or jointly exercise their common powers.

C. The AzAC is a group of school districts that wish to jointly exercise their respective powers to accomplish collaboratively what none can do alone.

D. The Parties have shared goals, including (1) collaborating in the areas of assessment and professional development to provide quality, cost-effective assessment programs and professional development opportunities to help the Parties make informed decisions about improving classroom instruction and providing high-quality education to all students, and (2) providing services to the Parties to improve the effectiveness of assessments, conserve resources, and reduce procurement costs.

E. This Agreement will serve both goals and is entered pursuant to A.R.S. §§ 11-952, 15-342, and 15-213, and A.A.C. R7-2-1191.

NOW, THEREFORE, in consideration of the foregoing introduction and recitals, which are incorporated herein by reference, of the mutual promises in this Agreement, and of the mutual benefits to result therefrom, the Parties agree as follows:

### **AGREEMENT**

1. **Purpose.** The Parties are committed to providing quality, cost-effective assessment programs and professional development opportunities that allow each Party to make informed decisions to improve instruction in their classrooms. These programs and opportunities are imperative to providing high-quality education to all students. This Agreement provides joint and cooperative services to the Parties, including but not limited to:
  - a. Development of high-quality, technically sound assessments based on the Arizona Academic Standards.
  - b. Production of test materials and score reports.
  - c. Provision of data analysis, including the generation and use of assessment results to monitor the curriculum to improve teaching and learning.
  - d. Implementation of professional development.
  - e. Procurement of materials, supplies, equipment, consulting, and contracted services.
  - f. Establishment of program budget to facilitate AzAC activities.
  - g. Employment of temporary or part-time personnel.
2. **Governance.** The AzAC shall have a governing body called the AzAC Executive Board (the "Board").
  - a. The Board will consist of the Parties' designated representative(s), with each Party being entitled to one vote. The Board shall decide issues and take action by a majority vote. Other educational and governmental agencies may attend meetings but will have no voting rights.

- b. The Board will select a chairperson responsible for establishing meetings, schedules, agendas, and necessary record-keeping.
- c. Under the auspices of this Agreement, the Board shall approve all programs and activities prior to implementation and shall approve all expenditures incurred for all contracted services to accomplish the goals established by the Board. The Board shall exercise all decision-making powers regarding the implementation of this Agreement.
- d. The Board will adopt a revenue budget and a fee schedule.

3. Remedies.

- a. The exercise of any rights or remedies by the Fiscal Agent (defined below) shall be at the election of the Fiscal Agent and be the exclusive obligation of the Fiscal Agent.
- b. As required by A.A.C. R7-2-1192(2), the exercise of any rights or remedies by a Party under this Agreement shall be the exclusive obligation of such Party.
- c. As required by A.A.C. R7-2-1192(4), a Party's failure to secure performance from a vendor per the terms and conditions of its purchase order does not necessarily require any other Party to exercise its own rights or remedies.

4. Duration. This Agreement commences on July 1, 2025, and terminates on June 30, 2026. The Parties' commitments and obligations are in effect for the entire duration of this Agreement.

5. Termination. If a Party terminates its participation in the AzAC, this Agreement shall terminate for that Party only. Any Party may terminate this Agreement by giving 60 days' written notice to Madison and paying all amounts the terminating Party owes under this Agreement. If a Party fails to comply with the terms of this Agreement, the remaining Parties may, upon their mutual written consent, expel the noncompliant Party, provided such remaining Parties are in compliance with this Agreement and all payment terms hereunder may.

6. Finance and Budget of AzAC.

- a. Fiscal Agent. Madison Elementary School District No. 38 ("Madison" or "Fiscal Agent") shall be the fiscal agent for the AzAC and assume the responsibility of procuring services and goods for the AzAC in accordance with the School District Procurement Code (A.A.C. R7-2-1001, *et seq.*).
  - i. Madison's governing board shall, in its sole discretion and determination, employ the personnel needed to provide the services and activities necessary to effectuate the purposes of this Agreement, the costs of which will be equally divided amongst the Parties and paid to the Fiscal Agent as reimbursement.
  - ii. The Parties agree to equally divide the cost of and annually reimburse Madison for the administrative and other working costs Madison incurs to make purchases,

obtain legal advice, and manage AzAC projects ("Administrative Fees"). Madison shall provide a written invoice outlining each Party's respective share of the Administrative Fees, and each Party shall pay such amounts no later than June 30 each year.

