

## CONSENT CALENDAR

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**  
Regular Session – May 25, 2021

- B) **IT Adhoc Committee** – June 2, 2021

ACTION ITEM #IT-1: The Committee recommends to approve the IT Director's recommendation to the renew 12-month contract with Jeanette Tolan for website maintenance (July 1, 2021 to June 30, 2022) at a rate of \$1,000.00 per month, as presented.

- C) **Animal Control Adhoc Committee** – June 7, 2021

- D) **Personnel Committee** – June 8, 2021

ACTION ITEM #PM-1: The Committee recommends to hire a permanent receptionist as approved on February 23, 2021 and to terminate by June 30, 2021 the light duty compensation being offered at the Sheriff's Office to fill the vacant receptionist position, as presented.

- E) **Housing & Public Conservator Adhoc Committee** – June 9, 2021

- F) **Airport Committee** – June 10, 2021

ACTION ITEM #AC-1: The Committee recommends the transfer of \$242.80 from Line 295-536-625 PFC Equity Fund to 295-536-805 Consulting Services to pay PAS invoice 1102-20.

ACTION ITEM #AC-2: The Committee recommends the lease with Mr. Welch for Bldg. 1601 be renewed but with the addition of a 30 day vacate clause.

ACTION ITEM #AC-3: The Committee recommends offering Robert Currier and Grant Werth a 25 year land lease using the current lease format.

ACTION ITEM #AC-4: The Committee recommends renewal of the 25 year Lease (June 1, 2021- May 31, 2046) for the Experimental Aircraft Association (EAA Chapter 1021)

- G) **Administrator Adhoc Committee** – June 14, 2021

- H) **Building Maintenance Recreation & Insurance Committee** – June 15, 2021

ACTION ITEM #BMRIC-1: The Committee recommends to approve purchase of 6 water coolers from Restroom Direct at \$1,049 each plus \$150-\$200 each for installation (includes free shipping). Total approximate cost of \$7,500 with monies to come out of the Building Fund.  
*(Not approved on the Consent Calendar)*

\*\*NOTE: After review of this item, it will be requested that further follow up be made and it referred to the next Finance Committee for action.

ACTION ITEM # BMRIC-2: The Committee recommends to authorize the Maintenance Superintendent to hold an auction to sell items leftover in the barns and to keep items sold a separate transaction for the parks.

ACTION ITEM # BMRIC-3: The Committee recommends to approve the Addendum to the Extension Lease Agreement with NEMCSA adding an additional office that is 12' x 12'6" for 150 square feet at the cost of \$139.50 per month for a total of \$1,674.00 for the year or \$837.00 for the remainder of the contract year.

ACTION ITEM # BMRIC-4: The Committee recommends to approve Commissioner Kevin Osbourne and Commissioner Don Gilmet meet with Alpena Recycling Manager Stan Mischley to discuss and review possible County land availability for their grant project and relay their findings back to the committee.

I) **Court Committee** – June 15, 2021

J) **Finance Committee** – June 16, 2021

ACTION ITEM #FM-1: The Committee recommends we approve the reimbursement claim form from the Clerk's Office for local entities to receive reimbursement for reasonable costs for conducting the 911 Surcharge ballot question and to not reimburse for the elected/appointed clerk hours and only authorize Green Township for janitorial services with a total reimbursement amount to all entities of \$38,639.72. The Treasurer will create a new line item for 911 expense, 261-325-956.000.

ACTION ITEM #FM-2: The Committee recommends we approve the Invoice #1085120 from Intrado Life & Safety Solutions Corporation in the amount of \$7,912.80 and pay the Invoice with monies coming out of line item #261-325-820.007 for hardware protection, subscription services, software protection and remote support for Central Dispatch for coverage period June 22, 2021, to June 21, 2022, as presented.

ACTION ITEM #FM-3: The Committee recommends we authorize the Treasurer to transfer \$48,851.50 from line item #261-000-385.000 (pager Lease Reserve) and put into line item #261-325-970.000 (E-911 Improvement) and approve the payoff of \$48,851.50 to KS State Bank for the Pager Lease.

ACTION ITEM #FM-4: The Committee recommends we approve the budget adjustment request and authorize the Treasurer to reduce \$12,906.01 in the Ambulance Fund Expense line item #261-325-970.003, as the yearly payment will not be needed for 2021.

ACTION ITEM #FM-5: The Committee recommends we approve the split Year 5 (2020-2021) expense in the amount of \$3,750 from Intrado Life & Safety Solutions Corporation and when the Emergency Services Coordinator receives the Invoice to present to the Finance Committee next month for approval to pay it from line item #261-325-820.007.

ACTION ITEM #FM-6: The Committee recommends we approve the funding and hiring of an additional Maintenance Worker as presented.

