

**MINUTES
AGENDA
PUBLIC MEETING
SPECIAL CITY COUNCIL MEETING
THE TOWN OF HORIZON CITY, TEXAS
Wednesday, September 10, 2025, 6:00 PM**

Notice is hereby given that a Special City Council Meeting of the Town of Horizon City, Texas was held on **Wednesday, September 10, 2025 at 6:00 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

1. Call to order; Pledge of Allegiance; Establishment of Quorum

Meeting called to order at 6:00pm. City Council Member Mendoza was absent. Quorum established.

2. Open Forum:

Horizon City Residents, Shiloh Warren, Marisol Gonzalez and Ron Comeon signed up to speak regarding animal welfare.

Mayor, Andres Renteria spoke regarding 9-11 memorial services in the area and the Horizon High School Band Community Fundraiser.

CONSENT AGENDA

All matters listed under the CONSENT AGENDA are considered routine and will be enacted in one motion. There will be no separate discussion of these items unless a member(s) of the City Council requests one or more items be removed from the CONSENT AGENDA to the REGULAR AGENDA for separate discussion and action prior to the City Council's vote to adopt the CONSENT AGENDA.

3. Approval of Minutes from:

8/26/25 Special City Council Meeting.

4. Request to Excuse Absent Council Members:

5. Approval of Consent Agenda Items:

A motion was made by Council Member Gardea and seconded by Council Member Quiroz to excuse absent Council Member Mendoza and approve the remainder of the consent agenda. The City Clerk polled the council : G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Absent. Motion Passed.

REGULAR AGENDA

Items 6 – 9 were taken after item # 25

6. PUBLIC HEARING:

Mayor/CIP Manager

On a Resolution adopting the updated Capital Improvement Program for FY 2026 - FY 2028.

CIP Manager, Terry Quezada spoke regarding item. No one from public spoke.

7. Discussion and Action:

Mayor/CIP Manager

On a Resolution adopting the updated Capital Improvement Program for FY 2026 - FY 2028.

CIP Manager Terry Quezada spoke on this item.

A motion was made by Council Member Gardea and seconded by Council Member Ames to approve the resolution adopting the updated Capital Improvement Program for FY 2026 - FY 2028. The City Clerk polled the council: G. Ortega - Aye, Quiroz - Aye, R. Ortega - Aye, Avila - Aye, Ames - Aye, Gardea - Aye, Mendoza - Absent. Motion Passed.

8. Discussion and Action:

Mayor/CIP Manager

On the approval of Change Order No. 9 to Dantex General Contractors for an amount of \$10,726.08 for roof supports for the addition of antenna equipment on the roof on the Municipal Facilities Phase 1 Project (Solicitation 23-101).

CIP Manager Terry Quezada spoke on this item.

A motion was made by Council Member Quiroz and seconded by Council Member R. Ortega to approve Change Order No. 9 to Dantex General Contractors for an amount of \$10,726.08 for roof supports for the addition of antenna equipment on the roof on the Municipal Facilities Phase 1 Project (Solicitation 23-101). The City Clerk polled the council: G. Ortega - Aye, Quiroz - Aye, R. Ortega - Aye, Avila - Aye, Ames - Aye, Gardea - Aye, Mendoza - Absent. Motion Passed.

9. Discussion and Action:

Mayor/CIP Manager

On the approval of Change Order No. 10 to Dantex General Contractors for a deduction of \$13,181.20 for the deletion of 2 manholes originally included in the sanitary sewer design on the Municipal Facilities Phase 1 Project (Solicitation 23-101).

The City Clerk informed City Council that the Mayor requested postponement of this item until the next regular City Council meeting.

A motion was made by City Council Member Gardea and seconded by City Council Member Quiroz to postpone this item until the next regular City Council meeting as requested by the Mayor. The City Clerk polled the council: G. Ortega - Aye, Quiroz - Aye, R. Ortega - Aye, Avila - Aye, Ames - Aye, Gardea - Aye, Mendoza - Absent. Motion Passed.