iii. Madison agrees to be responsible for all accounting, audit, and contracted services required by this Agreement, including the following duties and responsibilities:

1. Establishment of the Operational Fund to equal a \$1,000 base membership fee plus \$00.01 per student based on Average Daily Membership, per previous year 40th day (October 1) ADM in grades K – 12 for each Party.
2. Preparation and distribution of normal and customary financial reports and provide copies of the same to the Board.
3. Control of all accounting functions and activities, including maintenance of records, revenue, and disbursements.
4. Administration of all bidding and purchasing of supplies and equipment in conformity with all applicable statutes and regulations governing such activities.
5. Reimbursement of personnel expense for performance of AzAC services in accordance with the Party's hourly rate of pay for the employee performing the service.

b. Operational Fund. The Parties shall contribute funds to an operational fund in the amounts set forth in **Appendix D**, a copy of which shall always be available to the office of the Fiscal Agent (the "Operational Fund"). Such amounts are determined annually by the Board and administered by the Fiscal Agent.

c. Payment. Madison will pay for services and bill each Party the amounts set forth in **Appendix D**. Such amounts shall be paid to Madison within 30 days of receipt of the invoice.

d. Payments for Goods and Services. Madison will make timely payments for procured goods and services received in accordance with the terms and conditions of such procurements.

e. Reimbursements.

i. Fiscal Agent. The Parties authorize Madison to retain 3.5% of the total yearly Operational Fund (dues collected for that fiscal year) as reimbursement for serving as the AzAC Fiscal Agent.

ii. Employee Participation. AzAC will reimburse Parties for their employees' participation in AzAC projects as set forth in the AzAC Reimbursement Process attached hereto as **Appendix F**.

f. Cash Balances. Yearly disposition of cash balance shall be calculated as follows:

- i. Cash balance may be expended in a manner consistent with the purpose of this Agreement upon approval of the Board.
  - ii. Parties shall receive their pro rata share of the remaining cash or be credited that amount for the next fiscal year, after all encumbrances and obligations have been paid, using the same percentage of the total revenue that each Party contributed. Upon approval of the Board, the remaining cash balance may also be carried forward to the next fiscal year.
- g. Fulfillment of Financial Obligations. A major advantage of AzAC membership is the reduction of costs for the group's projects and professional development events. Each Party pays for its costs directly to the vendor. The cost of the product or service for the Parties depends on each Party meeting its financial obligations in a timely manner. Each Party's financial obligations include:
  - i. Periodic in-kind sharing of costs for participating in voluntary professional development activities.
  - ii. Sharing the cost of AzAC projects. A single Party's share of such costs shall not exceed the amount the Party contributes to the AzAC Operational Fund.
  - iii. Fulfilling financial obligations in a timely manner.
- 7. Dissolution of the AzAC. The AzAC may be dissolved at any time by a majority vote of the Board. Dissolution shall have the effect of terminating this Agreement for all Parties. Dissolution shall not be effective until all existing financial obligations are satisfied. If the Board votes to dissolve the AzAC, all real and personal property (e.g., intellectual property) shall be promptly sold according to the procedures set forth in the School District Procurement Rules, and any funds remaining after all financial obligations are satisfied shall be returned to the Parties in proportion to each Party's financial contribution during the fiscal year in which dissolution occurs.
- 8. Withdrawal from the AzAC. A Party may withdraw from the AzAC and cease to be a party to this Agreement at the end of any fiscal year, provided that the Party provides written notice thereof to Madison at least 60 days' prior to the end of the then-current fiscal year. A Party that withdraws from the AzAC is not entitled to a return of any funds it has contributed, except that if a cash balance remains at the end of the fiscal year in which the Party withdrew and that balance is disbursed to the Parties, the withdrawn Party shall receive its pro rata share of such disbursement.
- 9. AzAC Assessments and Access to Assessments.
  - a. Since the fall of 2000, the AzAC has developed several assessments. The Parties shall have access to AzAC products, including test booklets, teacher test administration manuals in English and Spanish, answer sheets, and AzAC Item Banks, which are accessible through AzAC-designated cloud-based storage. A list of assessments is available to each Party.

