

**Belmond-Klemme Community School District**  
**Minutes of the Meeting of the Board of Directors**

Held in the Jacobson Elementary School Library  
1004 7<sup>th</sup> Street Northeast, Belmond, Iowa 50421

**Thursday, June 17, 2021- TENTATIVE - UNAPPROVED**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Jacobson Elementary School Library at 7:00 P.M. The meeting was called to order by Board President Rick McDaniel.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel, Michelle Murphy, Ryan Meyer, Marc Schlichting, and Jim Swenson (online). Sharon Barkema, and Gary Berkland were absent. Also present were Superintendent Dan Frazier, and Board Secretary Thelma Martinez. President McDaniel determined that a quorum was present.

Sharon Barkema arrived at 7:02 p.m.

President McDaniel welcomed visitors. Angie Hanson expressed to the board her concerns about the wrestling program; Kylee Lamb talked about low participants in sports and work place culture; Heather Ridgway expressed her concerns about the current administration; Zachery Brannen expressed his support to teachers; and Jaci Eckhoff (by phone) commented on the baseball transportation issues.

President McDaniel asked for a motion to approve the agenda. Director Murphy moved to approve the agenda; seconded by Swenson. Motion carried 6/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular Meeting from May 20, 2021;
- Financial Statements;
- Bills;
- School Board Policies
  - Review of Board Policies 803.1 through 804.4, Buildings and Sites
  - First Reading of Revised School Board 804.2, District Emergency Operations Plans

- Symmetry Energy Discount Plan Agreement;
- Renewal of Fire Alarm Monitoring Agreement with Siemens Industries, Inc;
- Transfer of Funds to Cover the Purchase of Safety Equipment – Resolution Authorizing Transfer or General Fund to Student Activities Fund of Protective Gear  
WHEREAS, participation in athletic and other school co-curricular activities furthers the skills, development, character, and growth of our students, and  
WHEREAS, the safety of our student athletes is of paramount importance to the district, and

WHEREAS, student activity funds are insufficient to cover the cost of refurbishing or purchasing protective and safety gear required by the Athletic Associations for students participating in those activities, and

WHEREAS, the Iowa Legislature authorizes school boards to use school general fund for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the school year beginning July 1, 2016, and subsequent school years,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby directs the Board Treasurer to transfer \$1,195.45 from the general fund to the student activity fund for expenditures that occurred between July 1, 2020, and June 30, 2021, for protective and safety gear required for athletic competition. This resolution passed and approved this 17<sup>th</sup> day of June, 2021.

Rick McDaniel, President, Board of Directors of Belmond-Klemme Community School District.

- 28E Contract with NIACC for Classes;
- District Handbooks
  - Appointed Child Abuse Investigators
    - Primary Level I Investigators: Elementary Principal Mark Young, and Secondary principal Cynthia K. Jensen
    - Alternate Level I Investigators: Lower Elementary Counselor Kaitlyn Peterson, Middle School Counselor Heather Danburg, and High School Counselor Ethan Albertson
    - Level II Investigators: Belmond Police Department
  - Appointed bullying/Harassment Prevention Investigators
    - Elementary School (PK-6) Mark Young, Principal
    - Secondary School (7-12) Cynthia K. Jensen, Principal
  - Handbook for Students and Parents
  - District employee Handbook for Certified Staff and Support Staff

Moved by Barkema; seconded by Meyer. Motion carried 5/1. Barkema abstained.

#### Reports

Superintendent Frazier let his written report stand.

Principal Young mentioned the track field day and reading and running program. He also, commented getting ready for summer school and the ISASP testing.

#### Instructional Support Program Levy Resolution to Consider continued Participation

The President of the Board called up for consideration the Resolution to Consider Continued Participation in the Instructional Support Program which requires that a public hearing be held on this proposal.

Director Schlichting introduced the following Resolution and moved its adoption.

Director Barkema seconded the motion to adopt. The roll was called and the vote was:

Ayes: McDaniel, Murphy, Barkema, Meyer, Schlichting, and Swenson.

Nays: None

Absent: Berkland

The President declared the Resolution adopted as follows:

#### RESOLUTION

WHEREAS, the Board of Directors has approved a five (5) year finance plan, which anticipates the level of funding that will be possible to continue the current level of services and to fund the ongoing programs of the School District; and

WHEREAS, the Board of Directors wishes to consider continued participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.27; and

WHEREAS, the authorization for the Instructional Support Program will expire on June 30, 2022; and

WHEREAS, this resolution sets forth the proposal of the Board of Directors, including the method that will be used to fund the program; and

WHEREAS, notice of the time and place of a public hearing must be published:

NOW, THEREOFRE, it is resolved:

1. The Board of Directors wishes to consider continued participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.27, for a period of five (5) years, commencing the fiscal year ending June 30, 2023.
2. The additional funding for the Instructional Support Program for a budget year shall be determined annually, and shall not exceed ten percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.
3. Moneys received by the District for the Instructional Support Program may be used for any general fund purpose.
4. The Instructional Support Program shall be funded by instructional support state aid and a combination instructional support property tax levied annually upon the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2023, and instructional support income surtax imposed annually, the percent of income surtax to be determined by the Board for each budget year to be imposed upon the state individual income tax of each individual income taxpayer resident in the school District on December 31, 2022, and each year thereafter.

