

**Denton Independent School District**  
**RFP #2402-02 Consultant Services for Primary Insurance**  
February 27, 2024

**SUMMARY:**

This item requests approval of RFP #2502-02 Consultant Services for Primary Insurance.

**BOARD GOAL:**

Growth & Management - Demonstrate effective and efficient management of district resources

**PREVIOUS BOARD ACTION:**

None

**BACKGROUND INFORMATION:**

This proposal was issued on January 20, 2024. A total of 527 vendors were notified of the proposal. Five (5) responses to the proposal were received on February 7, 2024. After committee review, the field of five (5) vendors was narrowed to two (2). Following a presentation and interview with each of the two (2) companies, the vendor being brought forth for award was determined.

**SIGNIFICANT ISSUES:**

The District's insurance coverage has become increasingly more complex. The vendor chosen will be able to assist in securing competitive rates for lines of coverage for comparison, while helping to maximize District resources and monitoring the effectiveness of District insurance products. The insurance lines to be reviewed include but are not limited to: property, auto & school liability, workers compensation, cybersecurity, and student.

**FISCAL IMPLICATIONS:**

The estimated fees are \$25,000.00. However, depending on the insurance lines secured, this amount may lessen due to commissions paid to the vendor through the providers.

**BENEFIT OF ACTION:**

Passage will allow the Risk Management Department to begin working on securing insurance coverage at a competitive cost.

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that RFP #2402-02 Consultant Services for Primary Insurance be awarded to Roach Howard Smith & Barton (RHSB).

**STAFF PERSONS RESPONSIBLE:**

Cindy Willis, Director of Purchasing  
Chris Bomberger, Executive Director of Child Nutrition & Employee Benefits  
Cassandra Kay, Assistant Director of Purchasing

**ATTACHMENT:**

RFP #2402-02 Consultant Services for Primary Insurance Vendor Tabulation

**APPROVAL:**

Signature of Staff Member Proposing Recommendation: \_\_\_\_\_

Signature of Divisional Assistant Superintendent: \_\_\_\_\_

Signature of Superintendent: \_\_\_\_\_