- b. **Access to AzAC Products.** The AzAC has focused its assessment development work in the areas of reading, mathematics, writing, science, and English language acquisition. Each Party agrees to use the assessment materials according to the assessment purposes and testing conditions for which the tests were designed. Each Party agrees to contribute its assessment results to AzAC's database. Development contributions have included one or more of the following:
    - i. The involvement of teachers and district curriculum consultants in the assessment development process (basic requirement).
    - ii. The cost of developing score reports and other testing materials.
    - iii. The production of camera-ready tests for printing booklets.
  - c. **Use of the Assessments and Materials.** The AzAC designed the assessments and administration materials to be used for the summative, formative, and diagnostic purposes indicated. They should be used for these purposes and administered under the testing conditions for which they were designed. The AzAC intends to continue creating new assessments in the future and reserves the right to provide those assessments to the Parties. The Parties shall also have access to general assessment support resources and other similar written materials.
  - d. **Test Security.** The same test security procedures used for the State assessments will be observed. Any test security violations should be reported promptly in writing to Madison.
  - e. **AzAC Database.** To help develop assessment achievement benchmarks, the AzAC has developed a database of test results from Parties that administer the assessments ("data pool"). The data are analyzed, and results are reported in an aggregate de-identified format. The Parties shall have access to the anonymized data in the data pool.
10. **Data Privacy and Security.** The Parties agree to ensure the adequate physical security, network/machine security, and application security of any Personally Identifiable Information provided or maintained under this Agreement. To effectuate these provisions, each Party agrees to limit access to the data provided under this Agreement only to those authorized persons who have a legitimate interest in the data and maintain all data received pursuant to this Agreement securely, separate from all other data files, and not copy, reproduce, or transmit any such data. The Parties shall list such authorized persons on the Data Custodians sheet attached hereto as **Appendix C**.
- a. **Requests for Student-Identifiable Information.** The Parties may submit for Board approval a request for student-identifiable information using the Criteria for Data Sharing form attached hereto as **Appendix B**.
11. **Assignments.** No part of this Agreement may be assigned to any agency not a party to this Agreement without the written consent of all the Parties.
12. **Entire Agreement.** This Agreement contains the Parties' entire understanding. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made only in writing and signed by the Parties.



This Agreement may be signed individually by each Party in separate counterparts and such signatures shall be construed to include the entire Agreement among and between the Parties.

13. Severability. The Parties agree that should any part of this Agreement be held to be invalid or void, the remainder shall remain in full force and effect and shall be binding on the Parties.
14. Conflict of Interest Cancellation. Per A.R.S. § 38-511, the Parties acknowledge and agree that any Party may, within three years after its execution, cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement on behalf of any Party is, at any time while this Agreement or any extension of this Agreement is in effect, an employee or agent of any other Party in any capacity or a consultant to any other Party with respect to the subject matter of this Agreement.
15. Governing Law. This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing the intergovernmental agency agreements and mandatory contract provisions of state agencies required by statute or executive order.
16. Resolution. If there is a dispute, which is the subject of mandatory arbitration provisions of A.R.S. § 12-133, the Parties shall submit the matter to binding arbitration in compliance with A.R.S. § 12-1518.
17. Conflict Waiver. The Parties acknowledge they are aware that the same attorney may be chosen as the attorney for other Parties. The signing Party acknowledges that it is aware of a potential conflict of interest, which may arise by virtue of these attorneys' representation of other Parties and waives such potential conflict. The Parties employing the same attorney or firm understand and agree that should an actual conflict arise out of the terms of this Agreement, the attorney and firm shall be unable to represent either Party in the dispute.
18. E-Verify, Records, and Audits. To the extent applicable under A.R.S. § 41-4401, the Parties and their respective subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-Verify requirements under A.R.S. § 23-214(A). The Parties each retain the legal right to randomly inspect the papers and records of the other Parties and the other Parties' subcontractors who work under this Agreement to ensure that the other Parties and their subcontractors are complying with the above-mentioned warranty. The Parties warrant to keep their respective papers and records open for random inspection during normal business hours by the other Parties. Each Party and its respective subcontractors shall cooperate with the other Parties' random inspections, including granting the inspecting Party entry rights onto their respective properties to perform the random inspections and waiving their respective rights to keep such papers and records confidential.
19. No Boycott of Israel. By entering into this Agreement, the Parties certify that they are not currently engaged in, and agree for the duration of this Agreement to not engage in, a "boycott" of goods or services from Israel, as that term is defined in A.R.S. § 35-393.

