

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight and/or Out-of-State Trip Form

Group Making Request French Department

Person in Charge Jason Swanson School BHS

Please check all that apply:

- Overnight
 Out-of-State or International (requires 2-step approval from School Board)

1. Destination: Paris, France, Bordeaux, and Bergerac, France

2. Dates of Trip: 3/27/24 - 4/6/24 Number of School Days Missed: 1.5

3. Number of Students: Male 7 Female 15

4. Grade Levels Included: 11-12

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: Jason Swanson, Lisa Nordmeyer,
and Ashley Lostetter

b. Other Adults Accompanying: —

6. Describe the purpose and objectives of the trip:

This is an ongoing exchange ed. cultural and
linguistic experience.

7. Cost Factors:

- a. Trip funded by:
1. School Account
2. Individual student

b. Cost per person \$ 3,275 (registration dependant)

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

Fundraising opportunities are available

d. What efforts have been made to acquire the most cost effective price?

Xperitas is a non-profit, and locally operated
Spring travel lowers cost

There is no charge for the family stay.

e. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES NO

f. Insurance Issues Grants used for cost covering, cost consistent based on student participation
a. Will students need additional medical insurance coverage? YES NO

b. Is group tour insurance being purchase? If so, what is the coverage and cost?
Xperitas coverage is included. Dist requirement?

8. Transportation Information: How will students be transported?

a. Bus Name of Company Vision, and Hamlet Voyage (Paris)

b. Plane Name of Airline Delta

c. School District van(s) _____

d. School District not responsible for transportation

e. Other - explain SNCF/TGV train

9. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature [Signature] Date 9/18/23

Activities Director Signature _____ Date _____

Superintendent Signature _____ Date _____

For out-of-state/international trip:
Staff Member who will present at School Board meeting Jason Swanson

School Board Meeting Presentation Date for Preliminary Approval:
(Out-of- State at least 90 days before trip) _____

(International at least 180 days before trip) 9/25/23