

# **Guardian Program**

## **Administrative Regulations**

### **Snyder Independent School District**

**Board Policies:** On 05/08/2025, the Snyder Independent School District Board of Directors discussed and approved an update to Policy CKE(LOCAL) and DH(LOCAL) involving Campus Carry. Under its authority under state law, the Board has adopted the Guardian Program so it may authorize specific District employees and Board members to possess certain firearms in schools, at Board meetings, and at school-sponsored or school-related events on District property.

#### **Administrative Regulations:**

##### **I. Invitation & Selection Process**

- A. Each employee with SISD will receive an invitation to participate, as a volunteer, in the Guardian Program.
- B. To be considered for the Volunteer Guardian Program, the employee first must provide proof of completion of the state-mandated “License to Carry” certification course. Upon initial selection, the employee will have to pass a urinalysis, psychological examination, and Texas School Safety Training course as determined by SISD.
- C. Not all employees who volunteer will be selected for the program. Selections may be limited concerning the fiscal affordability of the SISD and/or in the interest of the SISD.
- D.. An individual is NOT part of the Guardian Program until (1) specifically authorized by a vote of the Board and (2) receives written authorization from the Superintendent.

##### **II. Training**

- A. Before participation as a Guardian member, each volunteer shall complete training from the SISD:
  - 1. Handgun Safety
  - 2. Cleaning a handgun
  - 3. How to carry/conceal
  - 4. When to carry (every day, all work days except when coaching or in unlawful-to-carry location); an “All-In or All-Out” principle will be used by SISD.
  - 5. Protection of Students (Avoid, Deny, Defend)
  - 6. Tactics for denying an intruder entry
  - 7. Methods for increasing accuracy while under duress
- B. Annually, each volunteer Guardian member shall complete proficiency training from the SISD:
  - 1. Handgun Safety

2. Cleaning a handgun
  3. Firearms Proficiency/Qualification
  4. Active Shooter Training
- C. Additional education/training - Continuing education/training to take place within the district every 6 weeks as determined by the Director of the Guardian Program. Guardians will be expected to attend a minimum of three (3) of the six (6) scheduled trainings.
- D. Firearms Qualifications
1. Firearms Qualifications will be conducted by a certified Firearms Instructor with the BSPD/HCSO, or a recommended firearms instructor from the BSPD/HCSO. Qualification will be based on Texas Commission on Law Enforcement (TCOLE) standards.
  2. Each handgun the volunteer Guardian wishes to carry shall be “qualified” at least once before carrying.
  3. Volunteer Guardians will qualify with 50 rounds of ammunition, which will be supplied by the school district. 45 rounds will be range ammunition, and 5 rounds will be duty ammunition. SISD will provide the ammunition that will be carried while participating in the Guardian Program.
  4. Volunteer Guardians, as well as the District Guardian Program Director, will maintain qualification records annually.
  5. Expenditure of 100 rounds shot on practice range annually at a minimum (SISD does not cover the cost of this nor provide ammunition for practice). A district-approved shooting log will be required.
- E. F. Equipment
1. The firearm will be a 9 mm caliber
  2. Ammunition provided by SISD will be hollow point
  3. Each guardian must have an outside-the-waistband holster for their handgun for range qualification and an approved holster for total handgun concealment for everyday carry

### III. Procedures

- A. Volunteer Guardian members shall follow the following set of procedures:
1. Carry identification showing approval by the board and superintendent at all times.
  2. Expectation of confidentiality concerning the identity of each volunteer Guardian member.
  3. Handgun must be carried on the person within an approved holster.

- a. Handguns shall not be left in purses, drawers, bags, briefcases or any other location not approved by SISD.
  - b. A safe may be provided and available for coaches who are approved members of the Guardian program. If no safe is provided or available, storing in a locked car is required when one-person carry is inappropriate.
- B. Identification as a Guardian during an event is critical. Proper identification protocol must be followed.

#### IV. Revocation

- A. An employee's participation in the Volunteer Guardian Program may be revoked at any time by the Board or the Superintendent. Further, authorization is automatically revoked, without further action by the Board or Superintendent, if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason.
- B. Failure to meet any standard, failure to qualify, failure to follow procedures, or for any other reason deemed necessary by the Director of the Guardian Program and/or the Superintendent of the SISD, in the interest of SISD, will be cause for removal of the volunteer from the program.