20. Indemnification. Each Party (as “Indemnitor”) agrees to defend, indemnify, and hold harmless the other Parties (as “Indemnitee”) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney’s fees) (hereinafter collectively referred to as “Claims”) arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.
21. Notices. All notices under this Agreement shall be in writing and shall be sent to the Parties’ designated representatives at the addresses set forth in **Appendix A** attached hereto and shall be deemed to have been duly given on the date of service if sent by facsimile (provided a hard copy is sent in one of the manners specified herein), or on the day following service if sent by overnight courier service with next day delivery and with written confirmation of delivery, or five days after mailing if sent by first class, registered or certified mail, return receipt requested.
22. Workers’ Compensation. An employee of either Party shall be deemed an “employee” of each Party while performing under this Agreement solely for the purposes of A.R.S. § 23-1022 and the Arizona Workers’ Compensation laws. The primary employer shall be solely liable for any workers’ compensation benefits that may accrue. Each Party shall post a notice pursuant to A.R.S. § 23-1022 in substantially the following form:
- “All employees are hereby further notified that they may be required to work under jurisdiction or control of or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona, to be employees of both public agencies for the purposes of workers’ compensation.”
23. Forced Labor of Ethnic Uyghurs. To the extent applicable under A.R.S. § 35-394, each Party warrants and certifies that it does not currently, and agrees that it will not use for the duration of this Agreement, the forced labor, any goods or services produced by the forced labor, or any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People’s Republic of China.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date set forth below.

(SIGNATURE PAGES FOLLOW)

## SIGNATURE PAGE

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**Alhambra Elementary School District No. 68**

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Superintendent

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Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

### **INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Alhambra Elementary School District No. 68.

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Attorney for the School District

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Date

**SIGNATURE PAGE**

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**Avondale Elementary School District No. 44**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Avondale Elementary School District No. 44.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

**SIGNATURE PAGE**

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**Buckeye Elementary School District No. 33**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Buckeye Elementary School District No. 33.

\_\_\_\_\_  
Attorney for the School District

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Date

**SIGNATURE PAGE**

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**Cartwright Elementary School District No. 83**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Cartwright Elementary School District No. 83.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

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**Creighton Elementary School District No. 14**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Creighton Elementary School District No. 14.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

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**Dysart Unified School District No. 89**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Dysart Unified School District No. 89.

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Attorney for the School District

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Date



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**Fowler Elementary School District No. 45**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Fowler Elementary School District No. 45.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

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**Higley Unified School District No. 60**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Higley Unified School District No. 60.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

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**Glendale Elementary School District No. 40**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Glendale Elementary School District No. 40.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

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**Isaac Elementary School District No. 5**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Isaac Elementary School District No. 5.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

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**Laveen Elementary School District No. 59**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Laveen Elementary School District No. 59.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

**SIGNATURE PAGE**

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**Liberty Elementary School District No. 25**

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Superintendent

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Date

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**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Liberty Elementary School District No. 25.

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Attorney for the School District

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Date

## SIGNATURE PAGE

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Litchfield Elementary School District No. 79

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Superintendent

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Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

### INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952

The foregoing Agreement is in proper form and within the powers and authority granted to Litchfield Elementary School District No. 79.

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Attorney for the School District

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Date

**SIGNATURE PAGE**

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**Littleton Elementary School District No. 65**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

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- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Littleton Elementary School District No. 65.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date



**SIGNATURE PAGE**

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**Madison Elementary School District No. 38**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
  
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Madison Elementary School District No. 38.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

**SIGNATURE PAGE**

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**Marana Unified School District No. 6**

\_\_\_\_\_  
Superintendent

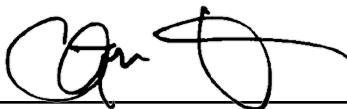
\_\_\_\_\_  
Date

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- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
  
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Marana Unified School District No. 6.



