

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 9/12/23



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**Recognition:**    ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**        ☐ Resignation                      ☐ Hiring                      ☒ Contract Service Agreements  
                    ☐ Travel Out-of-State           ☐ Travel In State           ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters           ☐ Other:  
                    This action request pertains to   ☐ Elementary (only)    ☒ High School/District Wide

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**Date:**        8/30/2023

**To**            **School board Members**

**From:**    Corrina Guardipee-Hall ED.S.  
**Title:**      Superintendent

**Subject: Contract Service Agreement - Wellness Coaches 2023-2024**

**Description:** The following Wellness Coaches are being recommended to coordinate district wellness activities for all buildings and departments. They will assist in working with both staff and students on their wellness activities throughout the district.

Leo Bullchild	BHS & Transportation
Ross DeRoche	BHS & Transportation
Javier Bustos	BMS
Edith Wagner	Napi
Shawnee Skunkcap	BES
Cheri Show	KW/Vina
Anne Schuschke	KW/Vina
Katie Boyce	BHA, Spokinapi, Maintenance and Food Service
Teresa Roland & Sherie Blue	Admin, Childcare & Special Education (shared stipend)

**Financial Impact:** \$2,000 stipend (each)

**Funding Source (Budget/grant, etc.):** 115.90.775.2100.120.632

**Attachment(s):** Sample CSA

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 9/5/2023

**Board Approval:** September 12, 2023

**Contractor:** Sample Contract

**Phone:** \_\_\_\_\_

**Address:** P.O. Box Browning, MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Contractor will work in coordination with the district wellness committee, and wellness coaches under the direction of the Wellness Coordinator to evaluate needs in order to plan, and implement wellness activities that address student and staff physical, emotional, spiritual, and cultural aspects of wellness.

**Contracted Dates:** 9/13/2022 through 5/30/2024

Rate per hour/per day: \$2,000.00/AY = \$2000.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total amount = N/A

**Total Project Cost** = **\$2,000.00**

**Contract to be paid from:**

**115.90.775.1700.120.632**

**Independent Contractor:**

☐ Submit invoice on completion

☐ Other \_\_\_\_\_

**Employee:**

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Dennis Juneau  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**