ACTION ITEM #FM-7: The Committee recommends we authorize the Maintenance Superintendent to purchase the mag lock from Frank's Key & Lock in the amount of \$2,999 plus and additional \$500 for Cat 5 wire and electrician costs for the County Annex Building back door by the District Court Office. Funds for this will come from Probate Court - \$2,000 grant money and the County will pay the balance of approximately \$1,500 with monies to come out of the Building Maintenance line item #101-265-932.000.

ACTION ITEM #FM-8: The Committee recommends we approve the transfer request for the monies received of the District Court's share of the Assistance Fund and authorize the Treasurer to increase the budgeted revenue line item #101-286-544.545 to \$4,736.45 and increase the budgeted expense line item #101-286-977.000 to \$4,736.45 for disbursement back to the District Court budget as requested.

ACTION ITEM #FM-9: The Committee recommend we approve the State of Michigan/DHHS Title IV-D Cooperative Reimbursement Program - 2017 Grant Renewal (10-01-21/9-30-2023) in the amount of \$129,980.99 (2022) & \$129,980.99 (2023) with an Organizational Match of \$85,787.45 (2022) & \$85,787.45 (2023) with a County Match of \$44,193.54 (2022) & \$44,193.54 (2023), as presented and authorize the Chairman of the Board to sign all pertaining paperwork. This has Grant Review Committee approval.

ACTION ITEM #FM-10: The Committee recommends we approve the renewal contract with MGT of America Consulting, LLC for the Title IV-D billing services with the Prosecuting Attorney's Office for the term of 3 years (10.01.21/09.30.24 in the amount of \$4,400 for the first year and \$5,000 for each year for two years thereafter (fee increase of \$204 for year 1 and 2, year 3 no increase) and monies to be taken out of linen item #101-296-801.000 Professional Services and authorize the Chairman of the Board to sign all pertaining paperwork. This has had attorney review.

ACTION ITEM #FM-11: The Committee recommends we authorize the Sheriff's Office to seek sealed bids for their 2021 Uniforms as presented.

ACTION ITEM #FM-12: The Committee recommends we authorize the Treasurer to increase line item #264-632-801.000 in the Local Corrections Officers Training Personal Services by \$2,500.00 out of the Fund Balance to pay for the local Corrections Academy and the required certification of Corrections Officers.

ACTION ITEM #FM-13: The Committee recommends we approve the HPG Housing Preservation Grant and Rural Development in the amount of \$161,000 (2019 Program Income) with no County match and authorize the Chairman of the Board to sign all pertaining paperwork as presented. This has Grant Review Committee approval.

ACTION ITEM #FM-14: The Committee recommends we approve extending the current Alpena Ground Services Contract that expires on January 1, 2022, to be extended 7 years to

January 1, 2029. The services, overtime, and materials will add \$10,000 per quarter taking the quarterly payments from \$85,515 to \$95,515 (annual cost from \$342,060 to \$382,060) due to adoption of the Airport Minimum Standards, additional ground services needed with overtime costs, insurance increase, and deicing fluid.

ACTION ITEM #FM-15: The Committee recommends we authorize the Treasurer to transfer \$83,538.000 from line item #295-595-995.000 (Airport Fund) into line item #381-595-699.000 (Airport P&I Fund) as presented.

ACTION ITEM #FM-16: The Committee recommends we approve the 2021 Michigan Waterways DNR Grant Agreement and resolution in the amount of \$453,200 with an Organizational match of \$226,600 and a Youth & Recreation Grant of \$34,100, and Parks Commission General Fund of \$50,000 and a County match of \$142,500 (state allocation or ARPA) and authorize the Chairman of the Board to sign all pertaining paperwork as presented. This has Grant Review Committee approval.

ACTION ITEM #FM-17: The Committee recommends we accept the highest bid from Patria Briley-Jones in the amount of \$950 for the sale of the 1993 Ambulance as presented.

ACTION ITEM #FM-18: The Committee recommends we authorize the Treasurer to transfer \$207,468.54 from line item #213-000-001.000 and put into line item #466-301-975 (Jail Construction Fund) from the millage monies to pay bills for the construction of the new jail.

ACTION ITEM #FM-19: The Committee recommends we approve the request to transfer \$78,479.00 from the American Rescue Plan Act of 2021 Grant monies to be moved into the Jail Construction Fund for the new Jail project. This project delay was due to COVID in 2020 and if does not qualify will seek reimbursement from the Jail Levy Fund.

ACTION ITEM #FM-23: The Committee recommends we authorize the Treasurer to transfer the Energy Conservation Bond payment from General Fund line item #101-272-995.001 in the amount of \$39,634.00 to the Capital Improvements P&I Fund line item #363-902-699.001.

ACTION ITEM #24: The Committee recommends we approve receiving and filing of the Annual Tax Revolving Fund report as of May 31, 2021.

K) **Administrator Adhoc Committee** - June 22, 2021

L) **Animal Control Adhoc Committee** – June 22, 2021