\_\_\_\_\_  
Attorney for the School District

05/27/2025

\_\_\_\_\_  
Date

## SIGNATURE PAGE

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Mesa Unified School District No. 4

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Superintendent

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Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

## INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952

The foregoing Agreement is in proper form and within the powers and authority granted to Mesa Unified School District No. 4.

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Attorney for the School District

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Date

**SIGNATURE PAGE**

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**Osborn Elementary School District No. 8**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

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- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Osborn Elementary School District No. 8.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

## SIGNATURE PAGE

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Paradise Valley Unified School District No. 69

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Superintendent

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Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

### INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952

The foregoing Agreement is in proper form and within the powers and authority granted to Paradise Valley Unified School District No. 69.

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Attorney for the School District

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Date

**SIGNATURE PAGE**

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**Pendergast Elementary School District No. 92**

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Superintendent

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Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

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- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Pendergast Elementary School District No. 92.

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Attorney for the School District

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Date

## SIGNATURE PAGE

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Phoenix Elementary School District No. 1

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Superintendent

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Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

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### INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952

The foregoing Agreement is in proper form and within the powers and authority granted to Phoenix Elementary School District No. 1.

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Attorney for the School District

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Date

**SIGNATURE PAGE**

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**Phoenix Union High School District No. 210**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

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- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Phoenix Union High School District No. 210.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date



**SIGNATURE PAGE**

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**Roosevelt Elementary School District No. 66**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
  
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Roosevelt Elementary School District No. 66.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

**SIGNATURE PAGE**

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**Queen Creek Unified School District No. 95**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
  
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Queen Creek Unified School District No. 95.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

## SIGNATURE PAGE

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Saddle Mountain Elementary School District No. 90

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Superintendent

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Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
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## INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952

The foregoing Agreement is in proper form and within the powers and authority granted to Saddle Mountain Elementary School District No. 90.

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Attorney for the School District

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Date

**SIGNATURE PAGE**

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**Washington Elementary School District No. 6**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

AzAC leverages social media platforms, such as Facebook and Twitter, as outlined in **Appendix E**, to publish its accomplishments and the strategies it employs. Parties must choose whether to have their specific districts or students mentioned in such publications by selecting from the following:

- ☐ YES, the above-named school district DOES grant AzAC permission to use its name in AzAC publications on social media or otherwise.
  
- ☐ NO, the above-named school district DOES NOT grant AzAC permission to use its name in AzAC publications on social media or otherwise.

**INTERGOVERNMENTAL AGREEMENT DETERMINATION PURSUANT TO A.R.S. § 11-952**

The foregoing Agreement is in proper form and within the powers and authority granted to Washington Elementary School District No. 6.