5. The Secretary is authorized and directed to give notice of a public hearing to be held in the Jacobson Elementary School Library, Belmond-Klemme Community School District, Belmond, Iowa on July 15, 2021, 7:00 o'clock P.M.
6. Following the public hearing the Board intends to take action on the question whether to consider continued participation in the Instructional Support Program.  
PASSED AND APPROVE this 17<sup>th</sup> day of June, 2021.  
Rick McDaniel, Board President  
Attest: Thelma Martinez, Board Secretary

#### COVID-19 Report and Discussion

Board discussed COVID plans for August 2021.

#### Proposed Additional Position: Activities Driver

Superintendent Frazier recommended the board move to authorize the hiring of one full-time Activities Driver. Moved by Meyer; seconded by Schlichting. Motion carried 6/0.

#### Extended Days and Hours for School Nurse Contract

Superintendent recommended the board move to compensate Holly Friederich for 200 additional hours this year beyond her contracted obligation. Moved by Barkema; seconded Murphy. Motion carried 6/0.

#### Employment: Personnel Resignations and Recommendations

- Accepted the resignation of Missy Kriebs as elementary classroom teacher
- Accepted the resignation of Nicole Nelson as elementary art teacher.
- Accepted the resignation of Jocelyn Terrazas as a paraeducator.
- Accepted the resignation of Nicole Jass as elementary teacher and granted her release from her contract for the coming year.
- Appointed Carissa Thompson as an elementary teacher assigned to kindergarten, placed at entry level in the BA Lane (\$41,000) according to the master agreement.
- Appointed Adam Anthony as a secondary classroom teacher assigned to social studies, placed in the BA Lane of the master agreement with a salary of \$45,000.
- Appointed Adam Anthony as Varsity Assistant Football Coach.
- Appointed Peggy Jean Nielson as an elementary teacher assigned to preschool, placed in the MA Lane of the master agreement with a salary of \$60,000.
- Appointed Amy Carlson as an elementary teacher assigned to first grade, placed in the MA Lane of the master agreement with a salary of \$63,000.
- Appointed Elizabeth (Leah) Thompson as an elementary teacher assigned to sixth grade, placed in the BA Lane of the master agreement with a salary of \$44, 000.
- Appointed Patty Reed as an art teacher assigned to the high school, placed in the BA+45 Lane for a salary of \$63,000. This appointment is contingent upon Ms. Reed receiving release from her contract with the Cherokee Community School District.
- Granted Jaxon Heinz conditional release from his contract as elementary physical education teacher for the 2021-2022 school year conditional upon hiring a suitable replacement with the suitability as determined by the superintendent on or before Wednesday, June 30, 2021.

Moved by Schlichting; seconded by Swenson. Motion carried 5/1. Barkema voting No.

#### Superintendent Evaluation Forms and Process

Board will complete and return to the Board Secretary the superintendent evaluation form by July 6, 2021.

#### Report of the Actions of the State Legislature

Superintendent written report stand.

#### School Board's Legislative Priorities

Superintendent Frazier recommended the Board discussed their priorities for 2022 with intention of finalizing their choices during July Board meeting.

#### School Board Election on Tuesday, November 2, 2021

Superintendent Frazier mentioned the three seats will be up for election in 2021.

## Board Comments and Future Agenda Planning

Board discussed the next month agenda.

### Closed Session: Superintendent Evaluation

Board went into closed session at 8:15 P.M. under Iowa Code Chapter 21.5(1)(i) allows for a public body such as a school board to enter closed session “To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when closed session is necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests closed session.”

The Board reemerged from closed session at 9:20 P.M.

### Closed Session: Labor Negotiations Discussion

Board went into closed session at 9:21 P.M. under Iowa Code 20.17.[3], a public body such a school board can meet in closed session for negotiating sessions, strategy meetings of public employers or employee organizations, mediation, and the deliberative process of arbitration.

The Board reemerged from closed session at 9:40 P.M.

### Non-Union Employee and Administrator Contracts

Superintendent Frazier proposed the following terms for their renewed contracts:

- A one-year contract for each
- Director Schlichting moved to increase 6% (\$4,000) the business manager salary to place her in a more competitive salary with the surrounded areas; seconded by Meyer. Motion carried 6/0.
- Socorro Martinez: raise of 65 cents per hour (2.6%)
- Thelma Martinez: \$18 per hour, life insurance, and long-term disability insurance policy.
- Trish Morris: a 2.89% raise

Moved by Meyer; seconded by Murphy. Motion carried 6/0.

### Adjourn

Board President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Barkema; seconded by Schlichting. Meeting adjourned at 9:45 P.M.

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Rick McDaniel, Board President

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Date

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Thelma Martinez, Board Secretary

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Date