10. Discussion and Action:

Mayor/Purchasing Agent

On the award of RFP No. 2025-105RFP - Janitorial Services Contract to Klean-it as the best responsive responsible bidder in the amount of \$235,152.00, for the award of a 3 year contract with two (2) options to extend for an additional year from October 1, 2025, through September 31, 2028 and authorize the Mayor or his designee to sign the necessary documents.

Purchasing Agent, Araceli Gonzalez and City Clerk, Elvia Schuller spoke regarding this item.

A motion was made by City Council Member Quiroz and seconded by Council Member Gardea to approve awarding of RFP No. 2025-105RFP - Janitorial Services Contract to Klean-it as the best responsive responsible bidder in the amount of \$235,152.00, for the award of a 3 year contract with two (2) options to extend for an additional year from October 1, 2025, through September 31, 2028 and authorize the Mayor or his designee to sign the necessary documents. The City Clerk polled the Council: G. Ortega - Aye, Quiroz - Aye, R. Ortega - Aye, Avila - Aye, Ames - Aye, Gardea - Aye, Mendoza - Absent. Motion Passed.

11. PUBLIC HEARING:

Mayor/Finance Director

2nd Reading of Ordinance No. 0313 An Ordinance of the Town of Horizon City, Texas enacting the municipal budget for 2025-2026 fiscal year; funding municipal purposes; authorizing expenditures; providing for repealer and severability clauses.

Finance Director, Lily Gaytan spoke on this item. No one from public spoke on item.

12. **Discussion and Action:**

Mayor/Finance Director

2nd Reading of Ordinance No. 0313 An Ordinance of the Town of Horizon City, Texas enacting the municipal budget for 2025-2026 fiscal year; funding municipal purposes; authorizing expenditures; providing for repealer and severability clauses.

Finance Director, Lily Gaytan spoke regarding this item.

A motion was made by Council Member Quiroz and seconded by Council Member G. Ortega to approve the Ordinance of the Town of Horizon City, Texas enacting the municipal budget for 2025-2026 fiscal year. The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Absent. Motion Passed.

13. **Discussion and Action:**

Mayor/Finance Director

On ratifying the property tax increase reflected in the adopted annual budget for Fiscal Year 2025/2026.

Finance Director, Lily Gaytan spoke regarding this item.

A motion was made by Council Member Gardea and seconded by Council Member Ames to ratify the property tax increase reflected in the adopted annual budget for Fiscal Year 2025/2026. The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Absent. Motion Passed.

14. **PUBLIC HEARING:**

Mayor/Finance Director

Public Hearing on the Proposed Tax Rate - On the proposed 2025 tax rate of \$0.535368, which is an increase to the total tax revenues from properties on the tax roll in the preceding tax year of \$371,552.00 or 4.20%. Individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

Finance Director, Lily Gaytan spoke regarding item. No one from the public spoke.

15. **PUBLIC HEARING:**

Mayor/Finance Director

2nd Reading of Ordinance 0322, An Ordinance of the City Council of the Town of Horizon City, Texas, approving the 2025 ad valorem tax rate and levy of assessed valuation of all taxable property within the corporate limits of the city; providing for penalties and interest; and providing for the following: findings of fact; severability; savings clause; publication and effective date.

Finance Director, Lily Gaytan spoke regarding item. No one from public spoke.

16. **Discussion and Action:**

Mayor/Finance Director

2nd Reading of Ordinance 0322, An Ordinance of the City Council of the Town of Horizon City, Texas, approving the 2025 ad valorem tax rate and levy of assessed valuation of all taxable property within the corporate limits of the city; providing for penalties and interest; and providing for the following: findings of fact; severability; savings clause; publication and effective date.

Finance Director, Lily Gaytan spoke on this item.

