

BOARD SCHEDULE
Annual Agenda Items
2024/2025

Monthly

- Facilities Update; Financial Report on the 2nd meeting of the month; Legislative/OSBA Update; EDI Discussion on 1st meeting of the month & Community Recovery Update the 2nd meeting of the month.
- Personnel Report
- Periodic Program Reports
- On-going Studies, i.e. Tuition Waivers, Programs, etc.
- Review Board Policies, as Necessary
- Out of State Student Activity Trips for information & discussion (as needed)

July

- Administer **New** Board Members' "Oath of Office" (odd numbered years)
- Elect Board Chair and Vice-Chair
- LCRB Resolution
- Free/Reduced Lunch Resolution
- Consider Board Guiding Principles for Upcoming Year (Possible Study Session)
- Review Annual Agenda Items for Following Year
- Review Lunch Program
- Annual report on restraint & seclusion
- Board Self Evaluation

August

- Announce Budget Committee Vacancies & Establish Application Period (*policy DBEA*)
- Establish Meal Prices

September

- Review Budget Committee Applicants (*per policy DBEA*) - **1st Mtg**
- Appoint Budget Committee person(s) to fill any vacancies (*per policy DBEA*) - **2nd Mtg**
- Review & Approve Budget Calendar
- Review District Employee Handbook
- Enrollment Report
- Appoint Student Representative(s) to the Board (*want their first mtg. to be Oct 19*)
- OSBA Board Nominations/Legislative Policy Committee

October

- Inter-District Transfer (Tuition Waiver) Report
- State Report Cards
- Audit Committee Appointment
- **PUBLIC MEETING:** Report to the community and allow for public comment and present to Board; post to website the Division 22 assurances for previous year

November

- SIA/Integrated Guidance Plan year end approval
- Attend OSBA Convention
- JAB Meeting (Joint Board and Ad Team Meeting)
- ATI (Charter School) Annual Review & Site Visit
- Declare Compliance with State standards (Division 22) and report to ODE prior to Nov 15.
- Progress Report on Current Year's Goals
- Review Transportation Contract (expires June 30, 2026)

Board: Annual Agenda Items

December

- Progress Report on Current Year's Goals

January

- Audit Report
- Adopt Criteria for Evaluating Superintendent
- Evaluate Superintendent
- Begin Negotiations (on years where applicable)

February

- Review Teacher and Administrator Renewal Recommendations at **Executive Session**
- Announce Filing Date for Board Members - Deadline: **(Only on Odd-Numbered Years)**
- ESD Resolutions
- Renewal of Teachers' and Administrators' Contracts **(Notification to Staff by March 15)**
- Drop-out Report:/Graduation Rate - Pending State Release of Information

March

- Board work session - Director of Equity & Community Care to give report on policy JBB-AR

April

- Establish & Approve Next Year's Instructional/Academic Calendar
- Review Student Handbooks
- SRO Agreements
- Curriculum Update (Programs, etc.)

May

- Start Budget Committee Meetings
- Textbook Review / Adoption
- Approve Administrative & Confidential Salaries, as appropriate
- Asst. Supt. Contracts, as appropriate
- Approve Next Year's School Board Meeting Dates Calendar
- Hold Budget Hearing / Finalize Budget
- Review District Transfer Slots **(per policy JECB slots need to be determined by the end of May)**
- Review Administrative Team Salaries
- School Board Election on Odd-numbered Years
- Review/Approve Food Service Contract – (Not a Board Agenda Item if amendment does not exceed \$250,000 in the difference from the prior year's costs to the new year costs - -- per Thad's email 5/24)

June

- Approve Superintendent Contract/Compensation, as appropriate
- Adopt and Appropriate Budget (Resolution 1)
- Making Appropriations (Resolution 2)
- Levy Ad Valorem Taxes (Resolution 3)
- Categorizing Ad Valorem Taxes (Resolution 4)
- PTRR Program Report (2nd mtg)
- First Student Contract (when appropriate)