

Betty J. Beard

800 East 153rd street

Phoenix, IL 60426

(708) 333-0534

October 21, 2013

To Whom It May Concern:

Please accept this letter as my formal notice of retirement from Harvey School District 152 as Food Service Cook. This is Effective today, October 21, 2013.

My time with District 152 was fulfilling and I am grateful to all of the employees who made my time here so enjoyable.

Best Regards,

Betty J. Beard



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