

Contract for Educational Services for Concurrent Enrollment Career Link Programs & Courses 2024-2025

This is a Contract for Educational Services between North Iowa Area Community College (NIACC), and Belmont-Klemme Community School District, hereinafter referred to as Community School. It is agreed by and between the parties as follows:

1. PURPOSE

NIACC and Community School are entering into this agreement for the purpose of expanding the scope of courses offered to the Community School in the area of Career Link programs and courses. These programs provide students an opportunity to earn concurrent credit and enhance Community School involvement with the state-legislated Senior Year Plus program. In addition, the learning opportunities provided guide students in the career development and decision-making process.

2. DESCRIPTION

The program involves the following components:

- A) NIACC agrees to expand and enhance the high school curriculum by offering the following courses at the Belmont-Klemme Community School District:
BCA-215 Computer Business Applications-Diena Mennenga, community school instructor
WBL-100 Exploring Careers-Diena Mennenga, community school instructor
- B) NIACC agrees to expand and enhance the high school curriculum by providing Career and Technical Education and Arts & Sciences classes. Please see **Exhibit A** for a list of concurrent enrollment classes the Community School authorizes students to take.
- C) Students will be granted NIACC credit for all college courses.
- D) It will be the sole discretion of the Community School Board of Directors or its designee as to how many students it will make eligible for course participation.

3. ADMINISTRATION OF THE CAREER LINK PROGRAM

- A) NIACC will administer the Career Link program for the duration of this contract. NIACC will be responsible for:

1. Program curriculum and design.
2. Instructional goals and objectives.
3. Program evaluation and grades.
4. Academic calendar and schedule of courses in cooperation with
Community School District.

NIACC will be the sole administrator, and it may appoint such of its representatives and designees as it desires for governance.

- B) For the purposes of completing the Community School Certified Enrollment Report, NIACC will provide Community School with the list of enrolled students.
- C) NIACC's Student Handbook shall govern expectations for student conduct and provide policies and procedures for due process and disciplinary action. Community School will cooperate with NIACC in distributing and informing potential and enrolled students about policies and procedures in NIACC's Student Handbook.
- D) NIACC will inform Community School about each student's progress, specifically a mid-term report and a final semester grade.
- E) NIACC shall serve as the registrar to establish and maintain student college credit records and transcripts.
- F) Community School will identify and provide guidance and counseling for potential students interested in the Career Link programs. Recognizing that these programs involve complex, interactive systems and the ability to readily adapt to advanced technologies, Community School agrees to make a good faith effort in recruiting students who have a high probability of successfully completing the courses. A NIACC enrollment advisor will work with Community School in identifying indicators of success.
- G) Community School agrees to appoint a "champion" from its staff to assist the NIACC enrollment advisor with program promotion, student recruitment, and monitoring of individual student performance.
- H) Community School, with NIACC's assistance, will provide students with NIACC program information.
- I) Community School, with NIACC's assistance, will complete the individual student registration process using NIACC registration forms at the start of the NIACC semester.
- J) NIACC's college credit classes, when located at Community School, must be completed within the NIACC semester and the required instructional contact hours must be met.
- K) Community School will limit the students in on-site NIACC classes to students enrolled in the class for college credit and permit no withdrawals from the course after initial

enrollment that are not in compliance with NIACC's withdrawal policy.

- L) Community School shall participate with NIACC in quality control studies.
- M) Upon termination of all offered Career Link programs and courses, any student materials provided by the Community School shall remain the property of the Community School and any property provided by NIACC shall remain the property of NIACC.
- N) It is mutually agreed to follow all state and federal statutes regarding nondiscrimination. It is the policy of North Iowa Area Community College to not discriminate on the basis of race, color, national origin, sex (including pregnancy), disability, age, sexual orientation, gender identity, genetic information, creed, religion, actual or potential parental, family and marital status or veteran's status in its programs, activities or employment practices.
- O) NIACC and the Community School will indemnify and hold each other harmless from any and all claims, causes of action, attorney fees, costs or other expenditures occasioned by the undertakings assumed by each, respectively, in this instrument.
- P) It is agreed by both parties that a teacher with a revoked license is not eligible to teach a concurrent enrollment class.