A motion was made by Council Member Quiroz and seconded by Council Member Ames to approve the ordinance of the City Council of the Town of Horizon City, Texas, approving the 2025 ad valorem tax rate and levy of assessed valuation of all taxable property within the corporate limits of the city. The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Absent. Motion Passed.

The meeting was temporarily paused while IT installed a presentation. During the pause, the Mayor recognized El Paso Community College student, Diego Ortiz who was sitting in the audience as an observer.

17. **PUBLIC HEARING:**

Mayor/Finance Director

2nd Reading of Ordinance No. 0313 Amendment No. 04, An ordinance amending Ordinance No. 0313 of the Town of Horizon City, adopting the municipal budget for the 2024-2025 fiscal year, to allow for the transfer of funds in the amount of \$58,000.00 from the Police Department Budget to the Administration Budget for the purchase of 2 city vehicles; and providing for repealer and severability clauses.

Finance Director, Lily Gaytan spoke regarding item. No one from public spoke.

18. **Discussion and Action:**

Mayor/Finance Director

2nd Reading of Ordinance No. 0313 Amendment No. 04, An ordinance amending Ordinance No. 0313 of the Town of Horizon City, adopting the municipal budget for the 2024-2025 fiscal year, to allow for the transfer of funds in the amount of \$58,000.00 from the Police Department Budget to the Administration Budget for the purchase of 2 city vehicles; and providing for repealer and severability clauses.

Finance Director, Lily Gaytan and Purchasing Agent, Araceli Gonzalez spoke on item.

A motion was made by Council Member Quiroz and seconded by Council Member G. Ortega to approve the ordinance amending Ordinance No. 0313 of the Town of Horizon City, adopting the municipal budget for the 2024-2025 fiscal year, to allow for the transfer of funds in the amount of \$58,000.00 from the Police Department Budget to the Administration Budget for the purchase of 2 city vehicles. The City Clerk polled the council: G. Ortega - Aye, Quiroz - Aye, R. Ortega - Nay, Avila - Aye, Ames - Aye, Gardea - Aye, Mendoza - Absent. Motion Passed.

19. **Discussion and Action:**

Mayor/Finance Director

On an Engagement Letter with SBNG for auditing services for fiscal year 2025.

Finance Director, Lily Gaytan spoke regarding this item.

A motion was made by Council Member Gardea and seconded by Council Member Ames to approve the Engagement Letter with SBNG for auditing services for fiscal year 2025. The City Clerk polled the council: G. Ortega - Aye, Quiroz - Aye, R. Ortega - Aye, Avila - Aye, Ames - Aye, Gardea - Aye, Mendoza - Absent. Motion Passed.

20. **Discussion:**

Mayor/Finance Director

1st Reading of Ordinance _____, an Ordinance regarding the Town of Horizon City's Texas Municipal Retirement System benefits to increase the City's matching ratio to 6.66%.

Finance Director, Lily Gaytan spoke on this item.

Items #21 and #22 were taken together.

21. **Discussion and Action:**

Mayor/Chief Planner

This item was postponed at the 6/10/25, 7/8/25 and 8/12/25 Regular City Council Meetings. On the Final Subdivision Plat application for Rancho Desierto Bello Unit 16 (Case No. SDO25-0001) to reaffirm approval and to allow recording of the plat prior to the completion of all required improvements secured by sufficient bond. The subject property is legally described as a Portion of Leigh Clark Survey No. 297, Town of Horizon City, El Paso County, Texas. Containing 21.481 acres ±. Application submitted by TRE & Associates, LLC.

22. Discussion and Action:

Mayor/Chief Planner

This item was postponed at the 6/10/25, 7/8/25 and 8/12/25 Regular City Council Meetings. On a Resolution for Rancho Desierto Bello Unit 16 Subdivision Plat to authorize the issuance of conditional building permits for eleven (11) new residential structures.

The City Clerk, Elvia Schuller advised City Council that the developer requested deletion of Items #21 and #22.

A motion was made by Council Member Gardea and seconded by Council Member Quiroz to delete items #21 and #22 as requested by the developer. The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Absent. Motion Passed.