\_\_\_\_\_  
Attorney for the School District

\_\_\_\_\_  
Date

## **APPENDIX A**

### **AzAC School Districts 2025 - 2026**

**Alhambra Elementary School District No. 68**

4510 N. 37th Ave.  
Phoenix, AZ 85019  
Attn: Laura Defibaugh

**Avondale Elementary School District No. 44**

295 W. Western Avenue  
Avondale, AZ 85323  
Attn: Michele Anderson

**Buckeye Elementary School District No. 33**

25555 W. Durango Street  
Buckeye, AZ 85326-9176  
Attn: Ana Gutierrez

**Cartwright Elementary School District No. 83**

5220 W. Indian School Road  
Phoenix, AZ 85031  
Attn: Adrienne Razo

**Creighton Elementary School District No. 14**

2702 E. Flower Street  
Phoenix, AZ 85016  
Attn: Tyson Myers

**Dysart Unified School District No. 89**

15802 North Parkview Place  
Surprise, AZ 85374  
Attn: Erin Morris/Ashley Longoria

**Fowler Elementary School District No. 45**

1617 S 67 th Avenue  
Phoenix, AZ 85043  
Attn: Michelle Berg/Andrea Dale

**Glendale Elementary School District No. 40**

7301 N 58 th Avenue  
Glendale, AZ 85301  
Attn: David Jordan

**Higley Unified School District No. 60**

2935 South Recker Road  
Gilbert, AZ 85295  
Attn: Marcus Berkshire

**Isaac Elementary School District No. 5**

3348 W McDowell Rd.  
Phoenix, AZ 85009  
Attn: Denis Lawton

**Laveen Elementary School District No. 59**

5001 W. Dobbins Rd.  
Laveen, AZ 85339  
Attn: Catherine Crary

**Liberty Elementary School District No. 25**

19818 W. US Highway 85, Bldg L  
Buckeye, AZ 85326  
Attn: Catrina Jacobs

**Litchfield Elementary School District No. 79**

272 E. Sagebush Street  
Litchfield Park, AZ 85340  
Attn: Brian Owin/Jennifer Benjamin/ Alison Wood

**Littleton Elementary School District No. 65**

1600 S. 107 th Avenue  
Avondale, AZ 85323  
Attn: Bryan Dallessio

**Madison Elementary School District No. 38**

5601 N 16 th Street  
Phoenix, AZ 85016  
Attn: Jason Piontkowski/ Hannah Milne

**Marana Unified School District No. 6**

11279 W. Grier Road  
Marana, AZ 85653  
Attn: Kimberly Parker/ Kristin Reidy

**Mesa Unified School District No. 4**

63 East Main Street  
Mesa, AZ 85201  
Attn: Kristi Glassmeyer

**Osborn Elementary School District No. 8**

1226 W. Osborn Road  
Phoenix, AZ 85013  
Attn: Cathay-Ann Gentry/ Melissa Robinson

**Paradise Valley Unified School District No. 69**  
15002 N. 32nd Street  
Phoenix, AZ 85032  
Attn: Jessica Harrington

**Pendergast Elementary School District No. 92**  
3802 N 91 st Avenue  
Phoenix, AZ 85037  
Attn: Amy Christopher/Andrew Wallen

**Phoenix Elementary School District No. 1**  
1817 N. 7 th St.  
Phoenix, AZ 85006  
Attn: Brant Lloyd/Marylou Gonzales

**Phoenix Union High School District No. 210**  
4502 N. Central Ave  
Phoenix, AZ 85012  
Attn: Samantha Middagh

**Roosevelt Elementary School District No. 66**  
6000 S. 7th Street  
Phoenix, AZ 85042  
Attn: Inna Kilchen/ Sabrina Hernandez

**Queen Creek Unified School District No. 95**  
20217 E. Chandler Heights Road  
Queen Creek, AZ 85142  
Attn: Robert Carlisle

**Saddle Mountain Elementary School District No. 90**  
38201 W. Indian School Road  
Tonopah, AZ 85354  
Attn: Kevin Kilborn

**Washington Elementary School District No. 6**  
4650 W. Sweetwater  
Glendale, AZ 85304  
Attn: Carrie Giovannone

## APPENDIX B

### **Criteria for Data Sharing**

Each participating member district shall follow its own internal research approval procedures prior to initiating or participating in any research activity, ensuring compliance with local policies and governance structures.

**Requesting Party:**\_\_\_\_\_ **Date:**\_\_\_\_\_

**Requested Data Sets:** Please list or describe in detail the data sets containing student-identifiable information being requested, followed by a description of the elemental data items necessary to conduct the proposed study.

Data Set: \_\_\_\_\_

Data Elements	Description

Data Set: \_\_\_\_\_

Data Elements	Description

(Attach additional sheets and descriptions as necessary)

**Data Processing:** Please describe below the types of data processing activities that will be performed with regard to the requested student-identifiable information.

**Reporting:** Please describe how information from this study will be reported, utilized, or otherwise disseminated.



**Disposition of Student-Identifiable Information:** At the completion of the proposed project or at the date that this agreement is terminated, please describe the process and conditions under which the student-identifiable information will be either returned or destroyed.

**Data Confidentiality:** Please describe the procedures, methods, locations, and/or safeguards that will be employed to prevent the unauthorized disclosure of student-identifiable information.

## **APPENDIX C**

### **Data Custodians**

List below all persons (custodians) who will have access to, utilize, or otherwise interact with the requested student-identifiable information. Each custodian must provide a signature testifying that they have read and understand all terms and conditions specified under this Agreement and warrant their acceptance of all stipulations.