4. FINANCING

- A) Community School will pay regular NIACC tuition and fees (\$221.75 per credit) for courses taught by instructors paid by NIACC and taught at the community school. A minimum class size of 10 is required.
- B) Community School will pay a reduced rate, 50% of regular NIACC tuition/fees ($\$221.75 \times .5 = \110.88 per credit), for NIACC courses taught by a Community School-provided instructor or an instructor provided by a third party. Minimum class size will be determined by Community School.
- C) Community School will pay a reduced rate, 70% of regular NIACC tuition/fees ($\$221.75 \times .7 = \155.23 per credit), for NIACC courses taken online or through any other type of online communication platform.
- D) Community School will pay regular NIACC tuition and fees (\$221.75 per credit) for industrial, agriculture, and nurse aide classes taught on the NIACC campus by a NIACC employed instructor.
- E) Community School will pay a reduced rate, 70% of regular NIACC tuition/fees ($\$221.75 \times .7 = \155.23 per credit), for NIACC courses taken on campus (excluding industrial, agriculture, and nurse aide classes).

- F) The Community School is responsible for providing textbooks to students. Per Iowa Senior Year Plus regulations: for concurrently enrolled students, textbooks must be provided to students in the same way as districts provide books for other courses pursuant to Iowa Code Chapter 301.
- G) Students cannot be required to buy tools and equipment to participate in Senior Year Plus programs but may choose to do so. Tools and equipment purchased by NIACC or Community School shall remain the property of NIACC or Community School. Students taking industrial classes on the NIACC campus will have access to shared tools.
- H) NIACC will bill Community School by May 15 of each school year for tuition, fees, and textbook costs.
- I) Community School will reimburse NIACC by June 15 for tuition, fees, and textbook costs.
- J) No separate budget is required as Community School is simply purchasing NIACC services.

5. **SUPPLEMENTAL WEIGHTING**

All of the following conditions must be met for any student attending a community college to be eligible for “supplementary weighting” under the Iowa Code:

- A) The course must supplement, not supplant, high school courses.
 - 1. The course must not replace an identical course that was offered by the school district in the preceding year or the second preceding year.
 - 2. The course must not be required by the school district in order to meet the minimum accreditation standards.
- B) The course must be included in the NIACC catalog.
- C) The course must be open to all registered NIACC students, not just high school students. However, sections of the course delivered at the high school site may be closed to regular college students, provided other sections are available for regular student enrollment.
- D) The course must be for college credit and must apply towards one of the following degrees or diploma programs:
 - (1) Associate in Arts
 - (2) Associate in Science
 - (3) Associate in Applied Science
 - (4) Completion of a college diploma program.
- E) Taught by an instructor employed or contracted by a community college who meets the

requirements of the Iowa Code.

- F) The course must be taught utilizing the NIACC course syllabus.
- G) Taught in such a manner as to result in student work and student assessment which meet college-level expectations.

6. STUDENT PROFICIENCY GUIDELINES (Iowa Code §261E.3)

Students enrolling in Senior Year Plus coursework must demonstrate proficiency in reading, math and science prior to enrollment as required by Iowa Code §261E.3. Proficiency in reading, math, and science is not similarly required for enrollment in postsecondary career and technical education courses. Receiving postsecondary institutions may have individual career and technical education program or course proficiency requirements.

House File 308, passed during the 2021 legislative session, provides an option for students to meet the required proficiency requirements of the Senior Year Plus program through measures of college readiness jointly established between a school district and a postsecondary institution.

The student shall have demonstrated proficiency in reading, mathematics, and science as evidenced by;

- achievement scores on the latest administration of the state assessment (currently, the Iowa Statewide Assessment of Student Progress, ISASP) for which scores are available and as defined by the Iowa Department of Education, or
- a sum of the critical reading, mathematics, and writing skills assessments, of at least 141 on the Preliminary Scholastic Aptitude Test (PSAT) administered by the College Board, or
- a composite score of at least 21 on the college readiness assessment administered by ACT, Inc., or
- a sum of the critical reading and mathematics scores of at least 990 on the college readiness assessment Scholastic Aptitude Test (SAT) administered by the college board.

If a student does not meet the proficiency requirement as defined above, students may demonstrate proficiency through measures of college readiness jointly agreed upon by the school board and the eligible postsecondary institution. Students can qualify for enrollment by any of the following measures. Students taking college level Math and Composition courses must also qualify on the appropriate college placement measure. Demonstrating competency should be carried out in the least restrictive way possible as to ensure students are able to access

Senior Year Plus programs.

Students may demonstrate competency using one of the following methods.

