



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: July 21, 2025

Agenda Section: Consent

Agenda Item Title: Frontline Textbook Management

From/Presenters: Dr. Jennifer Gutierrez, Deputy Superintendent

A handwritten signature in blue ink, likely belonging to Dr. Jennifer Gutierrez, is placed next to her name.

Description: Frontline Instructional Materials Management is a comprehensive, web-based solution designed to streamline the inventory, distribution, and tracking of instructional materials across district and campuses. This platform allows administrators, teachers, and textbook coordinators to efficiently manage both print and digital resources, ensuring students and staff have timely access to the materials they need. With features such as barcode scanning, automated check-in/check-out, usage reporting, and integration with student information systems, Frontline supports accurate accountability and maximizes the use of instructional materials. Its user-friendly interface makes it easy to manage textbook assets across multiple schools and grade levels, reducing loss and simplifying end-of-year reconciliation.

Historical Data: South San Antonio ISD has utilized Frontline helping ensure compliance and improve workflow efficiency across campuses.

Recommendation: Approve the purchase of Frontline Instructional Materials Management services for the 2025–2026 academic year to streamline the inventory, distribution, and tracking of instructional materials across districts and campuses.

Purchasing Director and Approval Date:

Funding Budget Code and Amount: 410-E-11-6395-00-825-05-11-0-00 \$9,286.00

410-E-13-6395-00-825-05-11-0-00 \$4,714.00

Goal 1: SSAISD will increase academic achievement for all students and thus close the gap between student populations in pursuit of advanced performance and post-secondary educational or career paths.