23. Discussion and Action:

Mayor/Chief Planner

On the Final Subdivision Plat application for Desert Breeze Unit 3 (Case No. SUC25-0001) to reaffirm approval and to allow recording of the plat prior to the completion of all required improvements secured by sufficient bond. The subject property is legally described as a Portion of Section 32, Block 78, Township 3, Texas and Pacific Railroad Company Surveys, Town of Horizon City, El Paso County, Texas. Containing 13.272 acres ±. Application submitted by Applicant/Representative: H2O Terra.

Planning Director, Art Rubio spoke on this item.

A motion was made by Council Member Quiroz and seconded by Council Member Avila to approve the Final Subdivision Plat application for Desert Breeze Unit 3 (Case No. SUC25-0001) to reaffirm approval and to allow recording of the plat prior to the completion of all required improvements secured by sufficient bond. The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Absent. Motion Passed.

24. Discussion and Action:

Mayor/EDC Executive Director

That the Mayor of Horizon City be allowed to sign a Resolution authorizing and approving the Service Agreement between the Horizon City Economic Development Corporation and Project Vida, a Texas Non-Profit Corporation, for the provision of on-site business support and event services; for a one-year term commencing October 1, 2025, and ending on September 30, 2026.

EDC Executive Director Eddie Garcia spoke regarding this item.

A motion was made by Council Member Quiroz and seconded by Council Member Gardea to approve that the Mayor of Horizon City be allowed to sign a Resolution authorizing and approving the Service Agreement between the Horizon City Economic Development Corporation and Project Vida, a Texas Non-Profit Corporation, for the provision of on-site business support and event services; for a one-year term commencing October 1, 2025, and ending on September 30, 2026. The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea - Aye, Mendoza – Absent. Motion Passed.

25. Discussion and Action:

Mayor/EDC Executive Director

On a request from the Horizon Economic Development Corporation (EDC) that the Horizon City Council approve the expenditure of \$7,500.00 by the EDC to sponsor the Texas Economic Development Council's 2025-2026 Conferences.

EDC Executive Director Eddie Garcia, Spoke regarding this item.

A motion was made by Council Member Gardea and seconded by Council Member G. Ortega to approve the request from the Horizon Economic Development Corporation (EDC) to spend \$7,500.00 to sponsor the Texas Economic Development Council's 2025-2026 Conferences. The City Clerk polled the council: G.Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Absent. Motion Passed.

A motion was made by Council Member Gardea and seconded by Council Member G. Ortega to adjourn into Executive Session **at 7:30 pm.** The City Clerk polled the council: G. Ortega - Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza - Absent. Motion Passed.

26. Executive Session

The City Council of the Town of Horizon City reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

- 26A. Deliberation regarding economic development incentives for a private development project involving the construction of a medical office center within the municipal boundaries of the Town of Horizon City. 551.071 (Consultation with Attorney) and 551.087 (Economic Development).

The Mayor and Council Reconvened into Open Session at 8:36 PM.

- 26A. Deliberation regarding economic development incentives for a private development project involving the construction of a medical office center within the municipal boundaries of the Town of Horizon City. 551.071 (Consultation with Attorney) and 551.087 (Economic Development).

A motion was made Council Member Gardea Seconded by Council Member Avila to allow the Executive Director of the Horizon Economic Development Corporation to continue and finalize economic incentive agreement amendment negotiations with Kenazo Partners LLC. The City Clerk polled the Council: G. Ortega – Aye, Quiroz – Aye, R. Ortega – Aye, Avila – Aye, Ames – Aye, Gardea – Aye, Mendoza – Absent. Motion Passed.

ADJOURNMENT

A motion was made by Council Member Avila and seconded by Council Member G. Ortega to adjourn at 8:38 PM.

Approved this ____ day of _____, 2025.

Attest:

Elvia Schuller, City Clerk

Andres Renteria, Mayor