<b>Name</b>	<b>Title/Agency</b>	<b>Signature</b>
1.		
2.		
3.		
4.		
5.		
6.		

APPENDIX D  
**AzAC Contributions by School District**  
**2025 - 2026**

<b>School District</b>	<b>Contribution *</b>
1. Alhambra Elementary School District No. 68	\$1,096.10
2. Avondale Elementary School District No. 44	\$1,059.17
3. Buckeye Elementary School District No. 33	\$1,059.93
4. Cartwright Elementary School District No. 83	\$1,128.83
5. Creighton Elementary School District No. 14	\$1,047.14
6. Dysart Unified School District No. 89	\$1,222.46
7. Fowler Elementary School District No. 45	\$1,035.74
8. Glendale Elementary School District No. 40	\$1,083.42
9. Higley Unified School District No. 60	\$1,122.02
10. Isaac Elementary School District No. 5	\$1,047.25
11. Laveen Elementary School District No. 59	\$1,078.05
12. Liberty Elementary School District No. 25	\$1,044.20
13. Litchfield Elementary School District No. 79	\$1,103.36
14. Littleton Elementary School District No. 65	\$1,060.53
15. Madison Elementary School District No. 38	\$1,055.57
16. Marana Unified School District No. 6	\$1,126.75
17. Mesa Unified School District No. 4	\$1,534.44
18. Osborn Elementary School District No. 8	\$1,023.93
19. Paradise Valley Unified School District No. 69	\$1,257.13
20. Pendergast Elementary School District No. 92	\$1,079.37
21. Phoenix Elementary School District No. 1	\$1,036.29
22. Phoenix Union High School District No. 210	\$1,257.60
23. Queen Creek Unified School District No.95	\$1,143.52
24. Roosevelt Elementary School District No. 66	\$1,070.43
25. Saddle Mountain Elementary School District No. 90	\$1,032.37
26. Washington Elementary School District No. 6	\$1,184.54

\* Based on 40<sup>th</sup> Day (October 1) Counts Determined in Enrollment Report <https://www.azed.gov/accountability-research/data>

## **APPENDIX E**

### **AzAC Social Media Policy and Guidelines**

This policy governs the publication of and commentary on social media by members of the Arizona Assessment Collaborative (“AzAC”). For the purposes of this policy, social media means any facility for online publication and commentary, including, without limitation, blogs, wikis, and social networking sites such as Facebook, LinkedIn, Twitter, Flickr, and YouTube. This policy is in addition to and complements any existing or future policies regarding the use of technology, computers, e-mail, and the internet. AzAC members are not allowed to publish or comment via social media in any way that suggests they are doing so in connection with AzAC. AzAC members who serve as Social Media Committee Members are free to publish or comment via social media in accordance with this policy. Such members are subject to this policy to the extent they identify themselves as an AzAC member and use (other than as an incidental mention of place of employment in a personal social media on topics unrelated to AzAC). Before engaging in work related social media, employees must obtain the permission of the Social Media Committee Coordinator. Publication and commentary on social media carry similar obligations to any other kind of publication or commentary.

#### **Social Media Coordinator Roles and Responsibilities**

- Collaborate with AzAC Board to conduct social media activities.
- Serve as the primary facilitator of the AzAC social media committee.
- Establish, revise, and utilize current AzAC social media post submittal procedures.
- Inventory social media posting proposals and approve postings.
- Ensure postings are approved by the Social Media Coordinator and one other Social Media Committee Member.
- Work with AzAC members to create and maintain a social media presence that will effectively leverage the AzAC’s collaborative resources.

#### **Social Media Committee Members**

- The AzAC Social Media Committee will consist of elected AzAC Board Members.
- AzAC Social Media Committee Members will assist the Social Media Coordinator in the execution of the Social Media Coordinator’s roles and responsibilities.
- AzAC Social Media Committee Members will utilize district member resources to perform duties.
- AzAC Social Media Committee members will obtain prior AzAC Board approval for any and all reimbursable expenditures related to the execution of AzAC Social Media Committee duties.