A) **Proficiency in the corresponding content area on the most recent administration of the statewide assessment.** For example: a student who tested proficient in reading (English-language arts), but not math or science would be able to access humanities and social/behavioral science coursework but not science and math coursework.

B) The following nonacademic measures **can be used to predict college success in conjunction with assessment scores and student coursework performance.** The measures below should not be used alone to determine whether or not a student should access Senior Year Plus opportunities.

(1) Maturity

- Demonstrates self-advocacy and communication of needs
- Successfully manages academic, work, extracurricular, and other commitments
- Takes responsibility for their learning and success

(2) Academic skills or standing:

- Satisfactory attendance record
- Successfully completes related high school coursework
- Completes assignments by due date, including assigned readings
- Demonstrates self-motivation as a learner
- Applies classroom learning to real-life cases, observations, and service learning

(3) Personal traits/dispositions:

- Demonstrates respect for others
- Exhibits intellectual curiosity and openness to new ideas
- Works well as part of a team
- Demonstrates honesty and ethical decision-making
- Willingness to devote approximately 6-9 hours each week outside of class to study, review and prepare for coursework

C) **The student's coursework may be assessed as proficient by the high school counselor or team of faculty/staff. Any of the following may be used to determine student proficiency:**

(1) Review of student transcripts

- Student demonstrates progress in improvement in coursework

- Transcript may be reviewed in entirety or may be evaluated within a specific discipline or subject area
- (2) Coursework Performance
- Student shall have previous high school course performance of a “C” or higher linked to the intended college course enrollment (discipline/subject specific)
 - Student success in prior concurrent enrollment coursework of a “C” or higher including CTE coursework
 - The student’s coursework may be assessed as proficient using a related coursework portfolio
- (3) Grade Point Average (GPA)
- Student has a high school GPA of 2.0 in the corresponding discipline
 - Student has a cumulative high school GPA of 2.0
- D) The student may demonstrate proficiency in Reading, Mathematics, and Science using one approved measure from the content area below.**
- (1) Reading and Writing
- Next Generation Accuplacer Reading 239 \geq , or
 ACT Reading score of 19 \geq , or
 ACT English score of 16 \geq , or
 SAT Reading score of 271 \geq , or
 SAT Writing score of 400 \geq , or
 New SAT Writing score of 23 \geq , or
 MAP Reading RIT score in the 41st percentile or higher
- (2) Mathematics
- Next Generation Accuplacer Mathematics of 225 \geq , or
 Next Generation Accuplacer College Math of 290 \geq , or
 Accuplacer College Math of 45 \geq , or
 Accuplacer Elementary Algebra of 110 \geq , or
 SAT Mathematics score of 500 \geq , or
 New SAT Math score of 530 \geq , or
 ACT Math of 21 \geq , or
 MAP Mathematics RIT score equivalent to the 41st percentile or higher
- (3) Science
- ACT Science 18 or higher, or
 A grade of “C” or better in General Biology

It should also be noted that students who are monitored and receive academic support are more likely to succeed in college-level coursework. Schools should take this into consideration when determining college readiness. Students who may fall below what is deemed “college ready,” but are close to college-ready range may succeed with additional academic support.

7. DURATION

This contract is for the period of July 1, 2024 through June 30, 2025. This agreement shall automatically renew for successive like periods of time one year to the next. On or before March 1 of any year, one party may notify the other in writing of their intent to modify or terminate this agreement.

8. AMENDMENTS

This contract may be amended by agreement of NIACC and Community School.

9. BINDING EFFECT

This Contract is binding on and inures to the benefit of successors and assigns.

10. EXECUTION

Counterpart Signature Pages. This contract is executed on Counterpart Signature Pages and becomes effective when each party has signed, whether on the same or separate pages of this contract.

