

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 29, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: June 21, 2016

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring Napi Teacher Assistant

Description: Napi Principal, Sicily Bird recommends the following hire:

🚩 Pamela Mad Plume, Teacher Assistant, Napi Elementary, L2/SP, \$12.54/hr.

Financial Impact: Per Classified Labor Agreement

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Pamela Mad Plume	
Department/Location Napi Elementary		Supervisor Sicily Bird	
Type of Position Classified	Starting Date 08/25/2016	Term 2016-2017 School Year	

Recruiting	Date Posted: 05/16/2016	Closing Date: 6/6/2016
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Juarez, Robert	05/17/2016	Yes	06/15/2016	No show
	Mad Plume, Pamela	05/02/2016	yes	6/15/2016	1
	Wells, Ram	06/07/2016	Yes	6/15/2016	2

Interview Committee			
Name	Title	Name	Title
Sicily Bird	Napi Principal		
Jill Mattingly	Asst. Principal		
Kimberly Bird Rattler	Napi Secretary		

Recommendation: Candidate has 6 years of previous experience as a Napi TA and ISS Teacher. She is familiar with the school wide discipline plan and has previous experiencing presenting to the new staff. Her philosophy on how to interact with students aligns well with MBI. She also has experience being part of the Family Support Team.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	11/26/2012	Yes	Ok
Criminal background check	11/29/2012	Yes	Ok
TB documentation	11/26/2012	Yes	Ok

Salary: \$12.54/hr.	Placement: <u>L2/SP</u>	Contract Days: 187
---------------------	-------------------------	--------------------

Prepared by: Sherie Blue Date 06/21/2016 Approved by: _____ Date: _____