#### **Social Media Post-Creation Procedures**

- AzAC members will submit proposed posting to Social Media Committee Members.
- AzAC members will acquire photo releases when appropriate.
- At a minimum, the Social Media Coordinator and one other Social Media Committee Member will edit, deny, or approve the proposed posting based on AzAC Social Media Guidelines.
- AzAC Social Media postings will only be placed on social media locations approved by the AzAC Board.
- Social media postings will be limited to topics that are directly related to AzAC work (e.g., State Assessment blueprints and relation to AzAC Testlets blueprints).

## **Guidelines for the Creation of All AzAC Social Media Communications**

AzAC will use social media (Facebook, Twitter, etc.) to advertise its accomplishments and the strategies it employs with its members. AzAC members may choose whether to permit AzAC to include them in AzAC publications by selecting from the options on each member's signature page in the IGA. AzAC postings will be limited to content that does one or more of the following:

- Communicate the mission of AzAC and membership benefits.
- Communicate progress and purpose of AzAC projects and accomplishments.
- Communicate AzAC research findings.
- Recognize member participation in AzAC projects.
- Recognize AzAC membership.
- Recognize recent informational publications that are directly related to AzAC projects.
- Recognize recent informational publications of education-affiliated organizations directly related to AzAC projects.

## **Setting up Social Media**

Social media identities, logon IDs, and usernames must not use the AzAC name without prior approval from the Social Media Committee Project Leadership. Official AzAC graphics will be used for all AzAC profiles.

## **Confidential Information**

Confidential information includes things such as unpublished details about AzAC or member software, products of current projects, financial information, confidential research, and trade secrets. AzAC members will not be cited or obviously referenced in social media platforms without opting into AzAC social media policies. AzAC social media postings will not identify a member, member, or project member by name without permission and never discuss confidential details of AzAC products or member information. It is acceptable to discuss general details about the kinds of projects so long as the information provided does not violate any non-disclosure agreements that may be in place with the members.

## **Privacy Protection**

Privacy settings on social media platforms will be set to allow anyone to see profile information similar to what would be on the AzAC website. Other privacy settings that might allow others to post information or see information that is personal will be set to limit access.

## **Copyright Laws**

It is critical that AzAC social media postings show proper respect for the laws governing copyright and fair use or fair dealing of copyrighted material owned by others, including AzAC's own copyrights and brands. Posts should never quote more than short excerpts of someone else's work, and must always attribute such work to the original author/source. It is good general practice to link to others' work rather than reproduce it. When posting, the AzAC Social Media Committee will respect the copyright and intellectual property rights of others, site proper credit for their work, and be sure to acquire the right to use something with attribution before publishing.

## **AzAC Posting Errors**

If AzAC postings are made in error, AzAC will correct the mistake quickly. If AzAC chooses to modify an earlier post, revisions will be clearly noted. If someone accuses AzAC of posting

something improper (such as their copyrighted material or a defamatory comment about them), AzAC will resolve the matter quickly by removing the information quickly to decrease the possibility of legal action.

**Equal Opportunities Policy**

AzAC does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

## **APPENDIX F**

### **AzAC Reimbursement Process**

AzAC will reimburse Districts for employee participation in the [AZAC PROJECT TITLE] during [TIME PERIOD].

#### **Steps to receive reimbursement:**

1. Generate PARs for the following employees who participated in the project. Employees will be paid by their District, and their District will be reimbursed by AzAC.
  - a. [Employees' Names]
2. Email MESD at [jpiontkowski@madisoned.org](mailto:jpiontkowski@madisoned.org) with the subject line "AzAC Reimbursement" and include in the body of the email the number of District participants and the total amount paid to all employees.
3. MESD will create a Purchase Order with the respective amount due to the District. The purchase order will be emailed to the District's AzAC representative.
4. Use the Purchase Order to create an invoice and email the invoice to MESD at [jpiontkowski@madisoned.org](mailto:jpiontkowski@madisoned.org) with the subject line "AzAC Invoice."
5. Payment will be sent after the invoice is received.

As stated in the Arizona Assessment Collaborative Intergovernmental Agreement [AGREEMENT YEAR], and in accordance with A.R.S. § 11-952, Madison Elementary School District shall serve as fiscal agent to AzAC.