Date

President, Board of Directors of
North Iowa Area Community College

Date

President, Board of Directors of
Belmond-Klemme Community School

Exhibit A

BKHS 2024-2025 Approved Courses

POL-111	American National Government
BIO-206	Anatomy and Physiology
BIO-206L	Anatomy and Physiology Lab
AGS-109	Animal Science I
AGS-110	Animal Science I Lab
MAT-801	Applied Math A
MAT-802	Applied Math B
MAT-803	Applied Math C
MAT-804	Applied Math D
ART-203	Art History
PEC-115	Athletic Development and Human Growth
BIO-202	Biology I
BIO-202L	Biology I Lab
BIO-203	Biology II
BIO-203L	Biology II Lab
BUS-185	Business Law I
MAT-210	Calculus I
MAT-216	Calculus II
PEC-127	Care and Prevention of Athletic Injuries
PSY-223	Child/Adolescent Psychology
PEC-110	Coaching Ethics, Techniques and Theory
ENG-701	Communications I
ENG-105	Composition I
ENG-106	Composition II
BCA-215	Computer Business Applications
PSY-121	Developmental Psychology
EMS-201	Emergency Medical Technician
ENV-111	Environmental Science
WBL-110	Employability Skills

WBL-100	Exploring Careers
EDU-219	Field Experience & Seminar
AGA-154	Fundamentals of Soil Science
CHM-166	General Chemistry I
CHM-166L	General Chemistry I Lab
CHM-176	General Chemistry II
CHM-176L	General Chemistry II Lab
AGB-133	Intro to Ag Business
CRJ-100	Intro to Criminal Justice
DRA-119	Intro to Theatre, TV, and Film
PEC-122	Introduction to Anatomy and Physiology for Coaching
BUS-102	Introduction to Business
EDU-213	Introduction to Education
PHI-105	Introduction to Ethics
BUS-130	Introduction to Entrepreneurship
PHI-101	Introduction to Philosophy
PSY-111	Introduction to Psychology
SOC-110	Introduction to Sociology
MAT-156	Introduction to Statistics
BIO-102	Introductory Biology
BIO-103	Introductory Biology Lab
ELT-745	Maintenance Shop Operations
SOC-120	Marriage and Family
HSC-120	Medical Terminology I
HSC-121	Medical Terminology II
MUS-100	Music Appreciation
HSC-174	Nurse Aide Clinical
HSC-173	Nurse Aide Theory
BIO-151	Nutrition
FIN-121	Personal Finance
PEH-111	Personal Wellness
AGA-114	Principles of Agronomy

MGT-101	Principles of Management
ECN-120	Principles of Macroeconomics
ECN-130	Principles of Microeconomics
PSY-211	Psychology of Adjustment
SPC-112	Public Speaking
IND-190	Skills and Safety in Industry
HIS-151	U.S. History to 1877
HIS-152	U.S. History Since 1877

BKHS 2024-2025 Approved Industrial Courses

Automotive

AUT-627	Automotive Electrical Systems
AUT-115	Automotive Shop Safety
AUT-105	Intro to Automotive Technology
AUT-407	Auto Suspension and Steering
AUT-507	Automotive Brake Systems
AUT-113	Transportation Fundamentals

Diesel

DSL-101	Diesel Shop Safety
DSL-636	Air Systems and Brakes
DSL-644	Steering and Suspensions
DSL-142	Electrical Systems
DSL-356	Diesel Engines I

Welding

WEL-274	SMAW I: SENSE I
WEL-280	Flux Core Arc Welding – Self Shielded
WEL-281	Flux Core Arc Welding – Gas Shielded
WEL-244	GMAW Sh Cir Transfer: SENSE 1
WEL-110	Welding Blueprint Reading

WEL-251	GTAW Carbon Steel: SENSE 1
WEL-252	GTAW Aluminum: SENSE 1
WEL-253	GTAW Stainless Steel: SENSE 1
WEL-245	GMAW Spray Transfer: SENSE 1
WEL-275	SMAW II: SENSE 1
WEL-240	Welding Fabrication
MFG-110	3-D Modeling
WEL-262	Thermal Cutting Processes I
WEL-250	Welding Automation
IND-190	Skills and Safety in Industry

Building Trades

CON-521	Carpentry Fundamentals I
CON-523	Carpentry Fundamentals II
CON-177	Construction Safety and Risk Management
CON-103	10-Hour OSHA for Construction
CON-110	Construction Drawing
CON-112	Blueprint Reading/Estimating
CON-255	Carpentry I
CON-256	Carpentry II
CAD-216	Architectural CAD
CON-360	Construction Math/Measurement
CON-460	Project Management and Leadership
WBL-110	Employability Skills

Rockwell Industrial Academy

WEL-335	Ag & Industry Welding
ELT-115	Electronic Concepts
ELT-745	Maintenance Shop Operations
IND-190	Skills and Safety in Industry
IND-134	Print Reading
CON-521	Carpentry Fundamentals I

WBL-110	Employability Skills
WBL-150	Job Shadowing